MINUTES
January 10, 2017
10:00 a.m. – 12:00 p.m.
UAC 474

Members in attendance: Dana Chapman, Leslie Cheromiah, Adam Clark, Charles Evers, Noel Fuller, Ana Lisa Garza, Robert Hanna, Treena Herington, Deborah Howell, Neal Idais, Robert Jackson, Jennifer Johnson, Stephanie Korcheck, Jeffery Magness, Jacqueline Miles, Stephanie Miller, Jack Rahmann, Samantha Smith, Jodi Torrez, Corey Weber, Elizabeth Welch

Members not in attendance: Excused – Sarah Drennan, Jessica Henry, Margie Rodriguez, Illona Weber; Unexcused – Paul Flores

(10:00) Call to Order – Adam Clark, Staff Council Chair
Treena Herington, appointed in December to fill a vacancy, was introduced and welcomed to her first meeting
Adam indicated that Nancy Nusbaum, Associate Vice President for Finance and Support Services Planning, had contacted him about providing an update to Council on the 2017-2027 Campus Master Plan that will be presented to the Texas State University System Board of Regents in May. Adam indicated that he is on the Master Plan Committee but has not been contacted about any meetings for the past several months.

(10:00) GUESTS

(10:00) Item 1: Updates from the University Police Department
The guests were unable to attend and rescheduled for the March 14 meeting

(10:01) ACTION

Item 2: Meeting Minutes (handouts)
a. October Minutes
   For the sixth paragraph under the Scholarships and Awards Committee item, Ana Lisa Garza moved, and Dana Chapman seconded, that “are determined” be added between “scholarship” and “,”; the motion was approved by voice vote
b. November Minutes
   Adam Clark moved, and Noel Fuller seconded, that the “AGENDA” heading be changed to “MINUTES”; the motion was approved by voice vote
c. December Minutes
   Treena Herington moved, and Jodi Torrez seconded, that her title designation under the Call to Order be changed from II to III; the motion was approved by voice vote

(10:05) DISCUSSION

Item 3: Treasurer’s Report – Deborah Howell, Staff Council Treasurer
Deborah indicated there were no updates to report

(02-09-17)
ACTION
(10:05)

Item 4: Dissolution of Transportation and Parking Committee – Adam Clark
After over a year of no meetings, Adam investigated the status of the University's Parking Committee and discovered that it was no longer meeting. Adam moved, and Stephanie Miller seconded, that the Council’s Standing on Transportation and Parking be dissolved and its current members appointed to other standing committees; the motion was approved by voice vote.

DISCUSSION
(10:08)

Item 5: Committee Meetings and Upcoming Action Items – Adam Clark
Elections meets today to beginning planning June elections.
Scholarship and Awards meets tomorrow to finalize application information.
Fundraising meets next week to finalize logistics and materials for the Spring Raffle.
Special Events will meet to recommend our two required community service projects.
Compensation Committee is working on several issues raised by emails submitted through the Council website.
Marketing meets at the end of each month
  ➢ The Council website continues to be updated and redesigned
  • feature current activities/updates
  • new resource page for safety contacts, diversity groups on campus and in the San Marcos community – link will be sent to Council.
Operational Effectiveness will hold its first meeting at the end of the month to begin organizing its work, including revising the bylaws and operating procedures as well as a process for recommending goals/measures for 2017-18.

DISCUSSION
(10:13)

Item 6: June and July Meetings – Adam Clark
Adam solicited ideas for site visits in order to learn more about our colleagues and the work of the University
  ➢ Astronomy Lab/Observatory
  ➢ 3D Printing Lab in Library
  ➢ STAR Park
  ➢ University Camp in Wimberley
  ➢ ALERRT
  ➢ CoGen Heating/Cooling Facility/Tunnels
A poll will be sent to members prior to the February meeting.

DISCUSSION
(10:19)

Item 7: Review Parking Lot Items – Jodi Torrez
From December meeting, in response to safety discussion – Community Policing
  ➢ What officers are assigned to what buildings/areas; build relationships
  ➢ Executive Committee can request that UPD provide information at March meeting
  ➢ Suggestions/issues can be raised by Council representatives to the University Safety Committee (Robert Hanna) and UPD Advisory Council (Jodi Torrez)
  ➢ Jack Rahmann, who serves as LBJ Student Center Director, provided information about several proactive UPD efforts
    • job duties are being realigned
    • increased focus on diversity
    • more officers have been added to the force
    • the new chief is aware that UPD needs to be more visible and better connected to the University and San Marcos communities
  ➢ The Council agreed to wait until the March meeting to hear UPD’s presentation and raise questions/issues at that time; it was also suggested that Dr. Joanne H. Smith, Vice President for Student Affairs, be invited to a future meeting to discuss these and related issues.
DISCUSSION  
(10:20)  
**Item 8: Member Announcements**

*Staff Efficiency – departments decide to implement new things or make significant changes often with seemingly little input or without considering impact on operations*

*Ana Lisa Garza report that the 2017-2023 Strategic Plan is largely final; she suggested that the Operational Efficiency Committee review University Goals and align Council’s work accordingly*

*Adam Clark reminded Council that staff receiving class fee waivers from the University must remain a full-time employee for at least one year after coursework or repay the fees from the previous semester*

(10:22)  
**Adjournment**

*Dana Chapman moved adjournment, Elizabeth Welch seconded; the motion was approved by voice vote*


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<td>Stephanie A. Korcheck, Secretary</td>
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