

Joint Council of Academic Deans (CAD) and Faculty Senate
April 30, 2014

Provost Bourgeois, Associate Provost Opheim, Ron Brown, Bill Covington, Michael Heintze, Gwendolyn Hustvedt, Joe Meyer, Debbie Thorne, Beth Wuest, Edna Rehbein

Deans: Daniel Brown, Stan Carpenter, Jaime Chahin, Heather Galloway, Michael Hennessy, Tim Mottet, Sandyha Rao (for Andrea Golato), Stephen Seidman, Denise Smart, Ruth Welborn

Senators: Agwuele, Bell-Metereau, Blunk, Cavitt, Conroy, Covington, Czyzewska, Feakes, Furney, Hindson, Jimenez, Payne, Sriraman, Weill

Senators-Elect: Ju Long, Shirley Ogletree; Paivi Rentz, Library Liaison

CAD and Faculty Senate

- PPS1.10 Summative Review of Chairs Proposal, Conroy
Deans asked if senate representatives would attend all meetings, which could be as many as five meetings for each chair during the process. Senators replied that it would be the initial and PC group meetings, followed by a copy of the written summary, excluding confidential details. Deans asked the senate for clarification of wording on this.
- PPS8.02 Faculty Development Leave dotNet Application, Conroy
Senate wants applications to complete the review process. Senate suggested written spring faculty notification to chairs to allow more time for scheduling replacements. Deans preferred changing the proposed May 1 and Sept. 15 dates to a single faculty/chair required meeting by Sept. 1.
- M&O Allocation Formula Committee Report, Associate Provost Opheim
Based on a formula set up in 2008, regression analysis shows that the most significant budget items were regular faculty headcounts, consumable supplies, travel, etc. Current budgeting model will continue for the most part, tweaking for greater consistency, looking at differences between spending and operating funds.
- Undergraduate Admissions Report, AVP Heintze
The university goal is to have the same number of first-year students in Fall of 2014. Institutions are asking for more documentation on fee waivers. Summer orientation enrollment numbers are up, and enrollment in Emerging Stars summer program is on track.
- Graduate Admissions Report, Dr. Rao for Dean Golato
Graduate summer enrollments are up, with fall admissions still in process. Fellowships for fall will fund doctoral students and top students in graduate programs.

Faculty Senate recommended a continued emphasis on communication among chairs, deans, and faculty.

Faculty Senate Meeting:

Committee on Committees, Dr. Bill Stone

Recommendations:

- Each committee chair should annually report non-participating members.
- PACE Council has two T/TT faculty and one adjunct faculty representative, but committee suggests a faculty member from each college.
- Get more people trained for honor council and eliminate those not participating. Five years might be good term length, given training requirement.
- Expand faculty representation on the safety committee.
- Expand faculty representation on the diversity award selection committee.
- University-level committees generally have one-year renewable terms. CoC recommends extending to three years for most appointments.
- All senate committees have standard 3-year terms, with no recommendation for term limits. RTA to finalize committee appointments

Service workload assignment requests: For service on time-consuming committees, the adjunct faculty committee is a prime candidate; there are four to award; must be requested by June 1, RTA

Perception of administrators survey: Senators Sriraman, Covington and Agwuele will review the questions on the perception of administrators survey and report recommendations to the full senate.

Strategic Plan for Research

- Dr. Blanda met with the senate chair to discuss a plan to increasing leveraging of REP funds. External submissions have not grown; university seeks ways to increase number of faculty making external submissions.
- A one-time \$500 incentive for REP recipients who subsequently apply for external funding is under consideration. There was a counterproposal to provide money for travel and a suggestion to invest in workshops on making proposals to government, foundations or industry.

Report from facilities committee, RTA: Sustainability issues: someone from physical plant assigned to monitor; explore reshuffling of committees; charge to the environment committee was broader than the stated function of the committee, should the function be reconsidered. Senate may consider a committee on sustainability.

Motion to approve 4/23/14 minutes.

Adjourned at 6:06.