Meeting convened at 3:36 p.m.

**Motion:**
R. Brown asked for a motion to approve the minutes from November 17th. D. Flaherty so moved. S. Ogletree seconds the motion. The November minutes were approved as prepared.

Meeting Dates:
Feb. 23—meeting canceled
Mar. 1, 8 and 22—meeting

Spring Issues:
- Look at (2) curriculum proposals—(Criminal Justice for Social Science and Geo 2410 for Natural Science)
- Discuss procedures for reviewing the 2 proposals
- Work with Dr. Passty to include objective in natural science syllabi
- Hoping to send out Coordinating Board draft by end of week—will send electronically and please send any editing comments to RB04

Meeting adjourned at 3:52 p.m.