Sign up for a Payment Plan in the Payment Portal using your net ID and password to login. Once you are logged in, click on the Payment Plan option on the menu bar or in the student account box mid-page.

*Financial Aid and/or credits can be used towards your down payment. However, you must wait until after your aid is disbursed.

At the Payment Plan screen, do the following:
1. Select the correct term from the drop down menu. Click Select.
2. Click **Details** to review terms.

3. Click **Select** to schedule the plan.
4. Review your payment schedule and due date information. Specify if you would like your payments to be scheduled or not. Click **Continue**.
5. Check to agree to the terms of the agreement. Click **Continue**.
6. Continue until payment process is complete and the following message is displayed:

**Your enrollment in the ______ payment plan was successful.**