

**Department of English
Texas State University
Departmental Committees
2016-2017**

I. Curriculum Committees

Advanced Studies. Advises Director of Advanced Studies; makes recommendations to faculty on course/curriculum development and program assessment; supports activities of Major/Minor Committee. Chair: Director of Advanced Studies. Continuing ex officio voting members: directors of departmental minors and emphases.

Marilynn Olson, Chair (on leave, fall)

Deborah Balzhiser
Rebecca Bell-Metereau, ex officio (Media Studies)
John Blair, ex officio (Creative Writing)
Mark Busby (interim Chair, fall)
Elvin Holt
Rebecca Jackson, ex officio (Writing and Rhetoric)
Roger Jones
Katie Kapurch
Kathleen McClancy
Stephanie Noll, ex officio (Teacher Preparation)
Susan Morrison, ex officio (Medieval/Renaissance)
Daniel Price, ex officio (Internships)
Victoria Smith
Graeme Wend-Walker
Nancy Wilson, ex officio (Writing and Rhetoric)
Steve Wilson

Creative Writing. Advises Advanced Studies Director and Committee on undergraduate creative writing courses and development of undergraduate creative writing emphasis. Chair of committee appoints standing subcommittee to judge best poem and best piece of fiction for *Persona* awards. Ex officio member. Director, Advanced Studies

John Blair, Chair

Jason Coates
Doug Dorst
Jennifer duBois
Susan Hanson
Roger Jones
Twister Marquiss
Marilynn Olson, ex officio (on leave, fall)
Kathleen Peirce
Cecily Parks

Graduate Studies. Advises Director of Graduate Studies; makes recommendations to Graduate Faculty on policies and procedures for graduate programs, curriculum, and faculty. Chair: Director of Graduate Studies. Continuing members: Directors of MA/Literature, MA/Technical Communication, MA/Rhetoric and Composition, and MFA programs; student representatives from MA, MA/TC, MA/RC, and MFA programs.

Paul Cohen, Chair

Doug Dorst
Rebecca Jackson
Kathryn Ledbetter
Teya Rosenberg
Elizabeth Skerpan-Wheeler (on leave, spring)
Robert Tally
Miriam Williams
Steve Wilson

Graduate students: Thais Rutledge -- MAL; Rachel Berryhill – MA/TC; Emily Rybarski– MA/RC; Caroline DeBruhl – MFA

First-Year English. Advises Director of Lower-Division Studies; makes recommendations to faculty on policies, curricula, and textbooks for first-year English. Chair: Director of Lower-Division Studies

Nancy Wilson, co-Chair

Stephanie Noll, co-Chair
 Deborah Balzhiser
 Shiloh Booker
 Beverley Braud
 Jason Coates
 Robin Cohen
 Ellis-Lai, Laura
 Fitzgerald, Keri
 Chad Hammett
 Susan Hanson
 Stephen Harmon
 Dickie Heaberlin
 Lindy Kosmitis
 Christopher Margrave
 Tomás Morín
 Graeme Mullen
 Keith Needham
 Amanda North
 Mary Perna
 Francine Pilkington
 Octavio Pimentel
 Richard Robertson
 Alicia Salzmann
 Alan Schaefer
 Anne Shepherd
 Laura Sims
 Jon Marc Smith
 Dana Sprayberry-Thompson
 Anne Winchell

Sophomore Literature Committee. Advises Director of Lower-Division Studies; makes recommendations to faculty on policies and curricula for sophomore literature courses.

Nancy Wilson, Chair

John Blair
 Jason Coates
 Paul Cohen
 Joe Falocco
 Geneva Gano
 Nancy Grayson
 Chad Hammett
 Marilyn Olson (on leave, fall)
 Robert Tally
 Steve Wilson

Writing and Rhetoric Committee. Advises Advanced Studies Director and Committee about writing and rhetoric courses and the Writing and Rhetoric Emphasis. Advises the Coordinator of the Computer Labs on goals and policies, staffing decisions, and overall direction of the labs. Ex officio members: Director, Advanced Studies, and Lab Coordinator.

Rebecca Jackson, co-Chair

Nancy Wilson, co-Chair
 Deborah Balzhiser
 Beverley Braud
 Matt Greengold, ex officio
 Eric Leake
 Scott Mogull

Marilynn Olson, ex officio (on leave, fall)
 Octavio Pimentel
 Daniel Price
 Aimee Roundtree
 Susan Tilka

Internships. Develops and oversees policies and procedures for internship program. Chair: Internship Coordinator

Daniel Price, Chair

Marilynn Olson (on leave, fall)
 Sean Rose
 Aimee Roundtree
 Claire Cremeens, LA advisor, ex officio

Online Courses. Assists with development of new online courses; reviews policies and procedures to achieve best practices.

