Meeting convened at 3:32 p.m.

-Get the draft report out to the council next week
-M. Hennessy will edit the report
-S. Ogletree and D. Glassman will work on revising the social science component table-look at it in the spring
-B. Melzer, C. McCall and T. Mottet working on report
-In 1999 we took a random sample of 200 incoming freshmen for the portfolio project. We recently pulled those that have to-date graduated to look current components and to see if they met the expectations.

Motion
R. Brown asked for a motion to approve the minutes from April 28th and September 22nd. B. Stone so moved. R. Northcutt seconds the motion. The April 28th and September 22nd minutes were approved as prepared.

Other Issues:
-Please respond to the committee and M. Hennessy regarding the Coordinating Board Report
-Strategic Planning—Will welcome volunteers who are interested in looking at departments in relation to GEC and where attention should be given or not—Also do we want to make a statement about class size or resources for general education
-Discuss that less than 50% of incoming Freshmen take English here and what are the remediation options or how do we test these students to judge their skill level—Also would like to track CC or HS that are feeding us these students that are not at the recommended skill level—Testing and Data arrangement and then how do we fix it?
-THEA-certified here and able to do
-Look at next year and decide what assessment instrument we want to use and how to go about the testing
-Those interested in working with issues in relation to the quality of our graduates and our expectations for those coming to Texas State and those coming from Texas State—D. Flaherty, B. Northcutt, B. Stone, S. Ogletree and T. Mottet

Meeting adjourned at 4:12 p.m.