

Year 1: New Employee Checklist

Congratulations on reaching one full year of service at Texas State!

We hope that this important milestone is the first of many with us. Your contributions are highly valued to our Bobcat community.

During the course of the year, you should have developed meaningful relationships with your colleagues and peers and have a very good understanding of Texas State's mission and culture. Use the following checklist to learn about what else to keep in mind.

- Complete a formal performance review with your supervisor and/or employee(s).
- Talk about your experiences with your supervisor and/or employee(s):
 - how has the role met your expectations?
 - are your knowledge and skills being used to the fullest?
 - what is working well and what can be done better?
 - what additional support or resources do you need?
- Discuss your career goals and professional development.
- Continue to seek regular feedback from your supervisor and/or employee(s).
- Remember to stay updated on community outreach programs, [Round Rock](#); [athletic](#), [performing arts](#), and [university-wide events](#), and [HR news](#).
- Celebrate your milestone!