

### EVENT INTERN

**Description:** The Event Intern is a part-time position open to current students. The Event Intern will be responsible for assisting with the production and execution of various assignments from company communications to client projects and events. This may include writing draft press releases, internet research, web stories and promotion, event planning and promotion, and other public relations, marketing, and communications. Examples of events you may help produce include non-profit 5Ks, benefit galas, Keep Austin Weird Festival, ThunderCloud Subs Turkey Trot, and many more.

**Requirements:** A self-starter who is ready to contribute to the event production of an active, dynamic and growing company. Current students enrolled or able to enroll in the internship course. Some weekend availability, successfully completed coursework in communications or public relations and/or experience with Adobe PhotoShop/Illustrator/InDesign and/or Microsoft Project are preferred, but not required.

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### MARKETING-COMMUNICATIONS INTERN

**Description:** The Marketing-Communications Intern is a part-time position open to current students. The Marketing-Communications Intern will be responsible for assisting with the planning and execution of various assignments from company public relations and communications to client projects. This may include writing draft press releases, gathering information, web stories and promotion, event planning and promotion and other public relations, marketing, and communications.

**Requirements:** A self-starter who is ready to contribute to the communications strategies and marketing campaigns of an active, dynamic and growing company. Current students enrolled or able to enroll in the internship course. Some weekend availability, successfully completed coursework in communications or public relations and/or experience with Adobe PhotoShop/Illustrator/InDesign and/or Microsoft Project are preferred, but not required.

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### SOCIAL MEDIA INTERN

**Description:** The Social Media Intern is a part-time position open to current students. The Social Media Intern will be responsible for assisting with the planning and execution of various assignments from company public relations and communications to client projects. This may include researching and writing social media content, communicating with followers and other public relations, marketing, and communications.

**Requirements:** A self-starter who is ready to contribute to the communications strategies and marketing campaigns of an active, dynamic and growing company. Current students enrolled or able to enroll in the internship course. Some weekend availability, successfully completed coursework in communications or public relations and/or experience with social media platforms such as Facebook, Twitter, Foursquare, Gowalla, Youtube and Hootsuite is preferred, but not required.

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### CREATIVE WRITING INTERN

**Description:** The Creative Writing Intern is a part-time position open to current students. The Creative Writing Intern will be responsible for assisting with the planning and execution of various assignments from company blog and communications to client projects. This may include writing draft press releases, gathering information, web stories and promotion, event planning and promotion and other public relations, marketing, and communications.

**Requirements:** A self-starter who is ready to contribute to the communications strategies and marketing campaigns of an active, dynamic and growing company. Current students enrolled or able to enroll in the internship course. Some weekend availability, successfully completed coursework in communications or public relations and/or experience with Adobe PhotoShop/Illustrator/InDesign is preferred, but not required.