

Texas State University
Payroll and Tax Compliance Office

W-2 Reprint Request

Year(s) requested: _____

Name: _____

Maiden Name (if applicable): _____

TX State ID #: A0 _____

Phone number: _____

Please indicate how you would like to receive W-2:

_____ Pick up in person in JCK516 (**Please allow 2 business days to process**)

_____ Mail to my permanent address in SAP

_____ Mail to _____
(Street Address)

_____ (City) _____ (State) _____ (Zip Code)

Signature _____ Date _____

Not valid without signature

Payroll Office Use

Received by _____ Date _____

Processed by _____ Date _____

Texas State University
Payroll and Tax Compliance Office
601 University Drive JCK 516
San Marcos, TX 78666
(512) 245-2543
payroll@txstate.edu