Student Government Graduate House of Representatives
Meeting Agenda
January 19, 2018

I. Call to Order
House Leader Le Noc called the meeting to order at 1:07pm.

II. Roll Call
Representatives present: Castillo, Davis, Le Noc, Gourluck, Idema, Igunbor, and Lobo
Representatives absent: Faggard, Gallardo, Nguyen, and Wall

III. Confirmation of New Representatives

IV. Approval of Minutes
House Parliamentarian Gourluck motioned to approve the minutes. Representative Idema second the motion. Minutes from previous meeting were approved

V. Orders of the Day

VI. Guests Speakers
There were no guest speakers

VII. Public Forum
There was no public forum

VIII. Reports
(a) Student Government Vice President's Report: Jackie Merritt
   Vice President Merritt was not present for the meeting
(b) House Leader's Report: Maël Le Noc
   House leader Le Noc announced that he had the new dates for allies training and would share them. He encourages all representatives to attend the training.
(c) House Secretary's Report: Brittany Davis
   -House Secretary Davis informed new Representatives Igunbor and Lobo that she will request biographies and photos for the website
   -House Secretary Davis will also send calendar items through outlook to all the representatives for future meeting dates.
(d) House Parliamentarian's Report: Kelly Gourluck
   Nothing to report
(e) Committees Reports
   i. Diversity Inclusion: Amanda Faggard
      a. Representative Faggard has resigned as chair of the Diversity committee
   ii. Social Media and Technology: Sarah Wall
      a. Representative Wall was not present at this meeting
   iii. Campus Life: Jennifer Idema
      a. Representative Idema announced plans to host a baseball night partnering with the alumni association
      b. Graduate Student Events Advisory Subcommittee: Amarillis Castillo
         i. Representative Castillo is working on scheduling the first subcommittee meeting of the Spring semester
   iv. Budget and Finance: Vacant
(f) University Committees Reports
Representative Gourluck asked for any renovation suggestions for the library advisory committee be sent to her.

(g) Advisor’s Report: Dr. Paulson
- Representatives should receive an email from Dr. Rao soon regarding the information fair
- GSAW solicitation approval coming soon. Representatives will divide into teams of two or three and cover specific blocks around town asking for donations for Graduate Student Appreciation week. House Leader Le Noc will post the map on TRACS.

IX. Unfinished Business
   a. Lunch with the Deans
      i. Representative Idema and House Leader Le Noc will manage arrangements for this event
   b. "What I wish I had been told..." Graduate College Workshop
      i. Representatives interested in being on the panel: Representative Castillo, House Leader Le Noc, House Parliamentarian Gourluck, Representative Idema
   c. Graduate Student Appreciation Week Social
      i. The social will take place Wednesday, April 4th from 9am-11am
      ii. Coffee, pastries and coloring supplies will be provided
      iii. Representative Castillo will bring this to the Events Subcommittee to discuss details
   d. Campus Life Event: Baseball Night
      i. This topic was discussed earlier in the meeting.

X. New Business
   a. Budget and Finance Committee Chair
      i. House Leader Le Noc nominated Representative Igunbor. Kelly seconed the nomination. Vote was unanimous.
   b. Senate Liaison
      i. Representatives Idema and Lobo will divide the meeting attendance between the two of them.
   c. Custom Regalia Focus Groups
      i. Representatives agreed on the following for the focus groups
         1. Two representatives will be at each group (one moderator and one note taker)
         2. Participants will be recruited through GradBulletin
         3. At least two focus group will take place, a third will be added based on demand
         4. Groups will consist of 8-10 masters and doctoral students and will last 30-45 minutes
         5. Representatives Castillo and Idema will host group 1 on February 28th from 1:30pm-2:30pm
         6. House Leader Le Noc and House Secretary Davis will host group 2 on March 6th from 5pm-6pm
         7. Should a third group be added, Representative Lobo and another representative will host that group.
8. House Secretary Davis will reserve the rooms.
9. Snack items will be provided for participants

XI. Questions
No questions at this time

XII. Announcement
No announcements

XIII. Adjournment
House Parliamentarian motioned to adjourn the meeting and Representative Idema second the motion. Meeting adjourned at 2:26pm.