Texas State Terry Study Abroad Stipend Request

Important Information

The following can also be found in your Terry Student Planner and Terry Scholar Handbook. The most up-to-date handbook is available in the Terry Portal under the Reference tab.

“The Foundation will award you an additional semester of funding, specifically designated for international study abroad program that is sponsored by or affiliated with the university you are attending. You must earn a minimum of three transferable credit hours during your study abroad program, and it is expected that you earn more hours in a longer length program.

The use of this additional, optional study abroad stipend will NOT count as one of your 8 (Traditional Scholars) or 6 (Transfer Scholars) semester stipends. Other outside aid awarded to you for the purpose of studying abroad will NOT impact the amount of your Terry study abroad stipend.

The amount of your Terry Study Abroad stipend is $5,000. Scholars are strongly encouraged to apply for additional forms of aid to supplement the Terry stipend. See options online at http://www.studyabroad.txstate.edu/students/financial-assistance.html. Refer to page 12 of the Scholar Handbook for stipend details.

These amounts will not increase to meet any additional costs required or incurred by you while participating in the study abroad program.

Domestic study programs (within the 50 United States) are not eligible for Study Abroad Funding.

Submit your Special Funding request for study abroad under the Actions menu on the Terry Portal (www.terryfoundation.org). Your written request must include the total number of credit hours you expect to earn, your dates abroad, the length of your program, and the location.”

How to Apply

Before you submit your Study Abroad Stipend Request via the Terry Portal, you must:
1. Review all study abroad requirements,
2. Select your desired program,
3. Receive acceptance into that program, and
4. Complete the Texas State Terry Study Abroad Stipend Request Form at http://www.txstate.edu/honors/opportunities/Terry-Scholars/terry-study-abroad.html.

To submit your request via the Terry Portal:
1. Login to the Terry Portal,
2. Under the Actions menu, use the dropdown option to select Study Abroad – Funded,
3. In the text box, type your name, student ID number, and your Terry year and scholar type (traditional or transfer),
4. Upload your acceptance letter for your study abroad program, and

After you submit your Study Abroad Stipend Request via the Terry Portal:
1. Your Texas State Terry Coordinators will review your request to ensure all necessary information has been submitted. Should anything be missing or if questions arise, we will contact you.
2. If your request includes all necessary information, we will forward it to the Foundation for final approval.
STEP-BY-STEP HOW TO:

» **Step One:**
  Attend General Information Session.

» **Step Two:**
  Do your research. Find out where exactly you would like to go and what classes you would like to take. Meet with your academic advisor to discuss your degree plan, and visit the Academic Program Directors (APDs).

» **Step Three:**
  Check on financial assistance opportunities through Texas State Study Abroad website, Financial Aid and Scholarship Office, and through affiliated provider.

» **Step Four:**
  Complete the online application for your faculty-led program, including the application fee payment at www.studyabroad.txstate.edu

» **Step Five:**
  The Study Abroad Office will review your application and send you a confirmation of enrollment and instructions related to your study abroad registration via email.

» **Step Six:**
  Follow the payment schedule for your study abroad program, and keep up with payment deadlines.

» **Step Seven:**
  When it’s registration time, register for your classes on Catsweb following the instructions provided by the Study Abroad Office.

» **Step Eight:**
  Attend all pre-departure orientation meetings available for your program.

For more information contact:
Phone: 512-245-1967 | E-mail: studyabroad@txstate.edu
Faculty-Led Programs
Additional Information

- Apply to the Faculty-Led Program per Study Abroad Office requirements.
- Submit the Study Abroad Defer Payment Form to the Study Abroad Office.
- You will enroll and pay your program tuition and fees to Texas State.
- Attend pre-departure information sessions with Study Abroad Office.

For access to forms or more information regarding Faculty-Led Programs at Texas State, please visit the Study Abroad Office in the Thornton International House, on the web at www.studyabroad.txstate.edu/program-offerings/faculty-led-programs.html or at 512-245-1967.

Reminder: Although other financial aid awarded to you for the purpose of studying abroad will not impact the amount of your Terry study abroad stipend, your Terry study abroad stipend may impact other financial aid awarded if you are a Terry Transfer Scholar. For review of your financial aid and scholarships, please contact your Terry Campus Coordinators, Ms. Adi Garza or Ms. Stephanie Lopez, at TerryScholars@txstate.edu.
YOU WON’T KNOW UNTIL YOU go

AFFILIATED PROGRAMS

STEP-BY-STEP HOW TO:

» **Step One:**
  Attend General Information Session.

» **Step Two:**
  Do your research. Find out where exactly you would like to go and what classes you would like to take. Meet with your academic advisor to discuss your degree plan, and visit your affiliated provider’s website or meet with them in person.

» **Step Three:**
  Check on financial assistance opportunities through Texas State Study Abroad website, Financial Aid and Scholarship Office, and through affiliated provider.

» **Step Four:**
  Complete and turn in a Transfer Credit Agreement form with payment receipt ($25) to the Study Abroad Office. This will inform you if your classes are transferrable. You will receive an email from Admissions Office when classes are approved.

» **Step Five:**
  Complete the online application for your affiliated program, including the application fee payment at www.studyabroad.txstate.edu

» **Step Six:**
  Once accepted by the Study Abroad Office, apply to your program directly through the provider.

» **Step Seven:**
  Communicate as frequently as necessary with affiliated provider. Maintain direct communication with them throughout entire process.

» **Step Eight:**
  Around registration time, check the Study Abroad Office website for registration instructions and make sure to register for your specific courses by the deadline.

» **Step Nine:**
  Contact Financial Aid and Scholarships Office and set up an appointment to inform them of your study abroad plans.

» **Step Ten:**
  Attend all pre-departure orientations available for your program.

» **Step Eleven:**
  Before you return, request transcript from host-university to be sent to the Study Abroad Office.
Affiliated Programs
Additional Information

- Apply to the Affiliated Programs per Study Abroad requirements and follow provider instructions.

- Contact your provider and review payment deadlines and options they have available for students receiving financial aid and scholarships. You are responsible for adhering to their payment deadlines and making arrangements with them (we are hoping that providers will be flexible and okay with receiving payment after your study abroad stipend has arrived, but that is at their discretion).
  - If a provider requires proof of financial aid and scholarships you are receiving then we can provide that information for you; notify us that you are needing this information at TerryScholars@txstate.edu.

- Complete and submit the Study Abroad Transfer Credit Form to the Study Abroad Office.
  - This form is required for all students who wish to study abroad and would like to transfer undergraduate credits to Texas State.

- Register in ISEP courses at Texas State.
  - Your scholarship cannot be disbursed until you register for the study abroad ISEP courses.
  - You will enroll in your actual courses with your affiliated program provider.

- You will pay your program tuition and fees directly to your provider.

For more information regarding Affiliated Study Abroad Programs at Texas State, please visit the Study Abroad Office in the Thornton International House, on the web at www.studyabroad.txstate.edu/program-offerings/affiliated-programs.html or at 512-245-1967.

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