Texas State University-San Marcos
College of Education

TEACHER RECRUITMENT PROGRAM (TRP)

PROFESSIONAL REFERENCE FORM

Name of Applicant ___________________________________________ Date____________________

Name of Reference: __________________________________________

How long have you known the applicant? __________ Relationship to Applicant: ____________________

Work Address of Reference: __________________________________

Home and Work Phone Numbers of Reference: ____________________

PLEASE RATE THE APPLICANT ON THE FOLLOWING ITEMS, USING THIS NUMBERING SYSTEM:

5-Superior  4-Above Average  3-Average  2-Below Average  1- Unsatisfactory  0-Unable to rate

PERSONAL & PROFESSIONAL QUALITIES

_____ Appearance  _____ Enthusiasm  _____ Response to Supervision
_____ Attendance  _____ Commitment  _____ Academic Ability & Intellectual Curiosity
_____ Tact  _____ Punctuality  _____ Professional Judgment
_____ Dependability  _____ Organization  _____ Ability to work effectively under stress

_____ Demonstrates appropriate and effective management and organization strategies
_____ Demonstrates ability to motivate others
_____ Demonstrates effective presentation skills
_____ Demonstrates attention to needs of others
_____ Demonstrates effective human relations skills with peers
_____ Demonstrates effective human relations skills with supervisors
_____ Demonstrates effective human relations skills with other adults

In your opinion, what is the applicant’s potential for success as a teacher? On what do you base this opinion?

Signature ___________________________________________ Date____________________

Send to: Graduate College – Admissions, JC Kellam 280, Texas State University – San Marcos, 601 University Drive, San Marcos, Texas 78666-4605

References must be received on or before the admission deadline: March 1 for Fall; September 1 for Spring