Fall 2015
Instructional Space Usage Efficiency

Texas State University

February 16, 2016

Member The Texas State University System
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EXECUTIVE SUMMARY AND RECOMMENDATIONS

The Fall 2015 Instructional Space Usage Efficiency Report evaluates how well Texas State makes use of designated teaching facilities. Although the primary focus of the report is classrooms and class laboratories, other types of rooms (e.g. conference rooms, meeting rooms and special class laboratories) are also examined. Details presented include hours per week of scheduled instruction, percent of student stations occupied, classrooms in use by time of day and various summary tables. The intent of the report is to document instructional use and identify potential areas for improvement.

The CBM011-Facilities Room Inventory Report and the CBM005-Building and Room Report provide the data inputs to calculate space use efficiency. The CBM011 is a listing of rooms that are owned or leased by Texas State and is considered the official inventory of space and space functions by the Texas Higher Education Coordinating Board (Coordinating Board). The CBM005 is generated from the official class schedule and provides a listing of courses taught in rooms that are recorded in the CBM011 report. It is important to note that the CBM005 does not include every single course offered but only those courses that are assigned to a specific on-campus room, on definite days, which start at exact times for a specific length of time. For the fall 2015 semester 1682 sections (mostly directed studies, thesis and off-campus sections) that were scheduled in San Marcos or Round Rock did not satisfy the criteria listed above and therefore were not included in the space use efficiency calculations. The CBM011 and CBM005 reports are submitted annually during the fall semester to the Coordinating Board for certification. Additional information about data inputs is available in the Appendix.

The methodology used to calculate space usage efficiency (SUE) was developed by the Coordinating Board in May 2009. It is a multi-measure approach that takes into account three (3) distinct variables. The SUE measures are:

- **Facilities Demand** - the global appropriateness of the university’s roster of classrooms and class laboratories when compared to all scheduled courses that require rooms.
- **Current Utilization Rate** - average weekly hours of instruction scheduled in classrooms and class laboratories.
- **Average Percent Fill** - average percent of student stations occupied when a classroom or class laboratory is in use.

Points are awarded based on performance in each of the three variables and converted to a score by multiplying the points by a weighting factor. The scores are then summed to determine classroom or class laboratory Space Use Efficiency scores.

For fall 2015, Texas State earned a perfect SUE score of 200 from the Coordinating Board for classroom and class laboratory usage. In fact, Texas State has earned perfect SUE scores since the Coordinating Board introduced their model in May 2009.

- **Classroom SUE**: In order to attain a perfect score for classroom Facilities Demand an institution must average at least 45.0 hours of instruction per week; Texas State averaged 47 hours. A perfect score for classroom Current Utilization Rate requires an average of 38 or more hours of instruction per week; Texas State’s average was 40 hours. A perfect score for classroom Average Percent Fill requires an average of 65% or more seats occupied; Texas State averaged 73%.
- **Class Laboratory SUE**: In order to attain a perfect score for class laboratory Facilities Demand an institution must average at least 35.0 hours of instruction per week; Texas State averaged 49 hours. A perfect score for class laboratory Current Utilization Rate requires an average of 25 hours per week of instruction; Texas State average was 38 hours. A perfect score for class laboratory Average Percent Fill requires an average of 75% or more seats occupied; Texas State averaged 81%.
RECOMMENDATIONS

The following recommendations are offered to ensure that Texas State continues to meet or exceed the space efficiency benchmarks established by the Coordinating Board.

1. Departments should closely follow the course scheduling rules that are stated by the Office of the Provost. These rules are designed to optimize student access to courses and maximize instructional space use. Details regarding the scheduling policy are available online at http://www.provost.txstate.edu/pps/policy-and-procedure-statements/4-teaching/pps4-12.html.

2. Increase the number of courses offered in classrooms at the Avery Building. On average, 15 hours of instruction were scheduled in each of the 25 classrooms at the Avery Building (23 hours below the Coordinating Board benchmark); the Average Percent Fill is 52% (13 percentage points below the benchmark) and the overall Facilities Demand is 16 hours (32 hours below the benchmark). See page 20 for more detailed information. Note: When the College of Health Professions relocates three of their departments to the Round Rock Campus in 2018, classroom utilization will improve. No classrooms are being built in the new Health Professions Building. Classes will be held in the Avery Building.

3. Increase the number of courses offered in the 13 classrooms and 9 class labs in San Marcos that did not meet the Coordinating Board’s maximum benchmarks for Current Utilization Rate. See page 15 for a listing of underutilized classrooms and page 31 for a listing of underutilized class labs.

4. Only schedule courses in conference and meeting rooms as a last resort; 84 course sections (166 hours) were scheduled in conference rooms and 209 course sections (482 hours) were scheduled in meeting rooms. While these sections are calculated in the Facilities Demand measure, the Current Utilization Rate could be improved by moving these course sections to classrooms. As more and more classes are moved to these meeting rooms, the room will be coded a classroom.

5. Departments should increase the number of courses scheduled at 8:00 a.m. and after 5:00 p.m. On average, 128 classrooms are available on the San Marcos Campus at 8:00 a.m. Monday-Wednesday-Friday and 65 classrooms are available on Tuesday-Thursday. In fact there are classrooms available at 9:00 a.m. and 10:00 a.m. Monday-Wednesday-Friday if 8:00 a.m. times are difficult to make due to student interest. Over 100 classrooms are available starting at 5:00 p.m. Monday-Thursday.

6. Departments should pay attention to Average Percent Fill. Anticipated enrollments should be matched to seating capacities as much as possible to avoid falling below the Coordinating Board measure of 65% occupancy. Seventy-three (73) classrooms had an Average Percent Fill less than 65%. Departments should carefully review the number of seats (SEATS) shown on table 8 (page 9) and table 16 (page 28) and notify Chris Reynolds (cr20@txstate.edu, 512-245-9177) if there are any discrepancies.
REVIEWING, COMPARING AND EXAMINING THE DATA

Table 1 reflects the base numbers used for the SUE calculations for fall 2015 and compares those numbers to the fall 2014 semester. As reported and certified in the CBM005, 5366 course sections (16,567 instructional hours) were scheduled during the fall 2015 semester. When compared with fall 2014, the total number of courses offered at Texas State increased by 184 sections and total instructional hours offered increased by 634 hours. Classroom use increased by 137 sections and 167 hours and class laboratory use increased by 75 sections and 230 hours. Sections taught in rooms not designated as classrooms or class laboratories decreased by 28 sections but hours taught in these rooms increased 475 hours. Stacked courses increased by 35 sections.