Jason Coates, Chair

Deborah Balzhiser
 Eric Blankenburg
 Libby Allison
 John Blair
 Laura Ellis-Lai
 Roger Jones
 Scott Mogull
 Stephanie Noll
 Daniel Price
 Laura Sims
 Anne Winchell
 Pinfan Zhu

Teacher Preparation. Advises faculty on policies related to teacher preparation, including curricular requirements for teacher certification. Chair: Department Representative to Teacher Preparation Council. Ex officio member: Director, Advanced Studies.

Lindy Kosmitis, Chair

Keith Needham
 Stephanie Noll
 Laura Sims
 Marilynn Olson, ex officio (on leave, fall)

Undergraduate Technical Communication Curriculum (ad hoc). Advises Advanced Studies Committee of regarding needed changes to the curriculum of undergraduate technical communication.

Scott Mogull

Eric Blankenburg
 Laura Ellis-Lai
 Chris Margrave
 Allan Schaefer
 Sean Rose
 Lauren Schiely
 Jon Marc Smith
 Susan Tilka

II. Faculty Committees

Faculty Review, Full Professors. Reviews and evaluates teaching, scholarly/creative activity, and service of full professors; recommends evaluations to the full professors; recommends changes in procedures for annual review. Members serve three years terms, with a new member selected each fall by drawing a name from the roster of eligible full professors.

Cyrus Cassells (2017), Chair

Allan Chavkin (2018)

Teya Rosenberg (2019)

Faculty Review, Associate/Assistant Professors. Reviews and evaluates teaching, scholarly/creative activity, and service of assistant and associate professors; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Marilynn Olson, Chair (on leave, fall)

Susan Morrison

Miriam Williams

Faculty Review, Senior Lecturers. Reviews and evaluates the teaching, scholarly/creative activities (if applicable) and service materials submitted by senior lecturers; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Nancy Wilson, Chair

Jason Coates

Elvin Holt

Faculty Review, Lecturers. Reviews and evaluates teaching by lecturers; recommends evaluations to the senior faculty; recommends changes in procedures for annual review.

Nancy Wilson, Chair

Debra Monroe

Jon Marc Smith

Mentoring. Works with tenure-track faculty in preparation for annual review and tenure consideration.

Deborah Balzhiser, Chair

Teya Rosenberg (mentor for Jennifer duBois)

Deborah Balzhiser (mentor for Eric Leake)

John Blair (mentor for Cecily Parks)

Allan Chavkin (mentor for Leah Schwebel)

Rebecca Jackson (mentor for Geneva Gano)

Debra Monroe (mentor for Katie Kapurch)

Octavio Pimentel (mentor for Nancy Wilson)

Victoria Smith (mentor for Kathleen McClancy)

Miriam Williams (mentor for Aimee Roundtree)

Faculty Hiring. Screens applicants for tenure-track and tenured positions and makes hiring recommendations to the senior faculty. The department chair may modify committee membership for the needs of a particular search or may form separate ad hoc committees for multiple searches.

No searches authorized as of 9-12-16; one likely forthcoming this fall

IA/TA Hiring. Advises Chair on policies for screening and hiring Instructional and Teaching Assistants. Screens applicants for these positions and makes hiring recommendations to the Chair. Chair: Director of Lower-Division Studies.

Nancy Wilson, chair

Deb Balzhiser

Paul Cohen

Doug Dorst

Chad Hammett

Rebecca Jackson

Miriam Williams

III. Administrative Support Committees

English Department Endowment. Monitors English department endowment accounts and advises chair on building the department's overall endowment. Also advises chair on the use of funds generated by endowments. In particular, oversees the TKL endowment by approving the annual TKL budget and reviewing expenditures from the preceding year. Chair: English department chair.

Daniel Lochman, Chair

Rebecca Bell-Metereau
Cyrus Cassells
Paul Cohen
Doug Dorst
Nancy Grayson
Tom Grimes
Dickie Heaberlin

Library. Advises faculty of annual allocation figures and other information forwarded by Alkek Library acquisitions staff; authorizes book and periodical orders from faculty.

Teya Rosenberg, Chair

Suparno Banerjee
Allan Chavkin
Robin Cohen
Alan Schaefer
Leah Schwebel
Graeme Wend-Walker
Pinfan Zhu

Major/Minor. Advises Director of Advanced Studies; holds information sessions for majors/ minors; helps publicize undergraduate offerings; represents department in various university activities (e.g., Bobcat Days); selects Outstanding Senior in English. Chair: Director of Advanced Studies. Ex officio member: Sponsor, Sigma Tau Delta

Marilynn Olson, Chair (on leave, fall)

Rebecca Bell-Metereau
John Blair, Interim Chair (fall)
Laura Ellis-Lai, ex officio
Geneva Gano
Chad Hammett
Becky Jackson
Roger Jones
Katie Kapurch
Lindy Kosmitis
Christopher Margrave, ex officio
Kathleen McClancy
Jaime Mejía
Tomás Morín
Leah Schwebel
Victoria Smith
Steve Wilson

MA/Literature. Advises MA/Literature Director; recommends admission standards; screens MA/Lit applications; composes MA/Lit thesis and comprehensive exam requirements; administers comprehensive exams; nominates TKL Visiting Critics and Scholars. Chair: MA/Lit Director. Continuing member: student from MA/Lit program.

