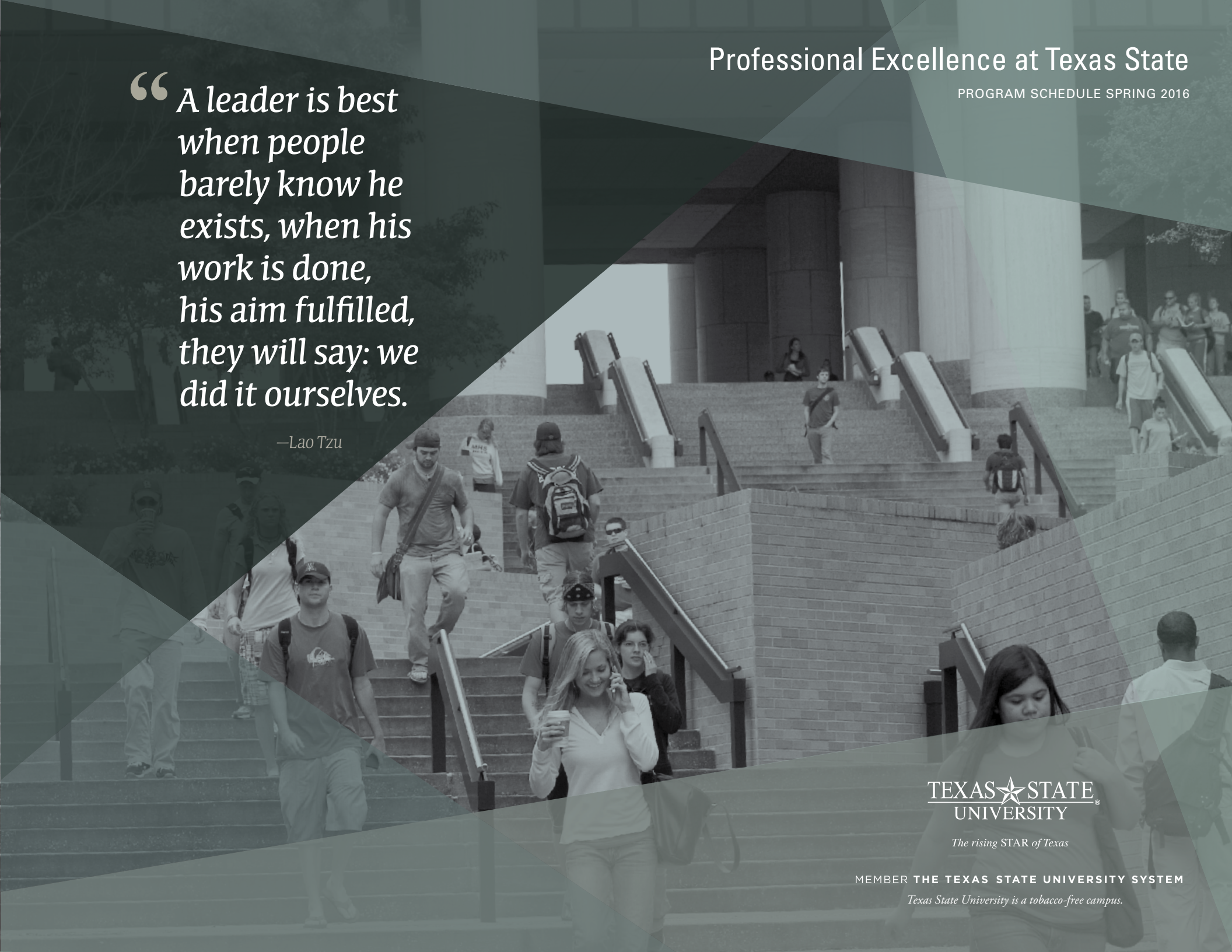
Professional Excellence at Texas State

PROGRAM SCHEDULE SPRING 2016



> *A leader is best when people barely know he exists, when his work is done, his aim fulfilled, they will say: we did it ourselves.*
>
> —Lao Tzu

TEXAS STATE UNIVERSITY

The rising STAR *of Texas*

MEMBER **THE TEXAS STATE UNIVERSITY SYSTEM**

Texas State University is a tobacco-free campus.

Spring Schedule of Events

Academic Development and Assessment (ADA)
Division of Academic Affairs
Dr. Catherine A. Hawkins, Director of Faculty Development

Academic Development and Assessment provides faculty development opportunities and general support to faculty through workshops focused on curriculum development, course management, teaching excellence, and the enhancement of research, scholarly and creative activities. Notices will be sent to faculty announcing each workshop with registration at:
http://signup.txstate.edu

For further information, call 245.2112 or visit:
www.ada.txstate.edu

Instructional Technologies Support (ITS)
Division of Information Technology
Mr. Mike Farris, Director, Educational Technology Center

Instructional Technologies Support offers a variety of workshops for faculty and staff. Some focus on the pedagogy of using tools effectively, others on learning technology skills. Call ITS (245.2319) or e-mail *mwfarris@txstate.edu* for more information. An up-to-date list of ITS workshops and online registration is available at:
www.its.txstate.edu/training/workshops.

