Faculty Advisory Council  
Meeting Minutes: September 18, 2009

In attendance:  
Amanda Boutot, CI  
Barbara Davis, CI  
Kevin Fall, EAPS  
Gail Dickinson, CI  
Pat Guerra, EAPS  
Moe Johnson, HPER  
Ben Kramer, EAPS (Proxy for Michael O'Malley, EAPS)  
Bobby Patton, HPER (Proxy for Lori Assaf, CI)  
Renee’ Rainey, HPER  
Dawn Robarts, HPER

1. Welcome
2. Approval of August 31, 2009 minutes: Amanda reminded everyone about using the “poll” tool to approve future minutes but would do a hand count today; Dawn mentioned changing “New Faculty Luncheon” to “New Faculty meet and greet” – committee decided on “social” instead of “meet and greet” so the title is all inclusive of whatever is done (breakfast, lunch, etc…); Lori will send the minutes out to COE faculty and post on the TRACS site. Ben moved that the minutes be approved and Dawn seconded; minutes were approved.

3. Constitutional Amendments: Amanda explained that we would accept as a council and then she would send them out to faculty for a vote. If 2/3rds voting approved then the amendments would be accepted. Discussion ensued. Moe pointed out the area of funding, which indicated duplicating, and all agreed that the language should be changed to miscellaneous items so funding could cover other items needed. Dawn made the motion and Gail seconded. Constitution Amendments were approved. Amanda will send out to all COE faculty for a vote with the deadline being Friday, Oct. 2.

4. New Faculty “Social”: Barbara acknowledged Dawn’s leg-work on finding a place for the social; Barbara made flyers and sent out an Evite to all new faculty. The social will be held on Oct. 2 at The Getaway on the square. Four trays (appetizers) at $29.99 each were ordered and there is no charge for the room. A bartender will be present and a minimum of 18% gratuity will be added to the final cost. Barbara indicated Lori had suggested a particular book that speaks to new teachers for the gift but many of our new faculty aren’t new to University teaching so Barbara will go to the bookstore to see about some other kind of gift, i.e. mug, key chain, etc… Barbara will go to the first support meeting on Tuesday to hand out flyers to the new faculty present. Eric Schmidt will be at the social to answer questions. Dean has declined so Barbara will ask Jo Webber or another faculty member from the COE to come give a welcome. Moe asked about the program for the social and suggested that we introduce our new faculty. Barbara and Dawn will put together who will do the introductions from each
Department. Dawn mentioned putting a personal touch on asking the new faculty so we could get more new faculty at the social. All agreed.

5. Treasurer Report: Barbara indicated that we have $523.81 in our account.

6. Fundraising Issues: Amanda gave concerns about running out of funds. Most felt that we should not be in the business of fundraising. Constitution indicates that the Dean will give some funds. Discussion ensued. Amanda will look into options for increasing our operating expenses for next year. There was agreement that we should look at our budget to see what our operating expenses might be for future years. Moe asked about what other things we would be doing this year. He would like to see FAC address pressing issues so that all faculty will see what we do as a council. Discussion ensued about different avenues that the FAC could take to help all faculty. Some suggestions were to help tenure-track faculty in their pursuit of tenure by offering workshops on “box building” and “mentor/mentee relationships”. Renee mentioned that HPER has a mentor PPS. Amanda asked for the HPER representatives to bring this PPS to the next meeting. Another suggestion for new faculty was to create a handbook or list of things new faculty should know to get off to a good start. Amanda also mentioned the needs survey done in CI and that a survey should be done in HPER and EAPS. FAC could compile the information from all of the needs surveys. Moe suggested that we devote the next meeting to developing a plan for the ideas that would help the tenure-track faculty.

7. Other committee reports: none

8. There was no additional business.

9. Important dates for the Fall:
   - October 2, time 4-6: New Faculty Social at the Getaway
   - October 12, 2-4: general meeting, ED 4040
   - November 9, 2-4: general meeting, ED 4040 (*note: this is a change from the email previously sent to FAC members; it was previously set as Nov 6)
   - December 7, 2-3:30: general meeting, ED 4040

10. The meeting was adjourned.