

DEPARTMENT OF ACCOUNTING
 MCCOY COLLEGE OF BUSINESS
 PPS REVIEW CYCLE
 AUGUST, 2015

| PPS Number | PPS Title | Review Year |
|------------|---|-------------|
| 1 | Organization and Stakeholders | |
| 1.01 | Accounting Department Policy and Procedure Statement System | 1 |
| 1.02 | Discrimination/Diversity & Multicultural Policy | 1 |
| 1.03 | Membership on Standing Committees | 1 |
| 1.04 | Student Organizations | 5 |
| 1.05 | Advisory Board | 5 |
| 2 | Program and Course Offerings | |
| 2.01 | Blank | 1 |
| 2.02 | Undergraduate and Graduate Advising | 1 |
| 2.03 | Syllabus Preparation and Distribution | 1 |
| 2.04 | Planning, Developing, Monitoring and Assessing Undergraduate Curricula | 2 |
| 2.04.01 | Curriculum Process and Procedure and Student Selection in Department of Accounting | 4 |
| 2.04.02 | Student selection | 2 |
| 2.05 | Graduation Certification | 5 |
| 2.06 | Participation/ Supporting Faculty, Voting at College Faculty Meetings | 1 |
| 2.07 | Planning, Developing, Monitoring and Assessing Graduate Curricula | 3 |
| 3 | Teaching/Research/Service | |
| 3.01 | Office Hours for Faculty | 1 |
| 3.02 | Grades and Grade Change | 2 |
| 3.03 | Academic Honesty | 3 |
| 3.04 | Faculty Mentoring | 4 |
| 3.05 | Faculty Travel Guidelines | 3 |
| 3.05.01 | Student Travel Funding Guidelines | 3 |
| 3.06 | Secretarial/Student Assistance and Support | 3 |
| 3.07 | Allocation of Summer School Teaching | 5 |
| 3.08 | Allocation of Travel Funds & Licenses and Memberships | 3 |
| 4 | Personnel Recruitment, Appointment and Activities | |
| 4.01 | Faculty Recruitment | 2 |
| 4.02 | Consulting and Other Outside Activities | 2 |
| 4.03 | Appointment to Graduate Faculty | 2 |
| 4.04 | Accounting Department Developmental Leave Policy | 2 |
| 4.05 | Lecturers | 3 |
| 4.06 | Senior Lecturers | 3 |
| 4.07 | Clinical Faculty | 3 |
| 5 | Personnel Evaluation, Reappointment, Merit and Promotion Decisions | |
| 5.01 | Faculty Evaluation | 4 |
| 5.02 | Evaluation Non-Tenure Track Faculty for Reappointment | 4 |
| 5.03 | Evaluation Tenure-Track Faculty for Reappointment | 4 |
| 5.04.01 | Merit/Performance Policy | 1 |
| 5.04.02 | Policy Statement for Practitioner Journals for Tenure and Tenure-Track Faculty | 5 |
| 5.04.03 | Process for Changing the Rating of Journals and/or Deleting Journals from the Active Journal List | 5 |
| 5.04.04 | Process for Adding Journals to the Active Journal List | 5 |
| 5.04.05 | Research Guidance for Promotion and/or Tenure | 5 |

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| 5.05 | Tenure/Promotion Policy | 4 |
| 5.06 | Workload Policy | 4 |
| 5.07 | Criteria for Academic and Professional Qualifications | 1 |
| 5.08 | Evaluation of Endowed Professors and Chairs | 2 |
| 5.09 | Faculty development | 4 |
| 5.10 | Codes of Conduct | 2 |

SUMMARY
DEPARTMENT OF ACCOUNTING
PPS REVIEW BY YEAR

| YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 |
|---------|---------|---------|---------|---------|
| 1.01 | 2.04 | 2.07 | 2.04.01 | 1.04 |
| 1.02 | 2.04.02 | 3.03 | 3.04 | 1.05 |
| 1.03 | 3.02 | 3.05 | 5.01 | 2.05 |
| 2.01 | 4.01 | 3.05.01 | 5.02 | 3.07 |
| 2.02 | 4.02 | 3.06 | 5.03 | 5.04.02 |
| 2.03 | 4.03 | 3.08 | 5.05 | 5.04.03 |
| 2.06 | 4.04 | 4.05 | 5.06 | 5.04.04 |
| 3.01 | 5.08 | 4.06 | 5.09 | 5.04.05 |
| 5.04.01 | 5.10 | 4.07 | | |
| 5.07 | | | | |

Approved by the Department of Accounting Personnel Committee:

Representative, Personnel Committee

Date