Table 1: Instructional Hours and Sections, Fall 2015 and Fall 2014

<table>
<thead>
<tr>
<th></th>
<th>2015 Sections</th>
<th>2015 Hours</th>
<th>2014 Sections</th>
<th>2014 Hours</th>
<th>2015 to 2014 Comparison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total sections &amp; instructional</td>
<td>5366</td>
<td>16567</td>
<td>5182</td>
<td>15933</td>
<td>+184 Sections +634 Hours</td>
</tr>
<tr>
<td>hours</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classroom sections &amp; instructional hours</td>
<td>3312</td>
<td>9544</td>
<td>3175</td>
<td>9377</td>
<td>+137 Sections +167 Hours</td>
</tr>
<tr>
<td>Class Lab sections Instructional hours</td>
<td>1481</td>
<td>5117</td>
<td>1406</td>
<td>4887</td>
<td>+75 Sections +230 Hours</td>
</tr>
<tr>
<td>Sections &amp; instructional hours offered in rooms not designated as classrooms or class labs</td>
<td>573</td>
<td>1905</td>
<td>601</td>
<td>1430</td>
<td>-28 Sections +475 Hours</td>
</tr>
<tr>
<td>Stacked Hours</td>
<td>461</td>
<td>1513</td>
<td>426</td>
<td>1331</td>
<td>+35 Sections +182 Hours</td>
</tr>
<tr>
<td>Number of course sections scheduled but not included in SUE calculations</td>
<td>1682</td>
<td>1679</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SPACE USAGE EFFICIENCY MEASUREMENTS

The Fall 2015 Space Usage Efficiency Report released by the Coordinating Board shows that Texas State University achieved an overall score of 200, the highest possible score. At the time of printing this report, the Coordinating Board had not released the statewide report.

Facilities Demand defines the global appropriateness of the teaching facilities compared to the academic activities that require rooms. It connects supply (number of classrooms or class labs) with demand (number of academic activities scheduled that require rooms). To calculate the demand measure, the total hours of classroom-type activity taught anywhere on campus (not just classrooms) is divided by the total number of classrooms. The same process is used for the lab activities. The benchmark to receive the maximum points for this variable is to average 45 hours and above per week for classroom activity and 35 hours and above per week for class laboratory activity.

Table 2 on the next page shows the scoring and weight of the Facilities Demand variable as defined by the Coordinating Board. Texas State’s hours per week (HPW) for classrooms was 47 (2 hours above the benchmark for maximum points) and the hours per week for class labs was 49 (14 hours above the benchmark for maximum points). The result for Texas State was a perfect score of 36 in both categories. For comparison purposes, in 2014 Texas State averaged 48 hours for Classroom Facilities Demand and 45 hours in Class Laboratory Facilities Demand. The slight decrease in Classroom Facilities Demand can be attributed to an increase of 10 classrooms on record for fall 2015.
Table 2: Facilities Demand Scoring

<table>
<thead>
<tr>
<th>Hours Per Week</th>
<th>Classroom (TXST Hours Per Week = 47)</th>
<th>Points</th>
<th>Score (weight =9)</th>
<th>Hours Per Week</th>
<th>Points</th>
<th>Score (weight =9)</th>
</tr>
</thead>
<tbody>
<tr>
<td>45.0 and above</td>
<td>45.00 and above</td>
<td>4</td>
<td>36</td>
<td>45.00 and above</td>
<td>4</td>
<td>36</td>
</tr>
<tr>
<td>38.0-44.9</td>
<td>38.00-44.9</td>
<td>3</td>
<td>27</td>
<td>38.00-44.9</td>
<td>3</td>
<td>27</td>
</tr>
<tr>
<td>31.0-37.9</td>
<td>31.00-37.9</td>
<td>2</td>
<td>18</td>
<td>31.00-37.9</td>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>Below 31.0</td>
<td>Below 31.0</td>
<td>1</td>
<td>9</td>
<td>Below 31.0</td>
<td>1</td>
<td>9</td>
</tr>
</tbody>
</table>

**Utilization** counts course sections taught in classrooms and class laboratories (stacked hours are excluded); the total number of weekly minutes taught in classrooms and class laboratories is divided by 50 (number of minutes in an hour accounting for passing and room transition time) and then divided by the number of classrooms or class laboratories in the facilities inventory. The Coordinating Board’s utilization benchmarks are 38 hours and above of scheduled instruction per week for classrooms and 25 hours and above of scheduled instruction per week for class labs.

Table 3 shows the scoring and weight of the Utilization variable as defined by the Coordinating Board. Texas State’s average hours per week of instruction for classrooms was 40 hours (2 hours above the benchmark for maximum points) and the average hours per week of instruction for class labs was 38 hours (13 hours above the benchmark for maximum points). The result for Texas State was a perfect score of 32 in both categories. For comparison purposes, in 2014 Texas State averaged 40 hours for Classroom Utilization and 37 hours for Class Laboratory Utilization. Specific calculations are explained in the Appendix.

Table 3: Utilization Rate Scoring

<table>
<thead>
<tr>
<th>Hours Per Week</th>
<th>Classroom (TXST Hours Per Week = 40)</th>
<th>Points</th>
<th>Score (weight =8)</th>
<th>Hours Per Week</th>
<th>Points</th>
<th>Score (weight =8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>38.0 and above</td>
<td>38.00 and above</td>
<td>4</td>
<td>32</td>
<td>38.00 and above</td>
<td>4</td>
<td>32</td>
</tr>
<tr>
<td>34.0-37.9</td>
<td>34.00-37.9</td>
<td>3</td>
<td>24</td>
<td>34.00-37.9</td>
<td>3</td>
<td>24</td>
</tr>
<tr>
<td>30.0-33.9</td>
<td>30.00-33.9</td>
<td>2</td>
<td>16</td>
<td>30.00-33.9</td>
<td>2</td>
<td>16</td>
</tr>
<tr>
<td>Below 30</td>
<td>Below 30</td>
<td>1</td>
<td>8</td>
<td>Below 30</td>
<td>1</td>
<td>8</td>
</tr>
</tbody>
</table>

Tables 4 and 5 provide a five-year history of Texas State’s utilization rates.

Table 4: Classroom Utilization (2011-2015)

<table>
<thead>
<tr>
<th>Classrooms</th>
<th>Average (50 Min) Hours Per Classroom</th>
<th>CB Utilization Standard</th>
<th>Classrooms without Round Rock</th>
<th>Average Hours Per Classroom without Round Rock</th>
<th>Utilization Rate without Round Rock</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>232</td>
<td>39.7</td>
<td>104%</td>
<td>207</td>
<td>112%</td>
</tr>
<tr>
<td>2014</td>
<td>222</td>
<td>39.6</td>
<td>104%</td>
<td>198</td>
<td>112%</td>
</tr>
<tr>
<td>2013</td>
<td>217</td>
<td>39.3</td>
<td>103%</td>
<td>193</td>
<td>111%</td>
</tr>
<tr>
<td>2012</td>
<td>214</td>
<td>38.1</td>
<td>100%</td>
<td>189</td>
<td>119%</td>
</tr>
<tr>
<td>2011</td>
<td>198</td>
<td>41.8</td>
<td>110%</td>
<td>181</td>
<td>116%</td>
</tr>
</tbody>
</table>

Table 5: Class Laboratory Utilization (2011-2015)

<table>
<thead>
<tr>
<th>Class Labs</th>
<th>Average Hours Per Class Lab</th>
<th>CB Utilization Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>115</td>
<td>38.5</td>
</tr>
<tr>
<td>2014</td>
<td>118</td>
<td>37.4</td>
</tr>
<tr>
<td>2013</td>
<td>103</td>
<td>39.1</td>
</tr>
<tr>
<td>2012</td>
<td>101</td>
<td>35.9</td>
</tr>
<tr>
<td>2011</td>
<td>72</td>
<td>39.4</td>
</tr>
</tbody>
</table>
**Average Percent Fill** assesses the number of seats in a classroom or class laboratory that are occupied when the rooms are in use. The Coordinating Board added this variable to the SUE Model in order to determine the appropriateness of use, the need for additional facilities, and opportunities for optimization. Average Percent Fill is computed by determining a student station occupancy rate (SSO) for each course period that is scheduled in a classroom or a class laboratory. SSO is a percentage equal to the sum of enrollment divided by available seats. The course period SSO percentage is rounded to the nearest hundredth and multiplied by the number of times the course meets each week. The products of the SSO multiplied by occurrences are totaled by space use (i.e. classroom or class laboratory) and divided by the total number of occurrences in each type of room. The Average Percent Fill benchmarks set by the Coordinating Board are 65% and above for classrooms and 75% and above for class laboratories.

