Accessing Your 1098T Form:

Self-Service Banner:

1. Login to Catsweb using your student ID and pin
2. From the Self-Service Banner main page, click the ‘Student’ tab or click on ‘Student’

3. Click on ‘Student Account’

   Student

   Admissions Status
   Registration
   Student Records
   Student Account
   Housing and Meal Plans
   Parking Services Permits and Citations
   Tuition and Fee Information
   Degree Audit
   Registration Payment Confirmation
   Meningitis Immunization

   This link is ONLY for those students who have received a notification regarding their meningitis vaccination!
4. Select ‘Tax Notification’

Student Account

- Account Summary
- Account Detail for Term
- Account Summary by Period
- Select Tax Year
- Tax Notification
- View Holds

5. Input Tax Year and Click ‘Submit’
ACS Website:

1. Visit the site http://www.1098T.com
2. Click on ‘Access My Record’

3. Enter the Social Security Number and the Last Name of the Student.
4. If you don’t have a Password, leave blank and click on ‘Log in.’ You will then be prompted to create a password.
To create a Password, you'll need the First Name of the student, their mother's maiden name, and the student's birthday.

5. Once you are logged in, click on the ‘View My 1098-T Form’ link to view the form. The link is located on the left side of the screen, and in the middle of the screen.
If you get the message “Form is not available” you may not have paid any tuition payments in the prior calendar year. You can access other calendar years on this website.

6. To print the form and any details use the Print options available.