

Minutes
Faculty Advisory Council (FAC) Meeting
11/05/04
Texas State University—ASB, Room 332 B

Members in Attendance: Jennifer Battle (Vice-Chair, substituting as Chair for Steve Gordon), Maria de la Colina, Marilyn Goodwin, Bobby Patton, Drema Albin, Steve Awoniyi, Jo Webber, Moe Johnson, Deborah Buswell, Sarah Nelson, Shana Pate-Moulton

Members Absent: Steve Gordon, Michael Boone, Colleen Connolly, Greg Soukup

Jenny Battle (substituting for Chair Gordon) called the meeting to order at 2:06 p.m.

I. Approval of the Minutes

Moe Johnson moved that the minutes from October 22nd be approved. Marilyn Goodwin seconded the motion. The motion passed.

Introductions of members.

II. Old Business:

a. **Meeting on December 10**--Dr. Beck cannot meet on November 19, , so he will come to our FAC meeting on December 10.

b. **Prioritizing issues**--because Steve Gordon wants to be able to prioritize issues with the FAC, today's meeting will be to take care of housekeeping issues—that way we won't infringe on Steve's desire to prioritize our activities.

c. **Ad for Dean**--Copies of the ad that has been placed in the Chronicle of Higher Ed for a new dean were distributed and read.

1. Jo Webber reported on updates from the search committee. The committee has been having sporadic meetings, but that only 2 or 3 people have been at any one given meeting. They are, however, creating a rubric that can be used when people are interviewed. They're using a template from the Provost search. They're looking to approve that rubric soon. They're also discussing how they'll conduct interviews.

2. The question was raised about the 200 full- and part-time faculty members (under "College")—we think that there are probably more faculty members than 200. Jo reported that she had suggested that to them, but it clearly didn't get changed. She said she would continue to make sure that that committee heard the voice of the FAC.

3. In reference to the line about the "Vietnam era" vet, Deborah Buswell reported that the Affirmative Action materials say "Vietnam era" vet, and it is a law like ADA, so that's why that phrase is in the ad.

4. We discussed that *some* adjuncts are necessary to keep the practitioner in our field, but everyone agreed that the dean candidates need to know that the faculty is concerned about the number of adjuncts.

5. The question was raised about the new Provost's idea of shared governance. Maybe we could invite him to a meeting. Maybe one of our Faculty Senate

members could tell us their general impression of the Provost's idea of shared governance.

III. New Business:

a. Select volunteers for Election subcommittee from CI and EAPS

1. We need to select volunteers for the Election subcommittee for C & I and from EAPS. Bobby Patton consents to stay to represent HPER.
2. Sarah Nelson selected Colleen Connolly for the representative from EAPS.
3. Clarification about the job was given.
4. Marilyn Goodwin nominated Maria de la Colina. Then, Marilyn and Maria agreed to share the responsibilities with Maria. Jenny Battle said she would coordinate the ballots and ballot boxes for the RRHEC.

b. Select Webmaster

1. We need to select a webmaster. It is an important job in order to get more people knowledgeable about FAC. The webmaster needs to be a person who is savvy in making webpages work for our purpose—but we need to clarify our purpose--is our purpose to make people knowledgeable? Is our purpose to educate people about shared governance? Is our purpose to inform people of the FAC business?
2. FAC members discussed people who might be qualified. Maybe this person could be a liaison to the FAC. Maybe John Beck would enjoy working on the website once he's full-time faculty, and no longer Dean. Steve Awoniyi agreed to head the sub-committee for the website, but that he would feel more comfortable not having formal meetings, so he will take charge of this issue, and if/when he needs help, we'll find volunteers to help.

c. Appoint a non-tenure track member to the FAC

1. Deborah Buswell read from our constitution that we are supposed to have a non-tenure track faculty as a liaison for the FAC.
2. Last two sentences of membership statement — “the chair will present a liaison to part-time faculty. The liaison will be non-voting member.” FAC had much discussion about whether the person should be full-time non-tenure track or part-time non-tenure track. Maybe we should just have a liaison. Maybe we should ask for volunteers.
3. Bobby Patton moved that we table this issue until Steve Gordon returns.

d. Discuss process and procedures for archiving FAC records

1. We need to figure out what records there are, what we want to save, how we want to save it, and who will be responsible for saving it.
Jo reported that we have minutes from 28 (29 after today) meetings, the constitution, a few other documents. Currently everything is on the computers of Nathan Bond and Jo Webber. Jenny Battle volunteered to investigate our archiving possibilities (looking at an electronic version and a hard copy version).
3. We decided that we needed our minutes, etc. saved on hard copies, a CD, and the web. Save things annually. The secretary could hold the flash drive for the year.

e. LiveText report

1. Shana Pate-Moulton was scheduled to report on LiveText, but Patrice Werner and Rich Radcliffe had asked Shana to hold off on that report.
2. Jo reported that the reason LiveText got on the agenda was that people wanted to know not so much about *what* LiveText was, but about the process followed to arrive at the decision to use LiveText and the decision to have the students buy LiveText at the price of \$132.00.
3. Marilyn recommended that we table it until December 10 to ask Dr. Beck about it. Deborah asked if there was still a decision to be made that we should have a meeting with Dr. Beck before December 10. The C & I faculty informed the FAC that LiveText is non-negotiable--we're going forward with it.
4. Shana Pate-Moulton explained LiveText—what it is for the students and the instructors—a way for students to create their work online and for instructors to review and assess that work online. Once students' work is assessed, instructors can view reports for aggregated data. Being able to review this data is important for NCATE.
5. Deborah Buswell asked which students need it? She explained that she teaches an adaptive PE course which has some teacher prep students and some other students. Would she have only some of her students buy LiveText? Jenny Battle explained that she thinks the benchmarks would be mostly C & I courses, so probably other courses from other areas wouldn't be affected by NCATE benchmarks.
6. Marilyn Goodwin recommended that we table this issue further until we can talk to Dean Beck. We agreed to ask Dean Beck to report on LiveText at the December 10 meeting. FAC decided that we should come up with questions before December 10 so that Dean Beck can come prepared.

f. Recommendations from outgoing FAC—which items will we go forward with, and which will we let go?

1. It was recommended that we table this issue until Steve returns, since he wants to go through this prioritizing process.
2. Deborah Buswell asked to add to the agenda for discussion with the Dean the pay for minisession classes.

Meeting Adjournment: Bobby Patton made a motion to adjourn the meeting. Moe Johnson seconded the motion, the motion passed.

Substitute Chair Battle adjourned the meeting at 3:35 p.m.

Respectfully Submitted,

Shana Pate-Moulton
FAC Secretary

