

**Texas State University
Retired Faculty and Staff Association
Advisory Board Meeting Minutes
May 11, 2016
San Marcos Library**

Advisory Board members in attendance: Ed Burkhardt, Linda Burkhardt, Randy Cook, Margaret Dunn, Josie Garrott, Debbie Heinsohn, Marian Loep, Kathie Patterson, Larry Patterson, T.Cay Rowe, Darlene Schmidt and Don Tuff.

Not present were: Lloydean Eckley, Carole Greer, Carmen Imel, Rob Moerke, Judy Row, Peggy Townes, and RFSA University Liaison Debra Christian.

Marian called the meeting to order at 10 a.m.

March 9, 2016, minutes – Linda moved approval of the minutes, Larry seconded, and all voted to approve.

May 2016 treasurer's report – Josie reported a petty cash balance of \$208.68, a university account balance of \$7,162.96 after expenses of the Annual Meeting were paid, and a Life-Long Learning account balance of \$1,380. She noted that a charge of \$97.76 was posted to our account erroneously and she is straightening that out. Ed moved approval of the report, Debbie seconded and the motion passed.

Advisory Board discussion and action items:

- 1. Follow up from Annual Meeting Committee** – *See attached report from Josie and Ed.* After expenses were paid and revenue counted, the event cost us \$914.88. Because another university event, to which some of our members were invited, occurred at the same time as the Annual Meeting, we agreed that it was a good idea to email executive assistants at the university the date of our next Annual Meeting to head off an overlap next year. Don moved and Margaret seconded a motion that we use Dick's Classic Car Museum for our event next year; the motion passed. Darlene moved and Margaret seconded a motion that our 2017 Annual Meeting be Thursday, April 6; the motion passed. We also agreed to explore other caterers for the event. Marian thanked Josie and Ed and their team for a great event.
- 2. Assign Committee to Review Constitution and Bylaws** – Marian asked for volunteers for the committee, and asked that Lloydean chair it. Ed, Margaret and Debbie also volunteered. Marian said that the online version of the documents is up to date. The committee will report at the July meeting.
- 3. Discuss volunteer link for website** – The university contact for volunteer opportunities, Kim Porterfield, director of community relations, has been moved to another division and the Office of Community Relations in University Advancement has been shut down. However, we were able to get from Kim before she left UA a list of volunteer opportunities in the community, and we will post those on our RFSA website.

- 4. Membership applications** – The board agreed that we need separate applications for associate members, those who have retired from another university. There should be a space for spouse names, as there is on the regular application. Debra keeps a list of members that includes spouses and one that is retirees only. The committee reviewing the constitution and bylaws will create the separate application for associate or affiliated members and their partners/spouses.
- 5. PR opportunities** – We need to take a picture of new officers before September, perhaps at the July 13 meeting.
- 6. New members/new retirees** – Two new associate members: Judith Aronow, former assistant professor of math at Lamar University-Orange, and Frank Podosek and his spouse Joyce Brannon. Frank was on the earth and planetary science faculty at Washington University in St. Louis. Welcome to them!
- 7. Human Resources update** – No report
- 8. Update of RFSA clubs and committees**
 - A. Program chairs report:** Josie reported for her and Rob. She said the Program Committee will meet in June.
 - B. Upcoming events**
 - a. **Summer luncheon and speaker** – The event will be June 8 at Mamacita's. It will be lunch only with no speaker.
 - C. Care Committee** – Linda reported that, on RFSA's behalf, she has sent cards to Tim Thompson, T.Cay's husband, on the occasion of the deaths of his mother and father, and to Peggy Townes, who is ill. She and others have visited Pat Murdock at the Hays Nursing Center. Don reminded us that Joan Hayes is in nursing care in New Braunfels.
 - D. Fall Social Committee** – The Fall Social will be September 23. Marian reported that Brian Murdock has agreed to be the DJ again for the same fee and HEB is giving us \$500 again. One of the silent auction items will be a guest coaching position with the Bobcats on October 26, Homecoming.
 - E. Historical Committee** – Darlene reported that she had talked with Kris Toma, archivist with the Texas State library, who said the Archives have no items from RFSA. This puzzled us because we thought we had sent items to them, and Darlene agreed to check it out.
 - F. Investment Club** – No report. The club will meet June 7th and resume again in the fall.
 - G. Life-Long Learning** – Judy sent a report that reflected an expenditure of \$9.80 for stamps and thank you notes. Also numbers for the March and April classes: Way of Tea, 30; Composting, 13; Probate and Estates, 29; Open Carry Law, 12. The Texas Geography class met five times with an average attendance of 26, and 20 people went on the field trip with Fred Day and Don Huebner and tour guides. Friends of the Library paid for the vans; the director attended the classes and went on the trip.

H. Scholarship Committee – Ed reported that we have bought the board-approved ad for the *University Star*'s summer edition that publicizes the application deadline.

I. Social Media/Website Update Committee – Lloydean still needs access to the RFSA Facebook account. The website looks good. The spotlight on Darrell Piersol has been added.

9. Off agenda items – No items.

10. Adjournment – The meeting adjourned about 11:15.

Respectfully submitted,

T.Cay Rowe, secretary