

**Circle one and/or both
if applies:**

**Instructional Assistant
Tutor**

**Application for Employment
Instructional Assistant in Japanese
Department of Modern Languages**

Name: _____
(Last) (First) (Middle)

SS# or PLID _____

Local Address: _____

Phone: _____

E-mail _____

Permanent Address: _____

Phone: _____

Major: _____

Major GPA _____

Minor: _____

Overall GPA _____

EXPERIENCE IN JAPANESE

Tutor (dates) _____

Grader (dates): _____

Instructional Assistant (dates) _____

Lab Assistant (dates) _____

Residence in or visit to foreign country (country and dates): _____

Other: _____

For office use only:

Academic Year _____ Fall _____ Spring _____

Approved: Yes _____ No _____ Date _____

LIST COURSES TAKEN IN JAPANESE:

| Course | Instructor | Institution | Grade | Semester/Year |
|--------|------------|-------------|-------|---------------|
| | | | | |
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TENTATIVE COURSE SCHEDULE during semester you plan to work:

| Course | Time | Course | Time |
|--------|------|--------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

HOURS AVAILABLE TO WORK (Place an X in the times you are not available):

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------|--------|---------|-----------|----------|--------|
| 8:00 | | | | | |
| 9:00 | | | | | |
| 10:00 | | | | | |
| 11:00 | | | | | |
| 12:00 | | | | | |
| 1:00 | | | | | |
| 2:00 | | | | | |
| 3:00 | | | | | |
| 4:00 | | | | | |

Are you related to any Texas State University faculty, staff or employee? Yes _____ No _____

If yes, list names and relationship _____

Signature of Applicant

Date