

Senior Network Administrator

Job Code 50019320

General Description

Responsible for design, implementation and day to day management of LAN and WAN network environments, connectivity to campus computing systems, and security of local and wide area network in a multi-campus environment.

Examples of Tasks

Provide advanced troubleshooting and problem analysis.
Provide accurate metrics, network monitoring and documentation.
Produces network design and architecture based on business needs.
Performs daily network administration and maintenance.
Anticipate, identify, communicate, resolve and/or escalate problems and issues.
Assist with development of department policies, procedures, and standards for systems and network implementations.
Analyze and assess current operations, processes, and logic flows.
Monitor system and network performance; and make recommendations for improvements.
Provide clear and effective documentation.
Provide effective communication on such matters as potential impact of various technical events and system status during normal usage, system outages and other service-interruptions.
Coordinate with project sponsors, steering teams, project teams, and various technologists across the campus.
Perform other duties as assigned.

Knowledge, Skills and Abilities

Skill in: Preparing reports and proposals, establishing rapport with others, analyzing requirements, identifying and resolving problems, prioritizing work load.

Ability to: Understand technical material, perform intermediate math, communicate effectively, multitask, identify problems and find solutions, determine client needs.

Experience and Education

To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills and abilities.

Other Requirements