Professional Development (PD)
Division of Finance and Support Services
Ms. Marsha Moore, Director

Professional Development, a unit of Human Resources, provides support to faculty and staff through workshops focused on organizational excellence, employee information and legal issues, external funding, personal effectiveness, and planning and assessment. Registration is preferred for some workshops and required for others; notification will be sent via e-mail three weeks prior to each workshop with registration instructions. For further information on workshops, call 245.7899 or visit:
www.txstate.edu/pdevelop.

Technology Resources (ITAC)
Division of Information Technology
Ms. Jen LaGrange, IT Project Coordinator

The IT Assistance Center (ITAC), a unit of Technology Resources, offers training that focuses on enhancing job-related technology skills. Training is offered in person or online. In addition, on-demand classes can be developed for individual work units. The goal is to help faculty and staff get the job done! For more information, contact ITAC at *itac@txstate.edu*, 245.ITAC (4822) or visit:
www.tr.txstate.edu/training.

Professional Development Advisory Council
The council serves to encourage collaboration among the teaching, training and development entities on campus and division representatives in order to coordinate the lifelong learning opportunities for faculty and staff. Please give your suggestions about workshop topics to any of the following members:

Workshop Sponsors:
Workshop Sponsors:
- Dr. Catherine Hawkins, Director of Faculty Development, Academic Development and Assessment (ADA)
- Ms. Jen LaGrange, IT Project Coordinator, Technology Resources (ITAC)
- Ms. Marsha Moore, Chair and Director, Professional Development/Human Resources (PD)
- Ms. Rori Sheffield, Assistant Director, Educational Technology Center (ITS)

Representatives:
- Dr. Jen Beck, Director, Retention Management and Planning, Student Affairs
- Mr. Darryl Borgonah, Associate Vice President for Financial Services, Finance and Support Services
- Ms. Lynn Buehler, Stewardship Coordinator, Advancement Services, University Advancement
- Mr. Russell Clark, Director, Environmental Health, Safety, and Risk Management, Finance and Support Services
- Ms. Gaye Korenek, Director, Faculty Records, Academic Affairs
- Ms. Summer Salazar, Assistant Director, Career Services; Representative, Staff Council
- Ms. Rori Sheffield, Assistant Director, Educational Technology Center
- TBN, Student Affairs

Please note the ★ designation by the 29 new offerings.
For a chronological listing of all workshops, go to:
http://www.txstate.edu/pdevelop/Services/Spring2016.html

This information is available in alternate format upon request from the Office of Disability Services. If you require accommodations due to a disability in order to participate, please contact the sponsoring office by phone (see contact information listed above) at least 72 hours in advance of the event.

Faculty Focus

QUESTION

01

Which college offers the only post-professional master of science degree in the state?

- ○ *College of Education*
- ○ *College of Health Professions*
- ○ *College of Science and Engineering*
- ○ *College of Liberal Arts*

★ New workshop

Faculty Qualifications (ePortfolio) (ITS)
Ms. Tracy Fear, User Services Consultant II, Instructional Technologies Support

Wed., Jan. 6	**8:30 – 10 a.m.**	**Alkek 102**
Mon., Jan. 11	**9 – 10:30 a.m.**	**Alkek 148**
Fri., Jan. 15	**1 – 2:30 p.m.**	**Alkek 102**
Tue., Jan 19	**noon – 1:30 p.m.**	**Alkek 118**
Mon., Jan. 25	**9 – 10:30 a.m.**	**Alkek 118**
Thu., Jan. 28	**1 – 2:30 p.m.**	**Alkek 118**

US1100, PACE and ePortfolio (ITS)
Instructional Technologies Support, User Services Consultants:
Ms. Laura Jones and Ms. Tracy Fear

Tue., Jan. 12	**1 – 2 p.m.**	**Alkek 148**
Thu., Jan. 14	**10 – 11 a.m.**	**Alkek 119**
Wed., Jan. 20	**2 – 3 p.m.**	**Alkek 119**

TRACS: Basic TRACS (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support

Thu., Jan. 14	**1:30 – 3:30 p.m.**	**Alkek 148**
Tue., Jan. 19	**3 – 5 p.m.**	**Alkek 119**

Adobe Connect Training for Faculty and TAs (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support

Fri., Jan. 15	**10 – 11 a.m.**	**Online only*(via Connect)**
Fri., Mar. 4		

TRACS: Attendance Tool (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support

Fri., Jan. 22	**3 – 4 p.m.**	**Alkek 148**

Hybrid Course Strategies (ITS)
Dr. Don Inbody, Senior Lecturer, Department of Political Science,
and Dr. Amy Simmons, Associate Professor, School of Music

Mon., Jan. 25	**1 – 2 p.m.**	**Online only*(via Connect)**

★ **How to Find Funding (ADA)**
Research Development Office of Associate VP for Research: Ms. Evy Gonzales,
Director, and Dr. Nicole Catherine Wagner, Assistant Director

Tue., Jan. 26	**1 – 2 p.m.**	**Alkek 105/106**

TRACS: Assignments or Dropbox (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support

Fri., Jan. 29	**2 – 3 p.m.**	**Alkek 148**

*If the location indicated for a session is "Online via Connect", attendees can participate from any computer with a stable Internet connection. Special software is not required. A microphone is optional but recommended.

★ New workshop

MediaFlo Basic Training for Instruction (TRACS) (ITS)
Mr. Zack Collins, User Services Consultant II, Instructional Technologies Support
Fri., Jan. 29 **10 a.m. – noon** **Alkek 119**
Fri., Feb. 26

TRACS: Assessments (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support
Fri., Feb. 5 **2 – 4 p.m.** **Alkek 148**

TRACS: Forums (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support
Fri., Feb. 12 **3 – 4 p.m.** **Alkek 148**

Mini Lecture Best Practices (ITS)
Ms. Komal Gandhi, Instructional Designer, Instructional Technologies Support
Fri., Feb. 12 **10 a.m. – noon Online only*(via Connect)**

MediaFlo Basic Training for Web (Gato, WP Personal Websites) (ITS)
Mr. Zack Collins, User Services Consultant II, Instructional Technologies Support
Fri., Feb. 12 **10 a.m. – noon** **Alkek 119**
Fri., Mar. 4 **noon – 2 p.m.**

Introduction to Rubrics (ITS)
Dr. Michelle Read, Instructional Designer, Instructional Technologies Support
Fri., Feb. 26 **1 – 2 p.m.** **Online only*(via Connect)**

TRACS: Lessons (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support
Fri., Mar. 4 **2 – 4 p.m.** **Alkek 148**

Manage an Online Course and Still Have a Life (ITS)
Dr. Sally Jones, Associate Professor, School of Social Work, and Dr. Michelle Read, Instructional Designer, Instructional Technologies Support
Fri., Mar. 11 **1 – 2 p.m.** **Online only*(via Connect)**

TRACS: Assignments (extended) (ITS)
Mr. Jimmy Rico, User Services Consultant II, Instructional Technologies Support
Fri., Mar. 25 **2 – 4 p.m.** **Alkek 148**

*If the location indicated for a session is "Online via Connect", attendees can participate from any computer with a stable Internet connection. Special software is not required. A microphone is optional but recommended.

QUESTION

02

The laurel leaves found on the Texas State University Seal are indigenous to this area and symbolize which of the following?

- ○ *Strength*
- ○ *Victory in knowledge*
- ○ *Stewardship of the environment*
- ○ *Socratic style of learning*

QUESTION

03

The 3,485 acres used by Texas State students to study farm, ranch and game management is called _____ .

- ○ *Texas State Ranch*
- ○ *Freeman Ranch*
- ○ *Hays River Ranch*
- ○ *University Camp*

★ New workshop

WP Personal Websites Faculty Training (ITS)
For more information about the WP Personal Websites workshop, including workshop description, date/time, location and registration information visit:
http://signup.txstate.edu/topics/198-wp-personal-websites-faculty-and-staff-training

Advanced Online Course Design & Development (16-Week Long-Semester Format) (ITS)
For more information about Advanced Online Course Desing & Development, including workshop description, date/time, location and registration information visit:
http://www.its.txstate.edu/departments/instructional_design/Advanced-Online-Course-Design-and-Development.html

Foundations of Online Course Design (Five-Week Long-Semester Format) (ITS)
For more information about Foundations of Online Course Design, including workshop description, date/time, location and registration information visit:
http://www.its.txstate.edu/departments/instructional_design/foundations-of-online-course-design-and-development.html

TechSmith Relay Faculty Training (ITS)
For more information about TechSmith Relay Faculty Training, including workshop description and training requests, visit:
http://www.its.txstate.edu/departments/etc/camtasiarelay/training-request.html

Effectively Utilizing the Technologies in Classrooms
Technology Integration Specialist, ITS:
San Marcos campus: Mr. Steven Ness, Mr. Michael O'Neal or Mr. Alex Endacott
Round Rock Campus: Mr. Ray Licon or Mr. Joe Ray Fathree
By appointment via:
https://llavero.its.txstate.edu/cas/login?service=http%3A%2F%2Fwww.its.txstate.edu%2Fcas_service

Basic Orientation on Using Camcorders, Cameras, Wireless Microphones & LCD Projectors
Ms. Debra Sole, Sr. Records Control Clerk, Classroom Technology Support
By appointment via:
https://llavero.its.txstate.edu/cas/login?service=http%3A%2F%2Fwww.its.txstate.edu%2Fcas_service

Tips and Tricks for Teaching Interactive Television Classes
Mr. Kevin Huffaker, Director, Classroom Technology,
Classroom Technology Support
By appointment via:
https://llavero.its.txstate.edu/cas/login?service=http%3A%2F%2Fwww.its.txstate.edu%2Fcas_service

Employee Information and Legal Issues

QUESTION

04

How many students were enrolled in an honors course in spring 2015?

- ○ *57*
- ○ *178*
- ○ *512*
- ○ *642*

☆ New workshop

New Employee Orientation II—NEO II (PD)
Second Friday of each month:
Jan. 8, Feb. 12, Mar.11, