**FSS Diversity Committee Meeting**

**Minutes of January 3, 2012**

**Present:** Gilbert Castro, Russell Clark, Joe Piazza, Pat Prado, Selma Selvera

**Absent:** Colleen Cook, Jerry Deleon, Monica Saenz, Charlie Salas, Yolanda Strey, Jacqui Todd, Fermin Torrez

**Call to order:** Pat called the meeting at 10:05 am.

1. **Assignment of Minutes and Timekeeper Duties:**

Pat Prado volunteered to do both the minutes and timekeeper duties.

1. **Approval of Agenda:** The agenda was approved.
2. **Approval of Minutes:** Minutes of December 6, 2011 – RTA
3. **Committee Reports**
4. **Website**

Patricia has sent format revisions for the Diversity Programming and Diversity Minutes webpages to Christy Neeley.

1. **Film Series**

The next film is set for January 25, 2012, from 11:00 am-2:00 pm. in the Reed Parr Room (11th floor). Patricia brought the Help and First Grader, Selma took The Help and Joe took the First Grader. The committee members present decided to go with the Blindside. Joe will cut some scenes from the film to fit our timeline. So we will keep the First Grader, The Help, and Milk in the hopper for May’s film series. Pat will also request a microphone for Joe so everyone can hear him.

Joe will send Pat by January 11th the Film Series announcement to include the appropriate disclaimers. Joe will prepare the film, evaluations, and sign-in sheets. Pat will order the pizza, purchase the drinks, and gather the pencils, paper items/ice chest. Gilbert volunteered to take all the items from the VPFSS office to the 11th floor. Members should arrive at 11:00 am to set up.

1. **Newsletter**

Pat reported that there was no article in the January newsletter and the next newsletter will be in April.

1. **Supervisor Training**

Pat reported that Charlie indicated that Student Affairs will be bringing the speaker at a different time so we will not be able to co-sponsor. Russell will contact his speaker, [Joel Tietjens](http://www.tjens.com/topics.htm), about his availability, price, and subject matter. The date is tentatively set for April 3, 2012 and we have $3,000 available. Russell will send out an email as soon as he makes contact.

1. **Diversity Promotional Items**

Pat still have the Texas State pendants. Pat reminded members that Yolanda was going to make contact with vendors to check on the quality of the caps or fanny packs and bring sample to us to determine the best value. Picnic is scheduled for April 20, 2012.

1. **Research**

Pat stated that she needs more diversity quotes the quotes that Fermin sent had some duplicates. There was discussion about reusing the diversity quotes. We will discuss further at our next meeting.

1. **Outreach Committee**

Drop by Drop Video: Joe will present the video to the Print Shop/Mail Services on January 6th. Russell will present the video to the VPFSS staff on January 5th. Selma will send some possible dates for HR training to Russell and Joe to see who is available. Russell is working Financial Services, Purchasing, and Auxiliary Services on their training. Russell asked Joe to send him the number of Facilities staff that has gone through the training, Colleen need to compile the information.

1. **Committee Business:**

**Multicultural Festival –** RTA – Charlie Salas

**Diversity Survey –** Survey was distribute on October 31st, Pat will follow up with IR.

1. **Next meeting:** Tuesday, February 7, 2012 at 10:00 am in JCK 922.
2. **Adjourned:** Meeting was adjourned at 10:45 am.