The **FSRB** only handles complaints of violations against a registered fraternity or sorority. If the information provided indicates that the issue should be handled as an individual case, it will be referred to the Dean of Students Office - Student Justice staff.

**Your Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Organization Filing Complaint (if applicable)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **E-Mail Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any student, faculty, administrator, community resident or fraternity/sorority may initiate a complaint. Please provide all requested contact information.

**Organization Complaint Against**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If more than one chapter is involved, list them all on this form.

**Please provide the following information about the incident:**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description of Incident**: Please explain the incident as specifically as possible, either on the space provided below, or on an attached, typed piece of paper. You may also include photos or screen shots/computer images related to the incident. Please reference any policies or regulations that were violated if you are aware of them.

|  |
| --- |
|  |

**Complainant’s Affirmation**: I affirm that the information provided in this complaint are true to the best of my knowledge, and unless noted otherwise in the description, come from first-hand knowledge of the incident.

**SIGNATURE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This complaint must be submitted to either the Director of Student Involvement - Associate Director of the LBJ Student Center, on the fourth floor of the LBJ Student Center #4-2.1, or the Dean of Students – Fraternity and Sorority Life office, also on the fourth floor of the LBJ Student Center #4-14.1. It can also be submitted electronically by e-mail to [dos-fsl@txstate.edu](mailto:dos-fsl@txstate.edu). The report should be submitted in a timely manner, any delay in providing this information may impact the investigation and subsequent processing of the complaint.

The complaint will be reviewed by the Advisors, and Chairs, of the Fraternity/Sorority Review Board to determine the next step in the process. You can review the possible steps by reading the Fraternity/Sorority Review Board Rules of Operations on the Chapter Resources and Forms page of the Fraternity and Sorority Life website at <https://fsl.dos.txstate.edu/resources-forms.html>.