Table 6 shows the scoring and weight of the Average Percent Fill variable as defined by the Coordinating Board. Texas State’s Average Percent Fill for classrooms is 73% (8 percentage points above the benchmark for maximum points) and 81% for class laboratories (6 percentage points above the benchmark for maximum points). The result for Texas State was a perfect score of 32 in both categories. For comparison purposes, in 2014 Texas State’s Average Percent Fill was also 73% and the Average Percent Fill for class laboratories was also 81%. Specific calculations are explained in the Appendix.

### Table 6: Average Percent Fill Scoring

<table>
<thead>
<tr>
<th>Percent of Seats</th>
<th>Classroom (TXST Average Percent Fill = 73%)</th>
<th>Class Laboratory (TXST Average Percent Fill = 81%)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Points</td>
<td>Score (weight =8)</td>
</tr>
<tr>
<td>65% and above</td>
<td>4</td>
<td>32</td>
</tr>
<tr>
<td>55.0%-64.9%</td>
<td>3</td>
<td>24</td>
</tr>
<tr>
<td>45.0%-54.9%</td>
<td>2</td>
<td>16</td>
</tr>
<tr>
<td>Below 45%</td>
<td>1</td>
<td>8</td>
</tr>
</tbody>
</table>

### Table 7: Distribution of Course Sections, Average Weekly Instructional Hours and Average Percent Fill by Classroom Seating Capacity

<table>
<thead>
<tr>
<th>SEATS</th>
<th>CLASSROOMS</th>
<th>SECTIONS</th>
<th>AVERAGE WEEKLY INSTRUCTIONAL HOURS (Benchmark is 38 weekly hours)</th>
<th>PERCENT FILL (Benchmark is 65%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 or less</td>
<td>27</td>
<td>404</td>
<td>39.9</td>
<td>81</td>
</tr>
<tr>
<td>26 - 50</td>
<td>132</td>
<td>1860</td>
<td>38.6</td>
<td>70</td>
</tr>
<tr>
<td>51 - 75</td>
<td>29</td>
<td>454</td>
<td>43.3</td>
<td>65</td>
</tr>
<tr>
<td>76 - 100</td>
<td>17</td>
<td>215</td>
<td>39.1</td>
<td>63</td>
</tr>
<tr>
<td>101 - 125</td>
<td>12</td>
<td>154</td>
<td>38.5</td>
<td>75</td>
</tr>
<tr>
<td>126 - 150</td>
<td>5</td>
<td>66</td>
<td>39.5</td>
<td>88</td>
</tr>
<tr>
<td>151 - 175</td>
<td>2</td>
<td>27</td>
<td>41.9</td>
<td>78</td>
</tr>
<tr>
<td>176 - 200</td>
<td>1</td>
<td>17</td>
<td>54.0</td>
<td>68</td>
</tr>
<tr>
<td>Over 200</td>
<td>7</td>
<td>115</td>
<td>46.3</td>
<td>90</td>
</tr>
</tbody>
</table>

For fall 2015, all classrooms groups by seating capacity exceeded the Coordinating Board benchmarks for Average Weekly Instructional Hours and only classrooms with 76-100 seats fell below the benchmark of 65% for Percent Fill.
CLASSROOM UTILIZATION AND AVERAGE PERCENT FILL

A classroom is defined by the Coordinating Board as a room “used for scheduled instruction referred to as lecture rooms, demonstration rooms, seminar rooms, and general-purpose classrooms. Classrooms can be equipped with tablet armchairs, tables and chairs (as in a seminar room), or similar types of seating. They also can be furnished with special equipment, including multimedia or telecommunications equipment, appropriate to a specific area of study if the room is suitable for use by other classes.

In fall 2014 there were 222 classrooms on inventory. The following space use changes were made for fall 2015. The net result is 232 classrooms.

- Rooms removed from the inventory of classrooms:
  - Sabinal, room 101 is being converted to lab space (renovation in progress)
  - Centennial Hall, room 221 was converted to a meeting room

- Rooms added to the inventory of classrooms:
  - Academic Services Building North, room 353 (previously coded as a meeting room)
  - Avery Building, room 407 (previously coded as a meeting room)
  - Comal Building, room 103 (previously coded as a meeting room)
  - Family and Consumer Sciences, room 183 (previously coded as a meeting room)
  - Family and Consumer Sciences, room 203 (previously coded as a special class lab)
  - Flowers Hall, room G06B (previously coded as a meeting room)
  - Flowers Hall, room 253 (previously coded as a meeting room)
  - Flowers Hall, room 128 (previously coded as a meeting room)
  - Joann Cole Mitte, room 3107A1 (previously coded as a class lab)*
  - Joann Cole Mitte, room 3107A2 (previously coded as a class lab)*
  - Joann Cole Mitte, room 3107F1 (previously coded as a class lab)*
  - Joann Cole Mitte, room 3107F2 (previously coded as a class lab)*

*Temporary until Sabinal reopens.

Table 8 provides the number of sections (SECTS), instructional hours per week (HRS), utilization rate (UTIL), seating capacity (SEATS), Average Percent Fill (PF) and primary department for each designated classroom listed in the facilities inventory for fall 2015. Summary tables for the Round Rock Campus, for Teaching Theatres, and by building follow.

Table 8: Classroom Utilization Rate and Average Percent Fill by Building and Room

