Meeting convened at 3:32 p.m.

Motion:
R. Brown asks for a motion to approve the minutes from January 26. C. McCall so moves. J. Walker seconds the motion. The January 26 minutes are approved as prepared.

Motion:
The Subcommittee recommends (vote of 2 to 1) addition of Geography 1105/1305 (Meteorology) to the Natural Science Component.

Discussion
- Difference between applied science and science?
- How is it different from physical anthropology
- Should take with the lab
- Require taking 8 natural science hours if this is one choice
- Physical ANTH-4-hours; (2) 4-hour Geology; 7-hours Astronomy
• Not applied science—pure science (atmosphere between)
• Quantitative lab

For: 11  Opposed: 5

Approved

R. Brown will send the council recommendation on to the Provost.

Review of Mathematics Syllabus
The majority of syllabi met the required format. Specific observations for each course are listed below.

• **Math 1315 – 17 syllabi reviewed**
  • All syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 17 syllabi reviewed contained all expectations.
  • Missing elements:
    • 5 syllabi omitted any special requirements
    • 6 syllabi omitted the Seven Principles for Good Practice
    • 2 syllabi omitted a statement regarding special needs (disability services)

• **Math 1316 – 5 syllabi reviewed**
  • All syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 5 syllabi reviewed contained all expectations.
  • Missing elements:
    • 1 syllabus omitted the date/time of the final exam
    • 2 syllabi omitted any special requirements
    • 2 syllabi omitted a course outline
    • 1 syllabus omitted the Seven Principles for Good Practice

• **Math 1317 – 2 syllabi reviewed**
  • All syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 2 syllabi reviewed contained all expectations.
  • Missing elements:
    • 1 syllabus omitted the Seven Principles for Good Practice

• **Math 1319 – 13 syllabi reviewed**
  • The majority of the 13 syllabi reviewed contained all expectations.
  • Missing elements:
    • 1 syllabus omitted the General Education Outcomes
    • 1 syllabus omitted the Honor Code policy
• 2 syllabi omitted a statement regarding special needs (disability services)
• 3 syllabi omitted a course outline
• 1 syllabus omitted a course description
• 2 syllabi omitted any special requirements
• 6 syllabi omitted the Seven Principles for Good Practice

• **Math 1329 – 18 syllabi reviewed**
  • None of the syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 18 syllabi reviewed contained all expectations.
  • Missing elements:
    • 2 syllabi omitted the date/time of the final exam
    • 1 syllabus omitted a statement regarding special needs (disability services)
    • 1 syllabus omitted any special requirements
    • 8 syllabi omitted the Seven Principles for Good Practice

• **Math 2321 – 6 syllabi reviewed**
  • None of the syllabi stated the General Education Outcomes
  • The majority of the 6 syllabi reviewed contained all expectations.
  • Missing elements:
    • 1 syllabus omitted the Honor Code policy
    • 1 syllabus omitted a statement regarding special needs (disability services)
    • 3 syllabi omitted the Seven Principles for Good Practice

• **Math 2417 – 7 syllabi reviewed**
  • None of the syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 7 syllabi reviewed contained all expectations.
  • Missing elements:
    • 1 syllabus omitted the date/time of the final exam
    • 3 syllabi omitted the Seven Principles for Good Practice

• **Math 2471 – 7 syllabi reviewed**
  • None of the syllabi stated the General Education Outcomes
  • All syllabi contained the Honor Code policy
  • The majority of the 7 syllabi reviewed contained all expectations.
  • Missing elements:
    • 4 syllabi omitted the Seven Principles for Good Practice

• **Economics 2314 – 2 syllabi reviewed**
  • None of the syllabi stated the General Education Outcomes
• All syllabi contained the Honor Code policy
• The majority of the 2 syllabi reviewed contained all expectations.
• Missing elements:
  • 2 syllabi omitted the Seven Principles for Good Practice

R. Brown will send this information to S. Wayment and requested the above compliance.

Syllabi Review of Institutional Options
  PFW
  • Some missing some things
  • Omitted updates
  • NO Class calendar
  • NO mid-term or Final in may cases
  • Or NO Final at all?
  • DAN was better then PFW, but didn’t cross list with PFW course number
  • 7 Principles didn’t fit and wasn’t there
  • Short # of hours required in course if not having mid-term and final class

Subcommittee Syllabi Review of US 1100 next meeting (April 13)

Next meeting- Review draft for possible use to evaluate competencies
  • Introduce, review and mastered in GE
  • Reinforced elsewhere in department

June meeting to review and approve learning outcomes assessment reports

Next spring SACS may need to meet with GEC (March 22)

QEP-focus on advising and mentoring

Meeting adjourned at 4:03 p.m.