**COMPREHENSIVE EXAMINATION**

Department of Occupational, Workforce, and Leadership Studies (OWLS)

Instructions:

Students must complete and return the following Application for Comprehensive Examination but no later than the Graduation Application published deadline. Send the completed application to owls@txstate.edu.

**MEd (Management of Technical Education) - Exam is divided into two parts:**

1. Written exam will be in the form of an essay that addresses the core courses of the program and how these courses have improved the knowledge and skills of the students. The written exam must include references, use of APA style, and be professionally written.
2. Oral exam will be with three or more members of the OWLS faculty and questions will focus on the written answers and the student’s coursework.

Once the application is received the written exam will be e-mailed to the address listed on the application. Students will have 3 to 4 weeks to type an **extensive response**.

**MSIS & MAIS (Master of Science and Master of Arts in Interdisciplinary Studies) – Exam is divided into three parts:**

1. Written component will be represented by the final research/practicum paper produced in 5302 or 5360 (Professional Practicum) and the grader will be the 5302 professor and approved by two members of the graduate faculty,
2. The second component will be the presentation of the research/practicum at a public forum. The forum needs to be at a conference/meeting at the State/National level or the Graduate Research Forum conducted by OWLS. All must have OWLS on supervising professor approval,
3. The third component will be the oral defense of the research project to three members of the OWLS graduate faculty.

**YOU MUST ALSO**

**APPLY FOR GRADUATION THROUGH SELF-SERVICE BANNER**

**APPLICATION FOR COMPREHENSIVE EXAMINATION**

I hereby make application for the Comprehensive Examination for the MSIS, MAIS, or MEd.

Name ID#

Work Phone: Home Phone:

Texas State E-mail: (please print)

Permanent E-mail: (please print)

Please list all courses that you have taken that are applying towards the degree below:

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| **Course Prefix/Number** | **Title of Course** | **Instructor** | **Semester/Year** |
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Committee members for oral portion of examination will be three or more of the OCED faculty.

I expect to complete my work at the end of the (term and semester):

(signature) (date)