Minutes of Staff Council
Tuesday, May 12, 2015
10:00am – 12:00 noon
Comal 212

Members in attendance: Dana Chapman, Adam Clark, Valerie Creveling, Sarah Drennan, Burel Ford, Kevin Gilley, Bob Hanna, Robert Hendry, Jessica Henry, Amy Hilton, Scott Johnson, Sonya Kraus, Jeff Magness, Mason Murphy, Dana Ortiz, Meghan Parker, Paul Prince, Summer Salazar, Ronald Smith, Denise Wagner, Blake Atkins.

Members not in attendance: Sandra Brooks (exc), Mark Burrow (exc), Judy Herington (exc), Ted Ingwersen (exc), Lisa Ramos (exc), Jodi Torrez (exc), Ray Wilson

10:00 Welcome
Winners of Red Parking Pass Fundraiser will be announced! All staff are invited to attend.
Chair – Kevin Gilley thanked all for assistance.
Raffles were conducted for Staff Council members who sold the most tickets, and whose sold ticket won the raffle. Winners were: Sandra Brooks – Most tickets sold; Bob Hanna and Valerie Creveling – Winning ticket
Parking Pass Winners: Analalisa Garza and Bob Pankey

10:05 Call to order: The meeting convened at 10:11am, Chair – Kevin Gilley presiding.
Approval of April minutes. Jessica Henry set the motion. Motion carries.

10:10 Old Business:
A. Awards wall update – decisions are before Nancy Nusbaum
B. Upcoming meeting locations
   a. May – Comal 212
   b. June – Sayers Hall (Ted Ingwerson)
   c. July – Stadium Tour (Jessica Henry)
   d. August – Data Center (Sandra Brooks)
C. Orientation – Tuesday, August 4, 2015
   a. 8-11:30am
   b. LBJSC 3-13.1

10:15 New Business:

A. Executive Council Reports
   a. Chair - Mr. Kevin Gilley
      i. Board of Regents have an upcoming meeting to discuss sexual conduct policy
      ii. Adding link to website
      iii. $9 million project
         1. Sabinal Hall – photography
         2. Strahan – under budget
         3. $300 million for building restoration
            a. Engineering/RR campus
   b. Chair-Elect – Ms. Meghan Parker
      i. PACE Summit update
         1. Retention down regarding Hispanic male programs/at risk population
2. Focus on black and latino males

c. Secretary – Ms. Summer Salazar –

d. Treasurer – Mr. Mason Murphy – No report

e. Parliamentarian – Ms. Jodi Torrez

f. Member At-Large – Ms. Amy Hilton

g. Member At-Large – Ms. Sonya Kraus

B. **Internal Committees**

a. Bylaws and UPPS (Sonya Kraus): 4 more are being reviewed

b. Compensation (Sandra Brooks):

c. Elections (Amy Hilton):
   i. Elections are taking place
   ii. Running counts – aiming for 28
   iii. Timeline of elections
   iv. Elections end on 5/22 and voting takes place between 6/1-6/19

d. Fundraising (Kevin Gilley):
   i. Raffle Day is today (5/12)
   ii. Suggested to keep parking pass raffle each year since it was such a success.
   iii. Great feedback from Staff Council members
   iv. Discussed the expectation that each Staff Council member would sell minimum of 30 tickets.
   v. Will plan on keeping as annual event.
   vi. Will need a chair for committee and to utilize the PR team for efforts.

e. Online Technology (Ray Wilson): Scott spoke on behalf of Ray
   i. All representatives should be added
   ii. Need headshots for website from Dana Ortiz, Dana Chapman and Adam Clark
   iii. Gave updates regarding Call Pilot and new program

f. Orientation (Summer Salazar):
   i. Orientation Committee Meeting
      1. Tuesday, May 19 from 3-5pm in Career Resources – LBJSC 5-6.2

g. Perks (Jessica Henry): No Report

h. Public Relations (Burel Ford):
   i. Scholarship and Awards (Mason Murphy):
      i. Awards are closed
      ii. Meeting: May 6 from 3-4pm
      iii. Will notify award recipients

j. Transportation and Parking (Lisa Ramos): No Report

C. **External Committees**

a. ADA/504 Compliance & Steering Committee on Disabilities – Amy Hilton and Mason Murphy

b. Campus Facilities Planning Committee – Sandra Brooks
   i. Plaque update

c. Campus Recreation Advisory Committee – Amy Hilton and Jessica Henry

d. Energy Conservation Committee – Valerie Creveling

e. Equity and Access Committee – Paul Prince

f. Excellence in Diversity Award Committee - Sandra Brooks
g. Facilities & Environment Committee – Sandra Brooks
h. Faculty Senate – Kevin D. Gilley
i. Muir Mentoring Award Committee – Sonya Kraus
j. Parking Ticket Appeals Committee – Mark Burrow, Ted Ingwersen, Elizabeth Ramos, and Valerie Creveling
l. Professional Development Advisory Council – Summer Salazar
   i. Meeting: May 8, 2015
m. Regental Planning Committee – Kevin D. Gilley and Meghan Parker
n. Transportation Services Advisory Council – Ray Wilson, Robert Marcus Hendry and Judy Herington
o. University Police Dept. Advisory Council – Jodi Torrez and Sonya Kraus
p. University Safety Committee – Burel Ford

Parking Lot/Discussion (Jodi Torrez)

A. Staff Concerns – parking on campus
   - Marcus will address at next Transportation Services Advisory Council meeting
B. Ethics compliance language from HR is too strong
C. Updates will be made to all committees

Adjournment: Dana Chapman set motion. Motion carries.

Summer Salazar                _June 2, 2015__________________
Secretary      Date of Approval
Staff Council

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