

Food Service Committee Meeting
Minutes
April 5, 2004 – Harris Dining Hall

Members Present: Charles Blackwell, Carrie Cassens, Ernie Dominguez, Dr. John Garrison, Chris Jones, Andy Rhoades, John Root, Charlie Salas, Joanne Smith, Paul Taylor.

Discussed Items

1. The meeting started with Mr. Dudley Passman, Director of Food Service for Zatarain's, addressing the committee about the new Zatarain's concept that is proposed for The Den starting in the Fall semester. The Zatarain's concept will replace Austin Blues at the Den. Mr. Passman briefed the committee on the history of the company and the cultural contribution the Southern Louisiana heritage has had on the country. The committee was able to sample several items that Mr. Passman prepared including; French Quarter Shrimp, Seafood Gumbo, Chicken and Sausage Jambalaya, Red Beans and Rice, Dirty Rice, and Fried Catfish. All the items were very tasty and Charles will provide the committee with a proposed menu for the next meeting. Also this will be the first Zatarain's kiosk at a college or university.
2. John Root reminded everyone how important it was to continue to fill-out evaluation forms in the facilities. Also to solicit individuals in the dining areas to also fill-out survey forms while they are there. The committee members received copies of the combined evaluation forms that had been forwarded to the Auxiliary Services offices during the past months. Members were encouraged to review the findings and reserve questions for our next meeting.
3. John briefed the committee members on the progress of the Jones Diner renovation. Several of the committee members and some additional students met with the construction company and design/architecture firms two weeks ago in order to solicit further feedback on what the new area should look like. Charles told the committee that the construction firm will present drawings to the physical plant in about two weeks for approval. Once that approval is granted we should begin construction on May 5, 2004. The students were all very excited about the food concepts that we proposed and provided us with some valuable feedback concerning the look that they felt would be appealing to the students.
4. John informed the committee that he is expecting to have from Charles a time-line for when the other projects that are part of the contract extension will be done. Both John and Charles agree that all projects need to be done by next summer. Charles was going to have a projected time-line ready for the May meeting.
5. John handed out copies of the Meal Plan Participation numbers through April 1, 2004. It was noted that we are very close to the same percentage we were one year ago at the same time, but we started school a week later this year. This could indicate that we might realize a higher participation this Spring compared to last. The numbers are provided below:

**Meal Plan Balances
As of April 1, 2004**

	Total Plans	Average Meals Remaining	Percentage of Meals Remaining	Average Meals Eaten	Percentage of Meals Eaten
100 Meal Plan	2,102	42.7	42.69%	57.3	57.31%
150 Meal Plan	2,281	63.8	42.52%	86.2	57.48%
200 Meal Plan	594	86.7	43.35%	113.3	56.65%
250 Meal Plan	68	107.0	42.79%	143.0	57.21%
Total	5,045				57.27%

		Average Dollars Remaining	Percentage of Dollars Remaining	Average Points Spent	Percentage of Dollars Spent
100 Meal Plan	\$ 125.00	\$ 55.18	44.15%	\$ 69.82	55.85%
150 Meal Plan	\$ 100.00	\$ 35.40	35.40%	\$ 64.60	64.60%
200 Meal Plan	\$ 75.00	\$ 21.84	29.12%	\$ 53.16	70.88%
					60.83%

6. Paul Taylor passed out copies of the price increase request along with a local market comparison to all committee members. John asked that everyone review the document and then bring any questions or concerns to the next meeting in May. Also anyone can e-mail either Charles or Paul if they have a specific question. We will need to approve these increases at the May meeting. National Brand items are not included in the survey, as those increases are passed down from the corporate offices for each concept. The only one that we are currently aware of is a .30 price increase for Chick-Fil-A sandwiches, because they are now mandating lettuce and tomato be included on all sandwiches.

7. John asked if everyone was OK with changing the May meeting from Monday May 3rd to Tuesday May 4th. This was approved, so our final meeting of the semester will be on Tuesday May 4th, at 4:00pm in Jones. That evening is also moonlight breakfast at Jones.

Future Meetings Spring 2004

May 04, 2004 Jones Diner Note this is a change of date

The meeting adjourned at 5:20pm.