Members in attendance: Sandra Brooks, Dana Chapman, Adam Clark, Sarah Drennan, Julie Eriksen, Charles Evers, Burel Ford, Kevin Gilley, Bob Hanna, Amy Hilton, Robert Jackson, Stephanie Korcheck, Sonya Kraus, Jeffery Magness, Stephanie Miller, Jack Rahmann, Jodi Torrez, Denise Wagner

Guest Attendee: Dontae’ McGaugh

Members not in attendance: Excused: Ginger Blanchard, Lisa Garza, Marcus Hendry, Jessica Henry, Mason Murphy, Margie Rodriguez

MISSION

The mission of the Texas State University Staff Council shall be to promote and enhance the status of the university staff, to ensure the effective contribution of staff expertise toward university goals, and to act as liaison between the university president and staff employees. The Council shall represent the collective body of the staff and shall report directly to the university president.

10:00 Dr. Kenneth Smith gave us a demo of the Virtual Reality Lab and a few of Staff Council members were able to be “volunteers” and experience the actual software.

11:10 Call to order: Meeting was called to order by Adam Clark

11:12 Approval of June Staff Council Minutes; Kevin Gilley made the motion, Stephanie Miller seconded, motion carried

11:30 Old Business: We discussed the edits of the new Staff Council brochure and Jack will have one as the final on Wednesday.

11:10 New Business:

A. Executive Council Reports
   a. Chair – Mr. Adam Clark
      • The accounts have been switched over to Adam from Meghan.
      • Website information update is that Dr. Brittain owns the site and we will research the bylaws regarding this, to see if we need to make a change.
      • P-Card Update; The Chair-Elect will hold the card and the Chair will become the account manager.
      • Possibly look into Staff Employee of the month
   b. Chair-Elect – Ms. Stephanie Miller
      • Staff member brought up a complaint regarding FLSA requirements and the new legislation, Stephanie has a meeting with HR regarding this.
   c. Past Chair – Mr. Kevin Gilley
      • Went by BJ’s to pick up plaques and they were closed for the day, will go back.
   d. Secretary – Ms. Dana Chapman
      • P-Card binder is complete
   e. Treasurer – Ms. Sonya Kraus
      • Everything is up to date
f. Parliamentarian – Ms. Jodi Torrez

g. Member At-Large – Mr. Marcus Hendry – Logistics

h. Member At-Large – Vacant – Special Events:

B. Internal Committees – Updated Committee Chairs

a. Bylaws and UPPS (Jodi Torrez):
   • Brief explanation of what happens with UPPS’ we will talk to Lisa Garza who is the Director for University Planning & Assessment to see if she can speak on the topic at a future Staff Council Meeting

b. Compensation (Julie Eriksen): Meeting in Sept/Oct

c. Elections (Denise Wagner):
   • A motion was made by Kevin Gilley, seconded by Jodi Torrez and the motion carried that an email go out to Kim Graves to appoint 2 service staff members.
   • Runoff Election is for Secretarial/Clerical and Technical catagories

d. Fundraising (Kevin Gilley):
   • Possibly think about doing a parking permit for students

e. Marketing (Jack Rahmann):
   • Possible survey for staff to increase identity of Staff Council

f. Scholarship and Awards (Mason Murphy):
   • Need to invite recipients and their supervisors to the September meeting

g. Special Events (Ginger Blanchard):

h. Transportation and Parking (Marcus Hendry): No Report

C. External Committees

No summer meetings for any external reports

Parking Lot/Discussion (Jodi Torrez)

Announcements:

12:00 Adjournment: Motion was made by Robert Jackson, seconded by Dana Chapman and motion

_________________________  ______________________
Secretary                     Date of Approval
Staff Council

*If you have an issue to bring before the Staff Council and would like to be added to our next agenda, please contact staffcouncil@txstate.edu.

*All minutes can be accessed by going to http://www.staffcouncil.txstate.edu/meetings/minutes.html

*Statements made during meetings of the Staff Council shall be privileged communication. Members and guests shall not be subject to retaliation or disciplinary action as a result of the expression of their views at Council meetings.

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