Health Information Management BSHIM Degree Program Texas State University

Encino Hall Rm 310B Phone: 512 245-8242

Fax 512 245-8258

**Eligibility to apply to Texas State University HIM Program**

1. Minimum GPA of 2.50
2. Majority of the Core and other prerequisite coursework completed
3. Eligible for admission to Texas State University. (University application is a separate process. Program applicants are encouraged to complete the University application process, <http://www.admissions.txstate.edu/apply-now.html>, to facilitate the review of the HIM Program application process.
4. Application submitted by March 31st for consideration for entering the HIM Program in the following Fall.
5. Early academic advisement is encouraged. Contact the CHP Advising Center at 512 245- 3506 for assignment to an advisor and/or to make an advising appointment.

Health Information Management

**Admission Application Checklist**

It is the **APPLICANT’S RESPONSIBILITY** to verify that his/her file is complete.

HIM Department: Encino Hall, Room 310B, phone 512 245-8242

## Documents to be submitted for complete application:

HIM application form submitted by March 31st.

Official transcripts from all colleges attended

Two completed reference forms. Blank forms available at <http://www.health.txstate.edu/him/admissions>

## If you are not a current Texas State student, you must also apply to Texas State University:

Submit Texas State application.

<http://www.admissions.txstate.edu/apply-now.html>

Submit official transcripts as indicated when completing the Texas State application form

Once you have submitted your Texas State application, check the status of your application at <http://www.admissions.txstate.edu/statuscheck.html>. Respond to issues or need for additional information so the application process can be completed.