Student Government Graduate House of Representatives
Meeting on September 1, 2017

Meeting Minutes
The meeting was called to order by House Leader Mael Le Noc at 1:01pm on Friday, September 1, 2017. Secretary Brittany Davis was present and recorded the minutes.

I. Call to order
House Leader Le Noc called the meeting to order at 1:01pm.

II. Roll Call
Representatives Present: Guarav Kumar, Maël Le Noc, Kelly Gourluck, Amanda Faggard, Amarilis Castillo, Brittany Davis, Didier Cervantes, Anthony Gallardo, Sara Gorman, Thi Nguyen
Representatives Absent: Mary Traxler, Sara Boysen and Sara Wall
Other Present: Graduate House Advisor Dr. Eric Paulson

III. Orders of the Day
House Leader Le Noc discussed procedures and announced vacant positions.

IV. Guest Speakers
There were no guest speakers.

V. Public Forum
There was no public forum.

VI. Reports
House Leader Le Noc’s Report
- Everyone should feel free to ask questions as we move along

House Advisor’s Report
- Advisor Dr. Paulson discussed the role of the graduate house (to serve graduate students), and explained that the house is a subsidiary of the senate.

VII. New Business
(a) Confirmation of new Representatives
Representatives Davis, Faggard, Kumar, and Groman were confirmed.

(b) Representative Introductions
All representatives introduced themselves.

(c) Graduate House Meetings and Procedures
House Leader Le Noc provided an overview of Grad House meeting procedures
- All representatives received a Roberts Rules guide and a copy of the constitution.
- Representatives of the house are able to pass legislation but much business gets done through contact with different departments and not legislation
  o House has passed legislations before – Title IX training
- New projects emerge from committees or public forums.
- Dr. Paulson noted that there are typos in the constitution and we should review the constitution and fix the errors.

(d) Committees, Commissions, and Other Positions
Advisor Dr. Eric Paulson noted: Committees are important as that is how we structure our business. Additionally, sub-committees are useful as they are open to all members of the campus – not just house members.

i. House Parliamentarian
   House Leader Le Noc nominated Representative Gourluck. Representative Faggard second the nomination. Vote was unanimous.

ii. House Secretary
   Representative Davis was nominated by House Leader Mael and Representative Gourluck second the nomination. Vote was unanimous

iii. Diversity and Inclusion Committee
   House Advisor Dr. Paulson noted:
   • Past chair, Tanya Long, is no longer on campus but available to contact if needed
   • There are currently 6-7 members in the committee and more who applied to be on the committee
   • The chair is responsible for all matters related to diversity and inclusion and ensures all students are covered regardless of race, gender, ethnicity, religion, ability, etc.
   1. House Leader Le Noc nominated Representative Faggard and the nomination was second by House Secretary Davis. Vote was unanimous

iv. Social Media and Technology Committee
   Need to obtain login information from last social media person.
   1. House Leader Le Noc nominated Representative Groman which was second by Representative Cervantes. Vote was unanimous.

v. Campus Life Committee
   House Advisor Dr. Paulson noted:
   • The committee focuses on the well-being and betterment of all campus life.
- Bobcat bobbies and lights in the education building have been a focus in the past.
- It was agreed that social planning and networking aspects are included in this committee.

House Leader Le Noc nominated Representative Idema which was second by House Secretary Davis. Vote was unanimous.

vi. Budget and Finance Committee
House Leader Le Noc nominated Representative Kumar which was second by Representative Faggard. Vote was unanimous.

vii. Senate Liaison
Representative Faggard will attend meetings and House Parliamentarian Gourluck will stand in if Representative Faggard is unavailable.

viii. Student Government Finance Commission Ex-Officio Member
No member volunteered or nominated at this time.

ix. Other Student Government Commissions Ex-Officio Members
1. Representative Idema is interested in Student Services Commission meeting time.
2. Representative Faggard is interested in Government Relations meeting time.

(e) Shop Talk – What I Wish I knew
House Secretary Davis, House Leader Le Noc, House Parliamentarian Gourluck and Representatives Idema, Castillo, Faggard, and Kumar attending

Representative Groman cannot attend but wants to send in a slide.

House Parliamentarian Gourluck taking the lead on collecting slides and organizing PPT.

(f) Student Government Retreat, September 8-9
House Secretary Davis and Representatives Idema, Faggard, and Kumar interested in attending depending on time and location.

(g) Expectations/Plans of Graduate House of Representatives for 2017-2018
Website
House Secretary Davis volunteered to work on website including adding: information about the purpose of the GH, information about public forum, short bios of representatives, meeting schedule and location, and minutes from each meeting.
We discussed setting a date for reps to take headshots for the webpage.

**Allies training**
House Leader Le Noc will look into arranging Allies training for House members in hopes of becoming a “safe space” by having at least 11 members complete the training.

**Following through on projects**
Representative Idema addressed concern about ability to follow through on commitments and projects, and suggested the House focus on a small number of feasible projects that we can finish.

**Social and Networking events**
Partner with other organizations to get our name out there and become more involved.

Suggestions include: night at the observatory, tailgating event, networking at George’s in LBJ, wellness related event.

Everyone will think about events we can host or co-host and we will discuss them at the next meeting.

**Building Grad House Presence on Campus**
1. Talk to seniors about grad school and the grad house
2. More flyers and posters
3. Attend orientation at specific departments
4. Host a kickoff event each semester

**Campus Life Sub-committee**
Advisory committee consisting of grad house and non-grad house members to advise The Graduate College on events such as Graduate Student Appreciation Week and 3MT®

**Philanthropy and Fundraising**
Ideas for raising funds and suggestions to assist senate in collecting items for Hurricane Harvey victims by reaching out to our colleges and departments directly.

**Social Media Initiatives**
Monthly spotlight on faculty member

**Hostage and Crisis Negotiation Competition through CJ Department**
Representative Faggard is looking for volunteers to help January 9th – 11th. Texas rangers, FBI, and other LE from around the country come to attend training classes. Helping local law enforcement and a great way to meet your peers and get to know them. Volunteers can come to bbq banquet afterwards and awards are given out.
Running Events
Running with the Graduate Deans
Department of Physical Therapy 5K in March

Current Issues to Consider
- Graduate preferred parking?
- Plans for updating the parking situation such as more lots?
- Late night bus routes to help get grad students back to parking lot after class
- Check on bobcat bobbies about assisting students at night
- Develop a task force to address such issues

VIII. Questions
How to we address change people want made throughout the University?

IX. Announcement
If anyone wants to discuss anything at the next meeting, send the topic to Mael and he will add it to the agenda.

Welcome tents – looking for people to be at the tents to welcome people – 2 hour shifts from 10am-2pm on Tuesday and Wednesday.

More information provided after Grad Council meeting regarding International Student reduced load coursework possibilities

House Leader Le Noc provided his phone number

All reps will be added to the TRACS site soon

Next week a sheet will be passed around for everyone to add their phone number.

X. Adjournment
Meeting was adjourned by House Leader Le Noc at 2:58pm.