

Faculty Advisory Council  
Minutes of Meeting 12-16-2005  
The Price Senior Center

Combination Holiday Celebration and Business Meeting

**In attendance:** Michael Boone, Judy Leavell (for Maria de la Colina), Steve Furney, Jennifer Battle, Steve Gordon, Tinker Murray, Sarah Nelson, Anne Brooks, Jo Webber, Jovita Ross-Gordon (for Colleen Connolly), Shana Pate.

**Absent:** Sarah Nelson, Steve Awoniyi

The meeting was called to order by Chair, Steve Gordon at 1:45 p.m.

Dean Barrera was unable to attend today, but Steve Gordon invited her to our next meeting.

- I. **Approval of 11/18/05 minutes**—Mike Boone made a motion to accept the minutes from 11/18/05. Steve Furney seconded the motion. The motion passed.
- II. **Update on Dean’s tentative organizational chart/FAC’s place on the chart**
  - a. Chair Gordon reported on the flow chart of organization. On the chart, there was a research committee, a graduate committee, a student committee, a few other committees, and FAC was on the chart. Chair Gordon has not heard any response from Dean Barrera about the letter that FAC submitted earlier this week.
- III. **Subcommittee to meet with the Dean**
  - a. Steve Gordon and Steve Awoniyi are both willing to serve on the committee. Gwynne Ash has asked to step down from the committee because of her non-tenure status. It was recommended that there be two members from each department; or a member from each department and an alternate from each department.
    - i. EAPS—Steve Gordon with Sarah Nelson as the alternate
    - ii. HPER—Steve Awoniyi with Steve Furney as the alternate
    - iii. CI—Jenny Battle with Shana Pate as the alternate and Maria de la Colina as the alternate to the alternate
  - b. We will meet today to discuss possible meeting days for this subcommittee
- IV. **Need to have elections to find a replacement for Jo Webber**
  - a. The FAC members from CI will coordinate the election. Jenny will “head up” the organization of the election. She will ask Maria de la Colina if she

would be willing to do it again. We need a San Marcos person and a Round Rock person.

**V. Lunch for New Faculty**

- a. February 10<sup>th</sup>. Coordinate lunch with a FAC meeting (a short meeting after lunch). We decided to have the lunch in The Price Center (where we met today). Steve Gordon agreed to find the funds to pay for The Price Center.
- b. Jenny Battle will help Steve Gordon plan and organize the luncheon.
- c. First year people from
  - i. CI—Jesse Gainer, Emily Summers
  - ii. HPER—Dawn Lantero
  - iii. EAPS—Shawn Patrick, Carrie           , Laurie Close

**VI. Brown Bag Luncheons**

- a. The subcommittee has not had a chance to meet yet.
  - i. Possible topics: How to do research easily
  - ii. We would like for the subcommittee to meet in time to include their information in the first FAC Blast which will go out the first week we're back in January
  - iii. Jo said she'd talk with Sarah and they'd brainstorm some topics
    - 1. qualitative research
    - 2. quantitative research
    - 3. panels of people
    - 4. how to manage research/teaching/service; how to manipulate your life and your schedule in this institution
    - 5. inside "secrets"
    - 6. where you should put your time, where you should not put time
  - iv. We'd like for the brown bag luncheons to be a collaboration between the Dean and the FAC
  - v. Possibly we could prepare a handbook that we could hand out to the brown bag participants as they enter

**VII. First FAC Blast**

- a. Steve Gordon and Shana Pate agreed to work on this—a newsletter-type document that includes things we do for the faculty: lunch for the new faculty, the brown bag luncheons

**VIII. Chair Gordon distributed the FAC Meeting Schedule for Spring 2006**

**IX. FAC Website**

- a. Steve Awoniyi is still the Webmaster. We need to include:
  - i. Current constitution
  - ii. List of current members, officers, term dates

- iii. Archive of all approved minutes
- iv. Other updates
- v. The committee report

- b. Shana Pate will look for documents within her files to help update the website.

Next meeting: January 27, 2006

Mike Boone motioned that we adjourn. Jo Webber seconded the motion. Chair Gordon adjourned the meeting at 2:44 p.m.

Respectfully submitted,

Shana Pate  
Secretary, Faculty Advisory Council