Paul Cohen, Chair

Suparno Banerjee
Mark Busby

Joe Falocco
 Katherine Kapurch
 Kathryn Ledbetter
 Teya Rosenberg
 Robert Tally
 Victoria Smith
 MA/Literature student: Lance Garza

MA/Technical Communication. Advises MA/TC director; recommends standards for admission to the program; screens TC application portfolios; composes TC thesis and comprehensive exam requirements. Chair: MA/TC Director. Continuing member: student from the MA/TC program.

Miriam Williams, Chair

Libby Allison
 Deb Balzhiser
 Aimee Roundtree
 Scott Mogull
 Pinfan Zhu
 MA/TC student: Rachel Berryhill

MA/Rhetoric and Composition. Advises MA/RC Director; recommends standards for admission to the program; screens MA/RC applications; composes RC thesis and comprehensive exam requirements. Chair: MA/RC Director. Continuing member: student from the MA/RC program

Rebecca Jackson, Chair

Deborah Balzhiser
 Eric Leake
 Jaime Mejía
 Octavio Pimentel
 Elizabeth Skerpan-Wheeler (on leave, spring)
 Nancy Wilson
 MA/RC student: Emily Rybarski

MFA. Advises MFA Director; recommends standards for admission to the program; screens MFA application portfolios; composes MFA thesis and comprehensive exam requirements; recommends MFA Adjunct Faculty. Chair: MFA Director. (Continuing member: student from the MFA program.)

Doug Dorst, Chair

Cyrus Cassells
 Jennifer duBois
 Tom Grimes
 Roger Jones
 Debra Monroe
 Cecily Parks
 Kathleen Peirce
 Steve Wilson
 MFA student: Caroline DeBruhl

Scholarships. Reviews applications for departmental scholarships; recommends awards; oversees any changes in application forms, criteria, and policies that are mandated by scholarship donors or university decisions.

Elizabeth Skerpan-Wheeler, Chair (on leave, spring)

Deb Balzhiser
 Cyrus Cassells
 Dickie Heaberlin (interim Chair, spring)
 Eric Leake
 Kathryn Ledbetter

Outstanding Senior Award. Receives, reviews, and recommends to faculty nominations for the Outstanding Senior Award.

Steve Wilson, Chair

Deborah Balzhiser
 Roger Jones
 Laura Ellis-Lai
 Christopher Margrave
 Marilyn Olson (on leave, fall)

Lindsey Literary. Advises Chair and Coordinator of the Lindsey Literary Series on the selection of visiting writers and on expenditures associated with the series. Continuing member: graduate students (MA, MFA) recommended by graduate directors, undergraduate English major recommended by Sigma Tau Delta. Chair: Coordinator of the Lindsey Literary Series.

Tom Grimes, Chair

John Blair
 Eric Blankenburg (ex officio)
 Mark Busby
 Cyrus Cassells
 Paul Cohen
 Doug Dorst
 Jennifer duBois
 Nancy Grayson
 Dickie Heaberlin
 Katherine Kapurch
 Kathleen Peirce
 Rob Tally
 Graduate students: MFA –Ramiro Hinojosa; MAL – Jennifer Cizi-Gorgeny
 Undergraduate student: Devin Baumann (fall); TBN (spring)

Writing Center. Advises Director of the Writing Center about Center goals, policies, and overall direction. Chair: Director of Writing Center.

Deborah Balzhiser, Chair

Keri Fitzgerald
 Rebecca Jackson
 Jaime Mejía
 Lauren Schiely
 Susan Tilka

College Review Group Representative. Represents the department at Liberal Arts College Review for tenure and promotion. (Current representatives in 3rd year of 3-year appointment.)

Representative: Allan Chavkin
 1st Alternate: Rebecca Jackson
 2nd Alternate: Elizabeth Skerpan-Wheeler

Liberal Arts Faculty Advisory Council Member. Represents the department for curricular issues (programs and courses) and other issues as necessary.

Representative: Nominee -- Kathryn Ledbetter

Departmental Representative on Research Enhancement Committee. Represents the department during the annual review of proposals for research enhancement grants and advises faculty in English who are preparing proposals.

Representative: Nominee -- John Blair
 Alternate: Nominee – Deborah Balzhiser