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ROOM</th>
<th>SECTS</th>
<th>HRS</th>
<th>UTIL</th>
<th>SEATS</th>
<th>PF</th>
<th>PRIMARY DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SERVICES BUILDING NORTH</td>
<td>150</td>
<td>7</td>
<td>19.4</td>
<td>51%</td>
<td>110</td>
<td>77%</td>
<td>CURRICULUM &amp; INSTRUCTION</td>
</tr>
<tr>
<td>ACADEMIC SERVICES BUILDING NORTH</td>
<td>353</td>
<td>32</td>
<td>40.2</td>
<td>106%</td>
<td>20</td>
<td>87%</td>
<td>HONORS COLLEGE</td>
</tr>
<tr>
<td>ACADEMIC SERVICES BUILDING NORTH</td>
<td>407</td>
<td>12</td>
<td>36.8</td>
<td>97%</td>
<td>25</td>
<td>70%</td>
<td>CURRICULUM &amp; INSTRUCTION</td>
</tr>
<tr>
<td>ACADEMIC SERVICES BUILDING NORTH</td>
<td>408</td>
<td>13</td>
<td>42.2</td>
<td>111%</td>
<td>25</td>
<td>59%</td>
<td>CURRICULUM &amp; INSTRUCTION</td>
</tr>
<tr>
<td>ACADEMIC SERVICES BUILDING SOUTH</td>
<td>112</td>
<td>36</td>
<td>38.4</td>
<td>101%</td>
<td>22</td>
<td>90%</td>
<td>UNIVERSITY SEMINAR</td>
</tr>
<tr>
<td>ACADEMIC SERVICES BUILDING SOUTH</td>
<td>300</td>
<td>16</td>
<td>50.4</td>
<td>133%</td>
<td>263</td>
<td>85%</td>
<td>BIOLOGY</td>
</tr>
<tr>
<td>AGRICULTURE</td>
<td>202</td>
<td>16</td>
<td>39.2</td>
<td>103%</td>
<td>48</td>
<td>69%</td>
<td>AGRICULTURE</td>
</tr>
<tr>
<td>AGRICULTURE</td>
<td>204</td>
<td>9</td>
<td>21.6</td>
<td>57%</td>
<td>113</td>
<td>57%</td>
<td>AGRICULTURE</td>
</tr>
<tr>
<td>AGRICULTURE</td>
<td>221</td>
<td>13</td>
<td>30.6</td>
<td>81%</td>
<td>40</td>
<td>63%</td>
<td>AGRICULTURE</td>
</tr>
<tr>
<td>ALBERT B. ALKEK LIBRARY</td>
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<td>75%</td>
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<td>MUSIC</td>
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<td>MUSIC</td>
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<tr>
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<td>66%</td>
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<tr>
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<td>38%</td>
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<tr>
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</tr>
<tr>
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<td>47%</td>
<td>JOURNALISM &amp; MASS COMM</td>
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<tr>
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<td>19</td>
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<td>107%</td>
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<td>73%</td>
<td>JOURNALISM &amp; MASS COMM</td>
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</tr>
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<tr>
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<td>63%</td>
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</tr>
<tr>
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<tr>
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<td>101</td>
<td>20</td>
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<td>136%</td>
<td>120</td>
<td>75%</td>
<td>HISTORY</td>
</tr>
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</table>
Table 8 Summary:
- 158 classrooms (68%) were scheduled with 38.0 or more hours per week of instruction (average 46 hours per week). The Average Percent Fill (PF) for these 158 classrooms is 76%;
- 22 classrooms (9%) were scheduled with 34.0 to 37.9 hours per week of instruction (average 36 hours per week). The Average Percent Fill (PF) for these 24 classrooms is 64%;
- 14 classrooms (6%) were scheduled with 30.0 to 33.9 hours per week of instruction (average 32 hours per week). The Average Percent Fill (PF) for these 13 classrooms is 68%;
- 38 (16%) had less than 30 hours per week of instruction (average 19 hours per week). The Average Percent Fill (PF) for these 38 classrooms is 58%.

Table 9 lists the classrooms that scored less than 80% of the Coordinating Board’s benchmark for Current Utilization Rate.

Table 9: Underutilized Classrooms; Current Utilization Rate (UTIL) Less Than 80%

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ROOM</th>
<th>SECTS</th>
<th>HRS</th>
<th>UTIL</th>
<th>SEATS</th>
<th>PF</th>
<th>PRIMARY DEPARTMENT</th>
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<td>120</td>
<td>77%</td>
<td>HISTORY</td>
</tr>
<tr>
<td>TAYLOR-MURPHY HISTORY</td>
<td>106</td>
<td>16</td>
<td>51.6</td>
<td>136%</td>
<td>40</td>
<td>57%</td>
<td>HISTORY</td>
</tr>
<tr>
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<td>14</td>
<td>43.0</td>
<td>113%</td>
<td>37</td>
<td>74%</td>
<td>HISTORY</td>
</tr>
<tr>
<td>TAYLOR-MURPHY HISTORY</td>
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<td>16</td>
<td>51.6</td>
<td>136%</td>
<td>40</td>
<td>68%</td>
<td>HISTORY</td>
</tr>
<tr>
<td>THEATRE CENTER</td>
<td>201</td>
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<td>104%</td>
<td>30</td>
<td>61%</td>
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<td>97%</td>
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<td>11</td>
<td>37.6</td>
<td>99%</td>
<td>32</td>
<td>62%</td>
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</tr>
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<td>102</td>
<td>91%</td>
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<td>100%</td>
<td>100</td>
<td>98%</td>
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<td>78%</td>
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<td>93%</td>
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<td>65%</td>
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<td>127%</td>
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<td>87%</td>
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<tr>
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<td>78%</td>
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Table 10: Classroom Utilization by Building

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<th>HRS</th>
<th>AVG HRS</th>
<th>UTIL</th>
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<td>15.2</td>
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<td>52%</td>
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</table>

Table 1: Classroom Utilization by Building
<table>
<thead>
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<th>BUILDING</th>
<th>CLASSROOMS</th>
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<th>HRS</th>
<th>AVG HRS</th>
<th>UTIL</th>
<th>PF</th>
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<td>48%</td>
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<td>69%</td>
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<tr>
<td>COMAL</td>
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<td>69%</td>
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<tr>
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<td>70%</td>
</tr>
<tr>
<td>JOANN COLE MITTE</td>
<td>8</td>
<td>72</td>
<td>336.2</td>
<td>42.0</td>
<td>111%</td>
<td>78%</td>
</tr>
<tr>
<td>JOWERS CENTER</td>
<td>9</td>
<td>150</td>
<td>413.4</td>
<td>45.9</td>
<td>121%</td>
<td>63%</td>
</tr>
<tr>
<td>LAMPASAS</td>
<td>1</td>
<td>21</td>
<td>48</td>
<td>48.0</td>
<td>126%</td>
<td>75%</td>
</tr>
<tr>
<td>LBJ STUDENT CENTER</td>
<td>1</td>
<td>13</td>
<td>40.8</td>
<td>40.8</td>
<td>107%</td>
<td>94%</td>
</tr>
<tr>
<td>MUSIC</td>
<td>5</td>
<td>117</td>
<td>196.8</td>
<td>39.4</td>
<td>104%</td>
<td>49%</td>
</tr>
<tr>
<td>OLD MAIN</td>
<td>3</td>
<td>57</td>
<td>133.2</td>
<td>44.4</td>
<td>117%</td>
<td>63%</td>
</tr>
<tr>
<td>PEDERNALES</td>
<td>1</td>
<td>12</td>
<td>26.4</td>
<td>26.4</td>
<td>69%</td>
<td>92%</td>
</tr>
<tr>
<td>ROY F. MITTE</td>
<td>6</td>
<td>89</td>
<td>251</td>
<td>41.8</td>
<td>110%</td>
<td>61%</td>
</tr>
<tr>
<td>TAYLOR-MURPHY HISTORY</td>
<td>5</td>
<td>82</td>
<td>249.8</td>
<td>50.0</td>
<td>131%</td>
<td>70%</td>
</tr>
<tr>
<td>THEATRE CENTER</td>
<td>1</td>
<td>13</td>
<td>39.6</td>
<td>39.6</td>
<td>104%</td>
<td>61%</td>
</tr>
<tr>
<td>UNDERGRADUATE ACADEMIC CENTER</td>
<td>16</td>
<td>243</td>
<td>668.8</td>
<td>41.8</td>
<td>110%</td>
<td>75%</td>
</tr>
</tbody>
</table>

For the most part, departments are teaching in their “home” buildings and/or their own classrooms. However, as shown in Table 11 (page 18), 490 course sections are taught outside of home buildings.
Table 11: Classrooms Used Outside Department Home Buildings

