Adjunct Faculty Committee Minutes for 5/18/2012
Minutes recorded by Okere

Members present: (M=member, A=alternate)
Conroy, Eixmann (M), Campbell (M), Okere (M), Mora (M), Smith (M), Dorman (M), McVey (A), Banta (M), Betros (A), Booker, Keltner

Meeting called to order at 2:00 by Conroy

Agenda Items
1. Previous meeting minutes (4/13) were unanimously approved.

2. Announcements and Information:
   A. Conroy: If members cannot attend adjunct faculty committee meeting, please arrange for an alternate instead of Valerie arranging for an alternate to attend.
   B. Conroy: reviewed Faculty Senate leadership
      Chair: Barbara Melzer (Health Professions)
      Vice chair: Michel Conroy (Fine Arts and Communication)
      Secretary: Gwynne Ash (Education)
   C. Conroy: The President has no strong opinion on adjunct faculty gaining eligibility for developmental leave: there needs to be a broader conversation about it.

3. RTA Items
   A. Report on possible developmental leave policy for adjunct faculty (McVey). McVey asked how much support there is within the adjunct faculty committee for adjunct faculty gaining eligibility for developmental leave. No dissenting views were voiced. McVey reviewed the policy with committee, and his rationale for pursuing developmental leave for adjunct faculty. Conroy reviewed the current developmental leave process. Members voiced a concern that there might be resistance from tenured faculty and that going on developmental leave could raise concern for job security for adjunct faculty upon return. Would there be a provision that would guarantee the adjunct faculty member’s position upon completion of developmental leave? Conroy identified the Provost’s reasons for supporting adjunct faculty developmental leave: retention of good adjunct faculty, curriculum development/improvement, retention of students. Discussion identified that the focus of the developmental leave proposal should be placed upon the benefit to students/university. A member suggested compiling a list of adjunct faculty accomplishments. Liaisons could be charged with collecting the info about adjunct faculty accomplishments. Deadline for obtaining a list of adjunct faculty accomplishments is the September meeting. Upon completion of discussion, the committee is still in agreement that the committee is supportive of moving forward with proposal. If anyone has input or questions, please forward them to McVey and Okere. Conroy will determine if an adjunct faculty link could be created from the university homepage.

   B. Survey questions (Mora) – please post that information to TRACS site folder ‘Survey Questions Report’. Anonymous responses should be obtained if possible.

   C. Department/school Policies – Conroy will send letter to Chairs to obtain department/school policies. Items to be added regarding policies:
      1. Definition of adjunct faculty
      2. If there is no policy please indicate that.
**Deadline** for obtaining policies: **September meeting**

D. Presidential awards – The committee discussed: would University be able to fund additional awards? There was consensus support for opening another category for non-tenure track faculty at the Presidential level if the University would be able to fund it.

E. Development opportunity suggestions:
- A member commented that new tenure-track faculty have a series of teaching workshops they have to attend – could the adjuncts also attend those workshops?
- A member suggested it may be helpful to have a discussion about how to help faculty prepare for the implementation of the outcome measures for core curriculum courses.

4. New business
- A member suggested we talk about specific needs of ‘per course’ faculty, i.e. parking, introduction to TRACS etc. Campbell will initiate the research on parking issues.

5. Upcoming meeting dates: JCK 880
   - June 15th: 2-4PM
   - July 13th: 2-4 PM

Meeting Adjourned: 3:50