

Minutes
Faculty Advisory Council (FAC) Meeting
08/19/05
Texas State University—ASB 309

Members in Attendance: Steve Gordon, Jenny Battle, Mike Boone, Sarah Nelson, Bobby Patton, Jo Webber, _____, Maria de la Colina, Shana Pate

Chair Gordon called the meeting to order at 2:05 p.m.

- I. Dialogue with the Dean—two associate dean positions.**
 - a.** Redefined from current associate deans' positions. Those two associate deans are allowed to re-apply for these positions, but they will be very different positions. We will solicit nominations for the positions from the current faculty. The two positions will be: 1. Associate Dean for Academic Affairs—Undergraduate and Graduate and 2. Research and Outreach.
 - b.** Dean Barerra distributed a handout that describes the current Associate Dean's positions.
 - i.** Academic Programs—FAC members shared thoughts on the handout about their impressions of the position—currently and for the future.
 - 1.** We discussed how the original position came to be and how it has morphed over time.
 - 2.** We discussed that the student teaching component is not currently aligned with the rest of the undergraduate program.
 - 3.** Post-Bac advising should not come from the same funds as undergraduate advising.
 - c.** Dean Barerra distributed drafts of the position description for the Associate Dean for Academic Affairs in the College of Education.
 - i.** We discussed that some of the duties seem to overlap with the current responsibilities of the chairs.
 - ii.** We discussed that currently the position is planned to be a 75% position while still teaching 1- 2 classes per year.
 - d.** Dean Barerra distributed a draft of the position description for Direct of Professional Services in the College of Education.
 - i.** We discussed that the person does not need to have a strong history in research. Nor does that person need to have a doctorate degree.
 - ii.** We discussed the wording of “interns” and “placements”.
 - iii.** We discussed that the person would need to have strong PR / HR skills. The person still needs to have experience with schools but does not need to be an academic.

- iv. We discussed that the position is a full-time position that recruits, advises, helps the students through the program, places students into internships, follows-up on the students when they leave.
- v. We discussed that this position would take away some of the responsibilities from the Associate Dean of Academic Affairs.
- vi. We discussed that this position should *not* be filled with a faculty member.
- vii. We discussed taking away #2 from the Associate Dean and giving it back to the chairs and taking away #3 from the Associate Dean and giving it to the Director of Professional Services or partially to the second Associate Dean.
- viii. The Director would deal with the day-to-day operational functions, the Dean would deal with policy and larger-picture functions.

Dean Barerra agreed to take the drafts back to her office, rework them, and then will bring back the second draft to another FAC meeting.

We scheduled a meeting for Friday, August 26 from 2:00-4:00 to further discuss these positions.

Dean Barerra distributed the memorandum for the position of the Associate Dean of Liberal Arts—Call for Applications. It is a one-page, very brief letter.

Dean Barerra needs screening committees to sort through applications, etc. She asked us to give her some ideas by the next time we meet.

Mike Boone moved to adjourn the meeting. Shana Pate seconded the motion.
Chair Steve Gordon adjourned the meeting at p.m..

Respectfully Submitted,

Shana Pate
FAC Secretary