Present:  Ron Brown (AVPAS), Craig Hanks (Chair), Beth Erhart (Chair), Michael Supancic, BJ Friedman, Diego Vacaflores Rivero, Garry White, Sharon O’Neal, Michelle Hamilton, Kristen Farris, Ian Davidson, Chris Russian, Jackie Moczygemba, Lucy Harney, Nancy Wilson, Greg Passty, Debra Feakes, Brianda Carrasco, Temple Carter, Ted Hindson (Alt), Cathy Lamm (Administrative Assistant)
Absent:  Dustin Downing
Guests:  Mark Grande and Stacey Herzog (HHP), Diann McCabe and Heather Galloway (Honors College), Debbie Thorne, Micky Autrey

1. Introductions of council members and guests were made by each attendee.

2. Approval of Minutes - The minutes of the April 14, 2014 meeting were presented for approval. Two corrections to the minutes were noted: In the third paragraph, Supancic advised there was a misstatement of “the course would not be offered until the fall of 2016.” The course could actually be offered now on a trial basis as a GE course; the spelling of Duane Knudson’s name should be corrected. Friedman moved that the minutes of April 14, 2014, be approved with the noted corrections, seconded by Erhart. Motion passed unanimously.

3. Revisions to PPS 1.12 - It was recommended that paragraph 2. of PPS 1.12 be altered due to the new General Education curriculum. Brown announced Temple Carter was the academic advisor appointed by Dean Dann Brown. Ms. Carter is an ex officio, non-voting member, and will report back to Dean Brown and the academic advisors. Minor corrections to the council roster were presented at this time.

4. Proposed course for Social & Behavioral Sciences (PFW1301) - Mark Grande and Stacey Herzog from the Department of Health and Human Performance (HHP) presented a revised proposed course for Social & Behavioral Sciences (PFW1301), which is intended to be available as an addition to Social and Behavioral Sciences courses. There was talk about taking out the food advocacy project to make the course less intensive, which will make it more appropriate as a level 1000 course for freshmen. HHP also took out extra assignments and formatted the rubric scale for consistency. This course would count for a 3-hour elective behavioral sciences course. Feakes noted the proposal is missing teamwork as one of the core objectives. Stacey will correct. Hindson noted that the course form is incomplete as there is no course bibliography in sections 11, 12, and 17. In addition, course objectives need to be created so they are in measurable format. Hanks noted that the required text does not appear to address all topics - for methodological nature, etc. Friedman noted that the assessment of learning on the course form is not consistent with the syllabus - need grade scale. It was also noted that the grading scale is not consistent, referencing 500 in one place and 550 in another. Brown stated that if approved as a new course, it will go through the Gen Ed Council. If not
approved, it would not be considered a Gen Ed substitution. Brown requested a refined version be submitted within a week.

5. **Honors College submissions for additions to General Education Core Curriculum** – Through a subcommittee created last year, it was decided that honors courses would be presented to the council the same way as other courses. Dr. Brown noted that other institution General Education Core Curriculum (GECC) programs have honors courses listed in their Gen Ed requirements as an option to take and courses listed as 3000 courses. Brown reported that the banner system creates problems for honors courses that are not listed as GECC courses. Heather Galloway (dean of the Honors College) stated about 80% of students are taking honors classes because it can be substituted for core courses. There was lengthy discussion on how honors courses can be approved as core curriculum and how they can be implemented quickly.

Brown advised that the prior procedure for entering courses as substitutions does not work in Banner; an advisor must go in and manually input the information (handout presented). After considerable discussion the Council indicated that it preferred the submission of both the Honors College new course form and the GEC new course justification. D. Thorne inquired as to whether an honors course would work for multiple courses, and also inquired about the validity of faculty qualifications, which, if not properly monitored, could bring SACS ramifications. Heather Galloway advised they were aware of the situation and the Honors College is doing what is needed to prevent this kind of problem. Brown then advised that at the next meeting, the committee should try to reach an agreement on what to require from honors courses being proposed as core courses. Brown advised he will get all of the draft forms to Heather Galloway to work on.

6. **Plan for review of spring 2014 outcomes reports at meeting on 9-22** – Brown reported that in conversation with Dr. Wuest they recommended that the GEC not audit the outcomes reports from spring 2014; however, they recommended that departments and schools move forward and concentrate on outcomes and methods for fall 2014, not complete outcomes for last spring. Outcomes and methods will be reviewed in the fall and results and action plans in the spring. Final audits will be done in June/early July. Dr. Wuest will attend the GEC meeting of October 27 when the Council will audit the methods for assessment in 2014-2015.

7. A motion to adjourn was made by White, seconded by Erhart. Meeting adjourned at 4:45pm.