Texas State Safety Orientation

Environmental Health, Safety & Risk Management

Texas State University – San Marcos
University Responsibilities

- Written program (i.e. Emergency Action Plan, University Policies & Procedures, etc.)
- Provide a safe learning/working environment
- Comply with federal and state regulations and safety guidelines
- Eliminate hazards causing injuries
- Administration of an effective safety program
Emergency Action Plan

- How to report emergencies
- Escape procedures and evacuation routes
- Designated assembly points
- Notification system

In case of an emergency, report to supervisor immediately!
Notification of Emergency

- Emergency notification methods may include:
  - visible and audible alarms
  - beacons or flashing lights
  - sirens or bells

- Public address system

- Personal notification by a supervisor or emergency response member
Medical Emergency

- Survey scene for hazards
- Check the victim
- Call EMS (911)
  - Know your location
  - Your name and phone number
  - Nature of the emergency
  - Number of people needing help
  - Victim’s condition
  - Stay with the victim

*Do Not hang up the phone, stay on the line with the EMS dispatcher*
Severe Weather

- Report to **Safe Zone** within the building
  - Safe Zone is a room in the center of a building, free of windows, on a lower floor
  - Stairwell
  - Restrooms
  - Classrooms with NO windows
  - Interior hallway
Emergency Alert Horn

- Emergency Notification Alarms (Work in Progress)
  - Two 15 sec. blasts means alert state (e.g. Weather)
    - Stay indoors
    - Go to **Safe Zone** (stairwells, restrooms, rooms with no windows)
  - 1 continuous blast for 1 minute (e.g. Active Shooter)
    - Shelter in place
  - Three 5 sec. blasts means that all is clear

- Routine testing will also be conducted at a designated time.

Click on horn to hear audible sample "Emergency_Alert_Horn_Pattern.mp3"
Evacuation

- Exit doors are marked by lighted signs
- Never block an exit or an exit path with material
- Go to designated assembly point (at least 200 feet from building)
Reporting an Injury

- **Employee's Responsibilities**
  - Report and injury within **24 hours**
  - Complete SORM documents
  - Obtain clearance through EHS Specialist – Worker’s Compensation Office

- **Safety Coordinator (Formerly ADSO) Responsibilities**
  - One designee per floor of each building
  - Responsible for reviewing and signing original SORM report
  - Signs and sends original report to Department Head
Additional Training Required

- If you are going to work with any of the following, additional training is required:
  - Hazardous chemicals/waste
  - Radioactive materials
  - Biological materials
  - X-ray devices
  - Class 3b or 4 lasers
  - Specialized motorized equipment (i.e. forklifts, overhead cranes, etc.)

- If you have any questions please contact your SUPERVISOR.
Stormwater Awareness

What is stormwater?

When it rains, the water that is unable to soak into the soil and grass runs off our streets, parking lots, and other paved surfaces. This is called stormwater runoff.
Stormwater Awareness

Where does it go?

- Runoff flows to ditches and gutters
- Into storm drains and underground pipes
- Directly into our creeks and river

Untreated and Unfiltered
Stormwater Awareness

Why is this important?

Unfiltered stormwater can have contaminates and bacteria such as...

- Litter
- Yard Waste
- Construction Site Runoff
- Chemicals
- Cigarette Butts
- Pet Waste
- Vehicle Fluids
Stormwater Awareness

As part of the stormwater educational campaign, this tagline and logo have been developed to symbolize the partnership between The City of San Marcos and Texas State University while raising awareness about stormwater pollution.
Stormwater Awareness

Handout

- Information on
  - Volunteer opportunities
  - Proper waste disposal
  - Good home practices
  - For more information, contact the EHSRM Office
No job is to be performed unless and until it can be done safely

If you do not know how to do a job safely, ask your supervisor

Participate in the safety program
  – offer your ideas and suggestions
  – give timely warnings and report hazards

Safety begins with you