

**Minutes**  
**Faculty Advisory Council (FAC) Meeting**  
**09/09/05**  
**Texas State University—ED 3070**

**Members in Attendance:** Steve Gordon, Jenny Battle, Mike Boone, Sarah Nelson, Bobby Patton, Jo Webber, Gwynne Ash, Maria de la Colina, Steve Furney, Ann Brooks, and Shana Pate

*Chair Gordon called the meeting to order at 2:10 p.m.*

**Approval of Minutes:** Moe Johnson moved that we accept the minutes. Jo Webber seconded the motion. The minutes were accepted with some minor revisions.

**Nominations:** Nominations were open for Chair. Steve Gordon was nominated. There were no other nominations. Nominations were open for Assistant Chair. Jenny Battle was nominated. There were no other nominations. Nominations were open for Secretary. Shana Pate was nominated. There were no other nominations. So, Steve Gordon will be the Chair of the FAC for 2005-2006, Jennifer Battle will be the Assistant Chair of the FAC for 2005-2006, and Shana Pate will be the secretary

**Discussion of T & P documentation:**

We discussed #7—unique contributions. We talked about whether or not we should leave the unique contributions section in the document. We discussed allowing candidates to include an essay by which they could further explain their philosophy of teaching, service, and scholarship, their unique contributions, etc—basically telling the “story” of your vita. We discussed the possible lengths of these essays. Steve Gordon proposed that the essay included these sections: professional experience, teaching, service, scholarship, and unique contributions. We talked about having a recommendation to the junior faculty that they should consider brevity in their presentation.

Steve Gordon agreed to draft the directions that will be given to the candidates and email that to the rest of the FAC to comment.

We discussed #5—what is “relevant academic requirements”? We decided to delete the sentence about “mission of the department and the College.” We agreed to completely delete #5.

We decided to delete all of #6 except for the first sentence. The first sentence of #6 will be moved to #4.

We discussed the notion of “collaboration” on #9 and decided to leave it as it is.

We discussed student evaluations and their weight in the tenure and promotion process. We discussed that we would like to add a comment that student evaluations should not be

the *sole* criterion for evidence of teaching. Additionally, no one item should be the *sole* criterion.

Bullet #8 on #12, we want to change the word “evaluations” to “assessments”

On #11: The sentence that reads, “Productivity may be demonstrated by the following examples of documentation for teaching effectiveness” will be changed to “Examples of documentation for productivity include:”

Bullet #3, on #11

#12: The sentence that reads, “Quality may be demonstrated by the following *examples* of documentation for teaching effectiveness” will be changed to “Documentation of quality teaching may include:”

#12, Bullet #5, delete

We agreed to look at the rest of the document at our next meeting.

Gwynne mentioned that we should think about defining “peer reviewed” and “refereed”.

Mike Boone moved to adjourn the meeting. Sarah Nelson seconded the motion.  
***Chair Steve Gordon adjourned the meeting at p.m..***

Respectfully Submitted,

Shana Pate  
FAC Secretary