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CLASSROOMS</th>
<th>SECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AEROSPACE STUDIES</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>AGRICULTURE</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ANTHROPOLOGY</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>CHEMISTRY</td>
<td>8</td>
<td>10</td>
</tr>
<tr>
<td>CLAS</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>COMMUNICATION DISORDERS</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>COMMUNICATION STUDIES</td>
<td>7</td>
<td>10</td>
</tr>
<tr>
<td>COMPUTER INFORMATION SYSTEMS</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>EDUCATION</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>7</td>
<td>13</td>
</tr>
<tr>
<td>FAMILY AND CONSUMER SCI</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>GENERAL STUDIES</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>HEALTH INFORMATION MANAGEMENT</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>HEALTH/HUMAN PERFORMANCE</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>HEALTHCARE ADMINISTRATION</td>
<td>6</td>
<td>8</td>
</tr>
<tr>
<td>HISTORY</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>JOURNALISM &amp; MASS COMMUNICATION</td>
<td>35</td>
<td>74</td>
</tr>
<tr>
<td>MARKETING</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td>27</td>
<td>45</td>
</tr>
<tr>
<td>MILITARY SCIENCE</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>MODERN LANGUAGES</td>
<td>12</td>
<td>13</td>
</tr>
<tr>
<td>MSEC</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>MUSIC</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>OCCUPATIONAL EDUCATION</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>PHILOSOPHY</td>
<td>46</td>
<td>73</td>
</tr>
<tr>
<td>PHYSICAL THERAPY</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>POLITICAL SCIENCE</td>
<td>5</td>
<td>11</td>
</tr>
<tr>
<td>PSYCHOLOGY</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>SOCIAL WORK</td>
<td>8</td>
<td>10</td>
</tr>
<tr>
<td>TECHNOLOGY ENGINEERING</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>THEATRE</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>UNIVERSITY SEMINAR</td>
<td>43</td>
<td>138</td>
</tr>
<tr>
<td>WOMEN'S STUDIES</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>
TEACHING THEATRE UTILIZATION AND AVERAGE PERCENT FILL

The three teaching theatres, Alkek Library 250, Centennial 157 and LBJ Student Center 4-16.1 are scheduled by the Registrar’s Office. Ten (10) academic departments taught 45 course sections in the 3 theatres; Mass Communication (12), Political Science (9), Math (5), Psychology (5), English (4), Philosophy (3), History (3), Anthropology (2), Family & Consumer Sciences (1) and Chemistry (1). The combined average weekly hours of instruction for the 3 theatres were 43 hours or 113% of the Coordinating Board Utilization benchmark. The Average Percent Fill (PF) for the 3 teaching theatres is 95%.

Table 12: Teaching Theatre Schedules

**Alkek Library 250:** 15 Sections, 44.2 Hours, 116 % of CB Benchmark, Seats 386, PF 91%

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>WEDNESDAY</th>
<th>FRIDAY</th>
<th>TUESDAY</th>
<th>THURSDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>MATH 1315</td>
<td>MATH 1315</td>
<td>MATH 1315</td>
<td>8:00 am</td>
<td>MC 1301</td>
</tr>
<tr>
<td>9:00 am</td>
<td>MATH 1315</td>
<td>MATH 1315</td>
<td>MATH 1315</td>
<td>9:30 am</td>
<td>PHIL 1320</td>
</tr>
<tr>
<td>10:00 am</td>
<td>PSY 1300</td>
<td>PSY 1300</td>
<td>PSY 1300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00 am</td>
<td>PHI 1320</td>
<td>PHI 1320</td>
<td></td>
<td>11:00 am</td>
<td>PSY 1300</td>
</tr>
<tr>
<td>12:30 pm</td>
<td>POSI 2320</td>
<td>POSI 2320</td>
<td></td>
<td>12:30 pm</td>
<td>MC 4381</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>ENG 2310</td>
<td>ENG 2310</td>
<td></td>
<td>2:00 pm</td>
<td>PSY 2311</td>
</tr>
<tr>
<td>3:30 pm</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td></td>
<td>3:30 pm</td>
<td></td>
</tr>
<tr>
<td>5:00 pm</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td></td>
<td>5:00 pm</td>
<td>CHEM 1341</td>
</tr>
</tbody>
</table>

**Centennial Hall 157:** 17 Sections, 44.0 Hours, 116% of CB Benchmark, Seats 387, PF 99%

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>WEDNESDAY</th>
<th>FRIDAY</th>
<th>TUESDAY</th>
<th>THURSDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>ENG 2320</td>
<td>ENG 2320</td>
<td>ENG 2320</td>
<td>8:00 am</td>
<td>HIST 1320</td>
</tr>
<tr>
<td>9:00 am</td>
<td>COMM 1310</td>
<td>COMM 1310</td>
<td>COMM 1310</td>
<td>9:30 am</td>
<td>COMM 1310</td>
</tr>
<tr>
<td>10:00 am</td>
<td>PSY 3300</td>
<td>PSY 3300</td>
<td>PSY 3300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00 am</td>
<td>COMM 1310</td>
<td>COMM 1310</td>
<td>COMM 1310</td>
<td>11:00 am</td>
<td>HIST 1310</td>
</tr>
<tr>
<td>12:30 pm</td>
<td>ENG 2340</td>
<td>ENG 2340</td>
<td></td>
<td>12:30 pm</td>
<td>COMM 1310</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>ENG 2360</td>
<td>ENG 2360</td>
<td></td>
<td>2:00 pm</td>
<td>MATH 1315</td>
</tr>
<tr>
<td>3:30 pm</td>
<td>PHIL 1320</td>
<td>PHIL 1320</td>
<td></td>
<td>3:30 pm</td>
<td>MC 3367</td>
</tr>
<tr>
<td>5:00 pm</td>
<td></td>
<td></td>
<td></td>
<td>5:00 pm</td>
<td>POSI 2310</td>
</tr>
</tbody>
</table>

**LBJ Student Center 4-16.1:** 13 Sections, 40.8 Hours, 107% of CB Benchmark, Seats 398, PF 94%

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>WEDNESDAY</th>
<th>FRIDAY</th>
<th>TUESDAY</th>
<th>THURSDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>PSY 1300</td>
<td>PSY 1300</td>
<td>PSY 1300</td>
<td>8:00 am</td>
<td>POSI 2310</td>
</tr>
<tr>
<td>9:00 am</td>
<td>POSI 2320</td>
<td>POSI 2320</td>
<td>POSI 2320</td>
<td>9:30 am</td>
<td>ANTH 2414</td>
</tr>
<tr>
<td>10:00 am</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00 am</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td>POSI 2310</td>
<td>11:00 am</td>
<td>ANTH 1312</td>
</tr>
<tr>
<td>12:30 pm</td>
<td>MATH 1315</td>
<td>MATH 1315</td>
<td></td>
<td>12:30 pm</td>
<td>MATH 1315</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>MC 3343</td>
<td>MC 3343</td>
<td></td>
<td>2:00 pm</td>
<td>POSI 2310</td>
</tr>
<tr>
<td>3:30 pm</td>
<td>HIST 1320</td>
<td>HIST 1320</td>
<td></td>
<td>3:30 pm</td>
<td>NUTR 2360</td>
</tr>
</tbody>
</table>
**UTILIZATION OF CLASSROOMS AT THE ROUND ROCK CAMPUS**

As reported in the CBM005 report for fall 2015, 543 weekly hours of instruction (158 course sections) were scheduled at the Round Rock campus; 517 weekly hours of instruction (150 course sections) were scheduled in the Avery building and 26 weekly hours of instruction (8 course sections) were scheduled in the Nursing Building.

