Equipment is available for checkout to Texas State University students, faculty, and staff. To borrow equipment, users must read and sign this agreement.

A maximum of 4 equipment items may be checked out per user.

I (the Borrower) agree:

1. To present my Texas State ID card for checkout.
2. To keep the equipment with me at all times. I understand that I am personally responsible if it is lost, stolen, or damaged.
3. To notify a Library 3rd Floor Service Desk staff member immediately if this equipment is not working properly.
4. To return the equipment and all components to the Alkek Library 3rd Floor Service Desk by the end of the due date. Fines for late equipment are $5 per day. There is no maximum fine cut-off. Fines will continue to accrue until material is checked in by library staff. For more information about fines, please see the Borrowing Policy webpage: http://www.library.txstate.edu/about/departments/circ/borrowing-policy.html#fines
5. To pay any necessary repair costs.
6. To pay the replacement cost as follows, if I fail to return any of the items checked below:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
</table>

7. To delete any personal data/documents stored on the device before returning.

Borrower Signature __________________________ Date _____________

Print name legibly __________________________ Texas State ID Number _____________

To be completed by library staff:

Date Checked Out ______________ Date Checked In ______________

Library Employee __________________________ Library Employee __________________________