Kuali Research 6.0

PART I: CREATING A PROPOSAL IN KUALI RESEARCH
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Step 1: Enter Basic Information
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Step 2: Enter Additional PI/Co-PI(s)
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Step 2.1 Credit Allocation: How should PI portion of F&A distribution be split between PI and Co-PI(s)?

*http://policies.txstate.edu/university-policies/03-04-05.html*
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Step 3: Answer Questionnaire & Close Proposal
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Questionnaire

Proposal - OSP Questionnaire (Incomplete)

1. Please type or copy/paste the Sponsor Guidance (guidelines) or RFP for this proposal. An uploaded copy of the guidance can be included in the 'Attachments' tab. If there is no guidance for this proposal, please enter "N/A".

2. Have you informed your chair, dean, and/or director of this proposal?
   - Yes
   - No

3. I understand that per UPPS 02.02.01, a completed proposal is due to the Office of Sponsored Program by 9am, 3 working days prior to the sponsor deadline.
   - Yes
   - No

Please Select

Would you like to save this document before you close it?

Yes  No  Return To Document

Back  Save  Save and Continue  Close
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Summary/Submit Tab to review your initial proposal information

**Do Not** Click on “Submit For Review” (PreAward/ORSP Action Only for Routing Purposes)
Kuali Research:
Other Tabs...Parts II & III

Part II: Additional Sponsor Information
- Delivery
- Opportunity ID
- Opportunity Title
- Guidance Documents

Part III: Adding Final Pieces to a Proposal
- Compliance
- Attachments

ORSP Functional Buttons (ORSP Use Only):
- Budget
- Access
- Supplemental Information
- Summary/Submit
- Super User Actions