**Avery Building Classrooms**—there were 380 weekly hours of instruction (117 course sections) scheduled in 25 classrooms in the Avery building as reflected in Table 13. On average, 15 hours of instruction were scheduled in each classroom and 4 of the classrooms were in use 50% or more of the Coordinating Board’s maximum benchmark of 38 hours of instruction per week. The Average Percent Fill (i.e. the number of seats occupied) is 52%. This is 13 percentage points below the Coordinating Boards benchmark for maximum points.

**Table 13: Avery Building Classroom Utilization and Percent of Fill**

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ROOM</th>
<th>SECTS</th>
<th>HRS</th>
<th>UTIL</th>
<th>SEATS</th>
<th>PF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avery Building</td>
<td>123</td>
<td>5</td>
<td>17.8</td>
<td>47%</td>
<td>33</td>
<td>27%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>124</td>
<td>8</td>
<td>27.2</td>
<td>72%</td>
<td>30</td>
<td>47%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>204</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>36</td>
<td>49%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>308</td>
<td>5</td>
<td>17</td>
<td>45%</td>
<td>36</td>
<td>41%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>312</td>
<td>3</td>
<td>10.2</td>
<td>27%</td>
<td>31</td>
<td>52%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>313</td>
<td>3</td>
<td>6.8</td>
<td>18%</td>
<td>28</td>
<td>60%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>318</td>
<td>6</td>
<td>20</td>
<td>53%</td>
<td>36</td>
<td>49%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>357</td>
<td>6</td>
<td>13.6</td>
<td>36%</td>
<td>30</td>
<td>51%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>358</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>32</td>
<td>37%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>362</td>
<td>5</td>
<td>16.8</td>
<td>44%</td>
<td>32</td>
<td>60%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>363</td>
<td>5</td>
<td>17</td>
<td>45%</td>
<td>36</td>
<td>71%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>364</td>
<td>5</td>
<td>16.8</td>
<td>44%</td>
<td>30</td>
<td>48%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>366</td>
<td>3</td>
<td>10</td>
<td>26%</td>
<td>30</td>
<td>36%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>368</td>
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<td>17</td>
<td>45%</td>
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<tr>
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<td>403</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>48</td>
<td>47%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>404</td>
<td>6</td>
<td>20</td>
<td>53%</td>
<td>48</td>
<td>65%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>405</td>
<td>6</td>
<td>20.4</td>
<td>54%</td>
<td>48</td>
<td>74%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>406</td>
<td>5</td>
<td>16.8</td>
<td>44%</td>
<td>48</td>
<td>60%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>407</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>45</td>
<td>63%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>408</td>
<td>5</td>
<td>16.8</td>
<td>44%</td>
<td>48</td>
<td>49%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>414</td>
<td>5</td>
<td>10.2</td>
<td>27%</td>
<td>31</td>
<td>35%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>420</td>
<td>3</td>
<td>10.2</td>
<td>27%</td>
<td>32</td>
<td>31%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>451</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>40</td>
<td>66%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>453</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>46</td>
<td>51%</td>
</tr>
<tr>
<td>Avery Building</td>
<td>455</td>
<td>4</td>
<td>13.6</td>
<td>36%</td>
<td>48</td>
<td>73%</td>
</tr>
</tbody>
</table>

The characteristics of the student body and course offerings at the Avery building dictate evening usage of the facilities. Although these characteristics are significantly different than those of the San Marcos campus, by Coordinating Board rule the classrooms at the Avery Building are held to the same space usage efficiency.
standards. **Nursing Building**- there are currently no designated classrooms or class laboratories in the School of Nursing building. Therefore, the SUE Utilization and Percent Fill factors cannot be applied. The 26 hours of weekly instruction at the Nursing Building were applied to the University’s Facilities Demand score.
UTILIZATION OF CLASSROOMS BY DAY AND HOUR

Numerous universities use similar procedures to define instructional periods in order to create standardized and consistent course schedules. The most familiar is Monday, Wednesday, and Friday (MWF) and Tuesday, Thursday (TTH) arrangements that employ uniform start times and session durations. The goal is to provide students optimal access to courses while affording faculty adequate time to pursue and conduct research, serve on committees and provide convenient office hours for students. In addition, standardized course schedules are critical to maximizing classroom and class lab utilization. The following uniform class scheduling policy was approved by Texas State beginning spring 2009:

- MWF morning classes begin at 8:00 a.m., 9:00 a.m., 10:00 a.m. and 11:00 a.m. for 50 minutes plus 10 minute passing time.
- MW classes begin at 12:30 p.m., 2:00 p.m., 3:30 p.m., 5:00 p.m., 6:30 p.m., and 8:00 p.m. MW morning lectures are allowed if Friday is used for lab. Departments are allowed to teach up to 10% of their classes MW, from 11:00 a.m. until 12:20 p.m.
- With the Dean and Provost approvals, some classes may be offered at 11:00 a.m. MWF and conclude earlier in the semester.
- TH classes begin at 8:00 a.m., 9:30 a.m., 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., 5:00 p.m., 6:30 p.m., and 8:00 p.m.
- No one-day a week morning classes are allowed. 1 day-a-week classes are allowed at 12:30 p.m. and later, if they begin at standard times.
- All classes must end no less than 10 minutes prior to the next scheduled class time.
- Graduate courses are exempt if not affecting first call room utilization.
- Any exception to these rules must be reviewed and accepted by the Class Scheduling Committee (CSC) whose membership shall be the Associate Vice President for Enrollment Management and Marketing (committee chair), the Registrar, the Dean of University College, a school director or departmental chair, and the Associate Vice President for Finance and Support Services Planning.

Table 14 on page the following page displays how the standardized course policy translated to the number and percentage of classrooms occupied in 15 minute intervals by day of the week.

Classroom Use on Monday-Wednesday-Friday Mornings
On average, 130 of 207 classrooms (63%) were in use on Monday-Wednesday-Friday from 8:00 a.m. to 12:50 a.m. When comparing fall 2015 to fall 2014, the average number of classrooms in use during this timeframe increased by 6 rooms.
- 2 additional classrooms were in use from 8:00 a.m. to 8:50 a.m.
- 5 additional classrooms were in use from 9:00 a.m. to 9:50 a.m.
- 2 less classrooms were in use from 10:00 a.m. to 10:50 a.m.
- 3 less classrooms were in use from 11:00 a.m. to 11:50 a.m.

Classroom Use on Monday-Wednesday Afternoons
On average, 185 of 207 classrooms (89%) were in use from 12:30 p.m. to 5:00 p.m. on Monday-Wednesday afternoons. When comparing fall 2015 to fall 2014, the number of classrooms in use during this timeframe increased by 9 rooms.
- 7 additional classrooms were in use from 12:30 p.m. to 1:50 p.m.
- 8 additional classroom was in use from 2:00 p.m. to 3:20 p.m.
- 13 additional classrooms were in use from 3:30 p.m. to 4:50 p.m.
Classroom Use on Tuesday-Thursday Mornings
On average, 176 of 207 classrooms (85%) were in use on Tuesday-Thursday from 8:00 a.m. to 12:20 p.m. When comparing fall 2015 to fall 2014, the number of classrooms in use during this timeframe increased by 10 rooms.
- 19 additional classrooms were in use from 8:00 a.m. to 9:15 a.m.
- 1 additional classroom was in use from 9:30 a.m. to 10:45 a.m.
- 10 additional classroom was in use from 11:00 a.m. to 12:20 p.m.

