Texas State University
Retired Faculty and Staff Association Advisory Board Meeting Minutes
October 8, 2014
River House Conference Room

Advisory Board members in attendance: Ed Burkhardt, Linda Burkhardt, Margaret Dunn, Lloydean Eckley, Josie Garrott, Debbie Heinsohn, Kathie Patterson, Larry Patterson, Marianne Reese (on the phone), Judy Row, T.Cay Rowe, Darlene Schmidt, and RFSA University Liaison Kimberly Garrett.

Advisory Board members absent: Al Brieger, Randy Cook, Dorothy Evans, Carmen Imel, Marian Loep, Rob Moerke, Pat Murdock, Peggy Townes and Don Tuff.

Ed called the meeting to order at 10 a.m. and welcomed Larry and Kathie Patterson to their first board meeting.

Andrea Bulibas and Will Parrish from the city gave a presentation on the Code SMTX rewrite and invited us to Code Rodeo on October 23-29. They urged us to visit planning_info@sanmarcostx.gov with comments or sanmarcostx.gov/codesmtx for information.

Approval of the September 10, 2014, Advisory Board minutes – Debbie moved and Linda seconded a motion that the minutes be approved as circulated. The motion passed.

Treasurer’s report – Josie presented the treasurer’s report of a balance of $724.87 in Petty Cash and $5,620.49 in the university account as of October 6. A motion to accept the report passed unanimously.

Advisory Board discussion and action items:

1. Audit of Petty Cash – Ed and Linda reported that all is in order following their audit of the Petty Cash account. Darlene moved and Judy seconded a motion that we accept their report. The motion passed.

2. Assistant Secretary needed – Dorothy has graciously agreed to accept this position (she has filled in twice already!) but the position is not in our bylaws. Debbie moved and Larry seconded a motion calling for the board to ask the Constitution Review Committee to review the position of assistant secretary so that we can approve Dorothy to the position. The motion passed.

3. President’s Retirement Reception follow-up – Marian passed along her thanks for all who called potential attendees, even though we encountered an inordinate number of disconnects in our list from HR. We hope to get the list earlier, and with better numbers, next year. Marianne recommended that we suggest to the planners of next year’s event that only the names of people who are actually in attendance be called to avoid the awkwardness of calling so many names of people not there. By the time the program starts, we know who is there by looking at nametags not picked up.
4. **Annual Meeting** – The meeting will be Thursday, April 9, at Dick’s Classic Cars. The planners need board approval to sign a contract and move forward on the date. Darlene moved and Margaret seconded a motion to that effect, and the board approved it. We will cancel the board meeting set for the day before. Ed received notice of the death of Foster Marlow, a retiree who died in Oregon; his name should be added to the next memorial list.

5. **Website Committee report** – Margaret and Darlene reported that the committee met. Some irrelevant links are being removed; the history on the home page is being updated. Darlene is working on the activity calendar; it will hyperlink events, describe them and take visitors to the invitation for the event.

6. **Historical Committee update** – Judy is in charge of scrapbooks. She and Darlene will meet to exchange pictures of the social for inclusion in the scrapbook.

7. **PR opportunities** – T.Cay resent the picture of officers to the San Marcos Daily Record, and it was run on September 8. She will get with Rob to arrange a picture of the riders in our Veterans Day parade car.

8. **New members and new retirees** – Ed reported that we have three new members since the Retirees Reception – Isabel Ramirez, Ron Coley and Richard Cheatham. Welcome!

9. **Facebook and Website update**. Nothing new on Facebook; see above for Website.

10. **Staff Council and Faculty Senate update** – No report on meetings. Debbie reported that Don has had surgery, but Germaine says he is doing well. Members discussed reports of some glitches in health coverage, resulting in unforeseen charges. We thought it would be a good idea for the Council and/or Senate to look into that.

11. **Update on RFSA Clubs & Committees**

    a. **Program Committee**

    - **Volleyball reception** – Debbie reported that we’re ready for the October 10 event in the Maroon & Gold Room. She says 23-25 people say they are coming. She is looking into the possibility of hanging a sign in front of the section where we will sit.
    - **Men’s basketball social** – Linda and Ed are looking into including a women’s game in this event, possibly on January 24. We would provide soups and invite the TipIn Club to join us.
    - **Holiday Luncheon** – A Save-the-Date to the December 10 lunch will be sent soon, with a paper invitation at the end of October. A reminder email is to be sent nearer the event in the Garland Warren Room. Josie will check with UPD on parking. We will have our regular 10 a.m. meeting prior to the 11:30 lunch.
    - **Veterans Day Parade** – Rob sent word that he has not heard from Greg Snodgrass about riding in the parade. Kimberly will follow up with Bill Kolbe. Rob wants to make sure that he can sign a contract to participate in the parade, so Darlene moved and Larry seconded a motion that Rob be able to sign the contract. The motion
passed. Darlene asked if someone could take pictures along the route and Josie said she would.

b. **Care Committee** – Linda reported that cards were sent to Don Tuff and the David Gish family. She will send one to the Foster Marlow family.

c. **Investment Club** – Rob sent word that he will invite a UFCU speaker to come to the December 2 meeting.

d. **Fall Social Committee** – Ed reported that the Social generated $4,135.35 in profit, compared to $4,031 last year. We received positive comments from the event, although there was some confusion on check-out after the silent auction. Marianne asked if there had been discussion about serving something besides steak; Margaret said that it had been discussed and was decided to continue with steak (at least for 2014). The board thanked Marian for her leadership on this event.

e. **Life-Long Learning (LLL) Committee** – Marianne reported that she had met with VPUA Barbara Breier and Assistant VPUA Dan Perry, and they are on board with LLL, even suggesting that university staff could handle logistics after the idea gets traction. It will be up to us to develop courses for the next year or two. Marianne said it might be possible to have five or ten courses for spring. Some 28-30 people are attending the art appreciation course at the library. We are not charging for this course, but people can donate to LLL through RFSA online. Marianne said that Kim Gannon and Kim Porterfield are facilitating the survey regarding LLL to all retirees.

The board discussed a possible focus on retirement housing or a building on campus for courses, after we get LLL going. Margaret mentioned that the university is considering an Alumni Center near the Coliseum and wondered if that facility might be an ideal place to conduct courses. If so, RFSA might want a hand in planning that facility.

f. **Scholarship Committee** – Ed reported that the committee will meet in November to recommend the number of scholarships to be awarded, a recommendation that will require board approval. He said that the number to be recommended will be from money in the bank, not from any money promised but not yet acquired. T.Cay, Randy and Judy are new to the committee.

12. Off-Agenda Items

- **Save-the-Date**: December 11, Christmas party for the board at the Burkhardts’.
- Marian sent a request for volunteers for the Constitution Review Committee. Marianne volunteered.
- Several people have been suggested for membership on the board. Marian says we will discuss in November how large we want the board to be and should a member be allowed to be on the board immediately on retirement.
- Josie asked anyone with expenses to please turn them in to her. The Budget Committee will meet in November.
13. **Adjournment** – Several members moved for adjournment at 11:40 a.m.

Respectfully submitted,

T.Cay Rowe, secretary