



## McCoy's Building Supply Human Resources Internship (multiple positions)

McCoy's Building Supply is seeking applications for paid interns to assist and be trained as a Legacy Leadership coach.

**Title:** Human Resources Intern in Legacy Leadership

**Background:** This paid intern position will provide valuable business related experiences and training (120 hours) with a focus on employment practices, employee relations, employee development, HRIS utilization, employment benefits, safety and work place injury administration, plus professional/personal development as a Legacy Leadership Coach (80 hours). McCoy's Building Supply is supporting the McCoy College of Business in facilitating a Legacy Leadership course number MGT 4390 to be offered on a recurring basis beginning the Spring 2015 semester. Legacy Leadership coaches will be eligible to serve as a student aid for course number MGT 4390 beginning in the Spring 2015.

### Qualifications:

1. Junior/first semester senior or graduate student.
2. Available in the Fall semester on Mondays – late afternoon/early evening for Legacy Leadership Coach training.
3. Available for 8-10 hours weekly at McCoy's Building Supply, Headquarters, 1350 IH 35 North, San Marcos, Texas 78666.
4. Work shifts to be 3 or more hours in length.
5. Available to serve in a MGT 4390 class for the Spring 2015 semester as a paid student aid.

### Roles and Responsibilities as Intern:

1. Comply with McCoy's employment standards and company policies.
2. Assist with recruiting, screening and onboarding processes.
3. Participate in department meetings, administrative functions and special projects.
4. Observe Human Resources and Benefits professionals working active cases.
5. Work in adjacent departments/facilities as scheduled.

### Benefits for Student:

1. Distinguished recognition as a McCoy Building Supply Intern.
2. Extensive "Real Work" experience.
3. Legacy Leadership training in self-awareness, conflict resolution, team building and **Exceptional Customer Experience**.
4. Mentoring relationships and networking.
5. Team building experiences and templates.
6. Exposure to a family owned business doing "Business as Unusual".
7. Program can be tailored to the students' work interests.

**Compensation:** Ten dollars per hour.

**To Apply:** Go to [mccoys.com/careers](http://mccoys.com/careers), click on CURRENT JOB POSTINGS and select the Title "Texas State Legacy Leadership Internship"