Classroom Use on Tuesday-Thursday Afternoons
On average, 183 of 207 classrooms (88%) were in use from 12:30 p.m. to 4:50 p.m. on Tuesday-Thursday afternoons. When comparing fall 2015 to fall 2014, the number of classrooms in use during this timeframe increased by 8 room.
- 12 additional classrooms were in use from 12:30 p.m. to 1:50 p.m.
- 5 additional classrooms were in use from 2:00 p.m. to 3:20 p.m.
- 9 additional classrooms were in use from 3:30 p.m. to 4:50 p.m.

Classroom Use on Friday Afternoons
On average, 19 of 207 classrooms (9%) were in use from 12:30 p.m. to 4:50 p.m. on Friday afternoons. When comparing fall 2015 to fall 2014, the number of classrooms in use during this timeframe increased by 3 rooms.
- 4 additional classrooms were in use from 12:30 p.m. to 1:50 p.m.
- 2 additional classrooms were in use from 2:00 p.m. to 3:20 p.m.
- 3 less classrooms were in use from 3:30 p.m. to 4:50 p.m.

Evening/Night Classroom Use
On average, 84 of 207 classrooms (41%) were in use Monday-Thursday from 5:00 p.m. to 9:20 p.m. When comparing fall 2015 to fall 2014, the number of classrooms in use classroom use in Monday-Thursday evening/night increased by 3 rooms.
- 3 additional classrooms were in use on Monday
- 1 less classroom was in use on Tuesday
- 9 additional classrooms were in use on Wednesday
- 4 less classrooms were in use on Thursday
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<th>TIME</th>
<th>MON %</th>
<th>TUES %</th>
<th>WED %</th>
<th>THUR %</th>
<th>FRI %</th>
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<td>91%</td>
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<th>40-59%</th>
<th>60-79%</th>
<th>&gt;=80%</th>
</tr>
</thead>
</table>

Table 14: Number and Percent of Classrooms in Use by Day and Hour: San Marcos Campus Only
Table 15 on the following page shows the percent of course sections taught on Friday and at 8:00 a.m. by department for all room types.

Friday classes:
- In total, 2026 of 5366 course sections (38%) convene on Fridays.
- Twenty-two (22) academic departments each taught 40 or more sections on Friday; English (170), Mathematics (149), Health and Human Performance (121), Art & Design (117), Music (113), Journalism & Mass Communication (108), Biology (73), Theatre (69), Philosophy (66), Modern Languages (65), Communication Studies (59), University Seminar (58), Curriculum & Instruction (56), Geography (56), Engineering (51), Chemistry (49), Political Science (49), Family and Consumer Sci (46), Finance and Economics (46), Physics (45), Psychology (45), Computer Science (43). Materials Science taught 50% of their sections on Fridays.
- Four (4) academic departments did not teach on Fridays: Aerospace Studies, Military Science, Occupational Education, and International Studies.
Classes taught at or before 8:00 a.m.:
- In total, 473 of 5366 (9%) sections convene at or before 8:00 a.m.
- Three (3) academic departments taught 40 or more sections at 8:00 a.m.; Art & Design (42), Biology (42), and Health & Human Performance (50)
- No academic departments taught over 40% of their classes starting at 8:00 a.m.
- Nine (9) academic departments did not teach 8:00 am classes; Anthropology, CLAS, Geography, International Studies, Military Science, Nursing, Occupational Education, Social Work, and Sociology

Table 15: Percent of Course Sections on Fridays and At or Before 8:00 am

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<tr>
<th>COLLEGE</th>
<th>DEPARTMENT</th>
<th>SECTS</th>
<th>FRI SECTS</th>
<th>FRI %</th>
<th>8 AM SECTS</th>
<th>8 AM %</th>
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<td><strong>473</strong></td>
<td><strong>9%</strong></td>
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</table>
A class laboratory is defined as a room for “regularly scheduled classes that require special equipment for student participation, experimentation, observation, or practice.” It is designed for and/or furnished with equipment to serve the needs of a particular discipline for group instruction. The room design and/or equipment normally limits its use for other disciplines.

In fall 2014 there were 118 class labs on inventory. The following space use changes were made for fall 2014. The net result is 115 class labs.

- Rooms reclassified to Class Labs from Special Class Labs
  - Sabinal, room 112 is under renovation
  - Sabinal, room 117 is under renovation
  - Joann Cole Mitte, room 3107A was converted to temporary classroom space
  - Joann Cole Mitte, room 3107F was converted to temporary classroom space

- New Class Labs
  - Jowers Center, room D106 (previously classified as office space)

Table 16 provides the number of sections (SECTS), weekly hours (HRS), utilization rate (UTIL), seating capacity (SEATS), Average Percent Fill (PF) and responsible department/school for each designated class lab listed in the facilities inventory for fall 2015.

Table 16: Class Lab Utilization Rates and Average Percent Fill by Building and Room

<table>
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<tr>
<th>BUILDING</th>
<th>ROOM</th>
<th>SECTS</th>
<th>HRS</th>
<th>UTIL</th>
<th>SEATS</th>
<th>PF</th>
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<tr>
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</tr>
<tr>
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<tr>
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<td>72%</td>
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<td>SEATS</td>
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<td>89%</td>
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<tr>
<td>ROY F. MITTE</td>
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<td>83%</td>
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<td>23</td>
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<tr>
<td>ROY F. MITTE</td>
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<td>INGRM SCHOOL OF ENGR</td>
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<td>19</td>
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<tr>
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<td>149%</td>
<td>12</td>
<td>88%</td>
<td>THEATRE</td>
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<td>JOANN COLE MITTE</td>
<td>3102C</td>
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<td>34</td>
<td>136%</td>
<td>19</td>
<td>73%</td>
<td>ART</td>
</tr>
<tr>
<td>JOANN COLE MITTE</td>
<td>41278</td>
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<td>27.2</td>
<td>109%</td>
<td>20</td>
<td>82%</td>
<td>ART</td>
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<td>ACADEMIC SERVICES BUILDING NORTH</td>
<td>450A</td>
<td>16</td>
<td>27</td>
<td>108%</td>
<td>22</td>
<td>100%</td>
<td>CURRICULUM &amp; INSTRUCTION</td>
</tr>
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<td>4</td>
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<td>120%</td>
<td>30</td>
<td>76%</td>
<td>CURRICULUM &amp; INSTRUCTION</td>
</tr>
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<td>47%</td>
<td>THEATRE</td>
</tr>
<tr>
<td>JOWERS CENTER</td>
<td>B178</td>
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<td>42</td>
<td>168%</td>
<td>25</td>
<td>65%</td>
<td>THEATRE</td>
</tr>
<tr>
<td>JOWERS CENTER</td>
<td>D106</td>
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<td>154%</td>
<td>20</td>
<td>73%</td>
<td>HEALTH/HUMAN PERFORMANCE</td>
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<td>150%</td>
<td>20</td>
<td>71%</td>
<td>HEALTH/HUMAN PERFORMANCE</td>
</tr>
<tr>
<td>FLOWERS HALL</td>
<td>G14</td>
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<td>35</td>
<td>140%</td>
<td>26</td>
<td>100%</td>
<td>ENGLISH</td>
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</tbody>
</table>

Table 16 Summary:
- 92 class labs (80%) were scheduled with 25.0 or more hours per week of instruction. The Average Percent Fill (PF) for these 92 class labs is 81%
- 14 class labs (12%) were scheduled with 21.0 to 24.9 hours per week of instruction. The average PF for these rooms is 99%;
- 6 class labs (5%) were scheduled with 18.0 to 20.9 hours per week of instruction. The average PF for these 4 rooms is also 78%;
- 7 class labs (6%) had less than 18 hours per week of instruction. The average PF for these 6 rooms is 72%.
Table 17 lists the class labs that scored less than 80% of the Coordinating Board’s benchmark for Current Utilization Rate.

**Table 17: Underutilized Class Labs; Current Utilization Rate (UTIL) Less Than 80%**

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ROOM</th>
<th>SECTS</th>
<th>HRS</th>
<th>UTIL</th>
<th>SEATS</th>
<th>PF</th>
<th>DEPARTMENT</th>
</tr>
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<tbody>
<tr>
<td>PERFORMING ARTS CENTER</td>
<td>311</td>
<td>6</td>
<td>9.8</td>
<td>39%</td>
<td>11</td>
<td>100%</td>
<td>THEATRE</td>
</tr>
<tr>
<td>AVERY BUILDING</td>
<td>413</td>
<td>3</td>
<td>14.6</td>
<td>58%</td>
<td>34</td>
<td>41%</td>
<td>RRHEC</td>
</tr>
<tr>
<td>JEROME &amp; CATHERINE SUPPLE SCIENCE</td>
<td>243</td>
<td>6</td>
<td>15.2</td>
<td>61%</td>
<td>29</td>
<td>45%</td>
<td>BIOLOGY</td>
</tr>
<tr>
<td>EVANS LIBERAL ARTS</td>
<td>226</td>
<td>5</td>
<td>15.6</td>
<td>62%</td>
<td>30</td>
<td>56%</td>
<td>ANTHROPOLOGY</td>
</tr>
<tr>
<td>HEALTH PROFESSIONS</td>
<td>346</td>
<td>4</td>
<td>15.6</td>
<td>62%</td>
<td>10</td>
<td>100%</td>
<td>CLINICAL LAB</td>
</tr>
<tr>
<td>JEROME &amp; CATHERINE SUPPLE SCIENCE</td>
<td>227</td>
<td>5</td>
<td>16.2</td>
<td>65%</td>
<td>24</td>
<td>61%</td>
<td>BIOLOGY</td>
</tr>
<tr>
<td>HEALTH PROFESSIONS</td>
<td>333</td>
<td>13</td>
<td>18.4</td>
<td>74%</td>
<td>40</td>
<td>87%</td>
<td>PHYSICAL THERAPY</td>
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<tr>
<td>UNDERGRADUATE ACADEMIC CENTER</td>
<td>342</td>
<td>6</td>
<td>18.6</td>
<td>74%</td>
<td>29</td>
<td>70%</td>
<td>POLITICAL SCIENCE</td>
</tr>
<tr>
<td>EVANS LIBERAL ARTS</td>
<td>227</td>
<td>9</td>
<td>19</td>
<td>76%</td>
<td>25</td>
<td>71%</td>
<td>ANTHROPOLOGY</td>
</tr>
</tbody>
</table>
APPENDIX

The CBM005- Building and Room Report and the CBM011- Facilities Room Inventory Report provide the data used to compute Texas State’s Space Usage Efficiency (SUE) score. Both of these reports are certified annually by the Coordinating Board.

Institutional Research, submits and certifies the CBM005— Building and Room Report every fall semester. Shortly after the twelfth class day of the fall semester, the Coordinator of Facilities Inventory requests a copy of the CBM005 to conduct an analysis of all rooms listed in the report. The purpose is to identify possible “space use” changes in order to maximize the instructional hours included in the calculations by the Coordinating Board.

Comparing “space use” (classroom, class lab, special class lab, meeting room etc.) to “hours of scheduled instruction” can help determine the best space use classification for a room. For example, if a room is identified as a “special class lab” and there are 12.5 or more hours of instruction scheduled in that room, it is “flagged” for a possible change to a “class lab” to be included in the utilization calculations for class labs (12.5 hours of instruction is ¼ of the Coordinating Board benchmark for class lab utilization). Conversely, if a room is classified as a “class lab” and less than 12.5 hours of scheduled instruction are offered in that room, it may be better to classify the room as a “special class lab.” In these situations, historical class data is analyzed and/or the department controlling the room is contacted to determine the best space use code before any changes are made. The following paragraphs provide the calculations used by the Coordinating Board for determining Texas State’s SUE score.

Facilities Demand Score Calculations - In fall 2015, a total of 16,567 instructional hours were scheduled weekly at Texas State. Instructional hours are calculated by multiplying the number of times a course meets in one week by the duration of the course period, then dividing this number by 50 (number of minutes in an hour accounting for passing and room transition time) and adding the totals for all course sections (both lecture and lab). For example: ENG 1310, meets on MWF for 50 minutes each day resulting in 3.0 instructional hours (50 X 3)/50 = 3.0.

To calculate Classroom Facilities Demand, lab hours (5582) are deducted from the total hours (16,567) and the remaining hours (10,985) are divided by the number of classrooms on record (232). Therefore, Classroom Facilities Demand equals 47.34 hours per week. Texas State earned the maximum number of points (4) in this category. Facilities Demand is assigned a weight of 9 by the Coordinating Board which then results in Texas State’s score for Classroom Facilities Demand at 36. Class Laboratory Demand equals 48.53 hours per week (5582 / 115) resulting in Texas State earning the maximum number points (4) in this category. The weight assigned by the Coordinating Board to this measurement is also 9. Texas State’s score for Class Laboratory Facilities Demand is 36.

Utilization Score Calculations - The average weekly hours of instruction for classrooms at Texas State for fall 2015 are 39.71 hours (104.5% of the classroom utilization benchmark) or 9215 hours / 232 classrooms. The average weekly hours of instruction for class labs at Texas State for fall 2015 are 38.47 hours (153.89% of the class laboratory utilization benchmark) or 4424.6 weekly hours of instruction / 115 class labs. Texas State’s scores for both Classroom Utilization and Class Laboratory Utilization is 32 (the maximum points awarded). “Stack Classes” are not included in the utilization score. Stacked Classes refers to multiple courses that meet at the same time, in the same room but have different course and section numbers.

Average Percent Fill Score Calculations – Classroom Average Percent Fill (PF) is based on an enrollment total of 285,563 students and 373,276 available student stations in 5982 course occurrences. After the individual course period percentages are calculated, rounded, multiplied by the number of occurrences, and totaled, the final ratio for classrooms is 4388 / 5982 or 73%. For class labs the calculation is based on 47,923 students and 62,327 available seats in 2162 course occurrences. After all the calculations are complete, the final ratio is 1760 / 2162 or 81.4%. Texas State’s scores for both Classroom and Class Laboratory Average Percent Fill is 32 (the maximum points awarded).