Faculty Advisory Council Meeting 9/24/2007
MINUTES

Members Present (10):
   C&I: Gwynne Ash, Amanda Boutot, Kathy Fite
   EAPS: Miguel Guajardo, Robert Reardon, Erica Yamamura
   HPER: Moe Johnson, Tinker Murray, Michelle Pope, Dawn Roberts

Activities:
1. Review of minutes from 9/14
   a. Motion to accept minutes (R. Reardon); Second (M. Johnson); motion carries
2. Future Meetings
   a. Given that no one day of the week appears to work for all members of FAC (including those who were not present), committee agreed to continue with Monday meetings as previously scheduled through the remainder of the Fall semester. Issue will be revisited for Spring.
3. White Paper
   a. Current White Paper had good support across the college
      i. The goal of the first White Paper was to generate discussion within the Faculty Senate; it was presented informally to the FS but not to the President’s Academic Advisory Group
      ii. Committee members expressed concern that the current White Paper not lose momentum; queries concerning future of current White Paper; M. Johnson reported little needs to be done with it at this point
      iii. Edit current White Paper: G. Ash agreed to take the lead in the revisions; M. Pope will forward it to the committee
      iv. Research sister universities data/policies that may support the current White Paper
   b. Discussion re: future White Papers
      i. M. Pope suggested proposing an increase in salary for Mini-Semesters (e.g., May term); some discussion re: not all departments teach mini-mesters;
      ii. G. Ash suggested that the summer load be conceptualized as four courses total, rather than the current 2 and 2, and that May be included as summer rather than tacked onto spring;
      iii. Query: how many people are interested in this paper (G. Ash, D. Roberts); R. Reardon suggested that a group look at the issue and present it to our Senators
      iv. Suggestion that White Papers, if successful in influencing policy, may serve as a vehicle to promote FACs in other Colleges across the University
4. Survey Data
   a. R. Reardon will work on securing password protection of the data so that it can be shared with faculty
b. M. Pope suggested that the FAC make recommendations for Dean level action items related to survey results; M. Guajardo recommended going back to the College council and/or the Dean to let them know we are going to disseminate the data, thus encouraging actions from them.
c. G. Ash will email the Dean to let her know the plan to share the data set with the faculty and will be invited to respond to any of the topics therein.

5. College Level T&P doc
   a. G. Ash is still finding out about this document; there is no College level Annual Review doc.
   b. G. Ash will go to the College and inquire about creating such a document as was done at the University level.

6. FAC Professional Development
   a. Primarily for Tenure Track faculty.
   b. New Faculty Luncheon was well-attended last year; date will be set this year for the spring; speakers and agenda to be set at a later date.
   c. Brown bags for the TT faculty will be set twice per semester on average; an email will be sent to faculty in each department asking for a list of topics and volunteer speakers.
   d. First Brown Bag will include information on “Forms” needed by first year TT faculty (e.g., IRB, travel, etc.).

7. Orientation for TT faculty on Annual Review Process: will be set for spring.

8. Entire Faculty Brown Bags
   a. Guest speakers: it was suggested to have our Senators speak on issues in the Faculty Senate (e.g., drug testing); G. Ash will email David and Nathan to determine availability.

9. FAC account
   a. FAC has an account, but needs money.
   b. An email will be sent to the faculty by G. Ash encouraging them to donate to FAC as part of the Rising Star campaign scheduled to begin October 1st.

10. Adjournment: motion to adjourn (A. Boutot), second (K. Fite).