F-1 Concurrent Enrollment Form
Ph: 512-245-7966, Email: international@txstate.edu
www.international.txstate.edu

F-1 students are permitted by the Department of Homeland Security to be enrolled in two different SEVIS-approved institutions at one time as long as the combined enrollment amounts to a full-time course of study (9 hours for graduate, 12 for undergraduate).

Procedures:
1. Meet with your academic or faculty advisor to ensure concurrent courses are applicable to your degree program.
2. Contact concurrent institution for admission requirements. You may need a Transient Enrollment Approval Letter.
3. Submit this F-1 Concurrent Enrollment Form to the International Office.
4. Enroll in courses at Texas State and concurrent institution.
5. At the end of the semester, submit your concurrent institution transcript by email to international@txstate.edu.
6. Contact Undergraduate Admissions or the Graduate College for transfer credit policies and procedures.
7. Resubmit this form for every semester you plan to enroll concurrently.

To Be Completed by the Student (do not omit any information)

Name: ____________________________________________________________________
Student ID#: ____________________________

Family/Last Given/First

Academic Level: (circle one) undergraduate / graduate / TSIE
Phone: _________________________ Email: _________________________

Local Address: ____________________________________________________________________________________________

Street Apt number # City State Zip

• Name of concurrent enrollment institution: ____________________
• Number of credit hours I wish to enroll: 1) at Texas State: ______________ 2) at concurrent institution: ______________
• Semester I plan to concurrently enroll: Fall 20____ Spring 20____ Summer 20____
• I will need a Transient Enrollment Approval Letter (circle one): Yes  No

By signing this form, you agree to the following:
1. I understand that only ONE fully distance learning (online) course counts for my full-time enrollment requirement.
2. I will send my concurrent institution unofficial transcript at the end of the semester to international@txstate.edu.
3. I understand that failure to submit my transcript to the International Office will result in the immediate termination of my SEVIS record.
4. I understand that I must maintain full-time enrollment for the entire semester and dropping a course that results in less than full-time enrollment requires authorization from the International Office.

Student Signature: ____________________________ Date: ______________

To Be Completed by the Academic or Faculty Advisor

List the student’s anticipated course(s) and mark whether the course(s) is required for the student’s degree:

<table>
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<tr>
<th>TEXAS STATE Courses (course title and number)</th>
<th>Required for Degree?</th>
<th>Online Course? Y/N</th>
<th>CONCURRENT Courses (course name and number)</th>
<th>Required for Degree?</th>
<th>Online Course? Y/N</th>
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Advisor’s Signature: ____________________________ Phone Number: __________________ Date: ______________

Printed Name: ____________________________ Title: __________________ Email: __________________

This form must be completed in its entirety otherwise the concurrent enrollment request will not be processed.

Form must be emailed by advisor to international@txstate.edu or student must turn in original form.