**First and Last Name**

Current Address: Street Address City, State Zip Code

Permanent Address: Street Address City, State Zip Code

Phone Number Email

**OBJECTIVE**  Seeking position with company during time period, utilizing skills (fill in the blanks)

**EDUCATION**

 **Title of Degree and Minor** (optional) Month and Year of Graduation

 Texas State University, San Marcos, TX

 GPA/4.0 (optional)

**HONORS**

 **Dean’s List:** List Semesters

 **Any Scholarships**, Year Awarded

**COURSE HIGHLIGHTS** (optional)

**CLASS PROJECT EXPERIENCE** (optional)

 **Class Title** Fall or Spring Semester, Year

 Department, Texas State University, San Marcos, TX

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*

**EXPERIENCE** (different headings for types of experiences and reverse chronological order)

 **Job Title** Month, Year- Month, Year

 Organization Name, City, State

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**COLLEGIATE EXPERIENCE**

 **Student Athlete** Month, Year- Month, Year

 Member of Texas State Team, San Marcos, TX

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**AWARDS**

 **Individual**

* Name of the award Month, Year

**Team**

* Month, Year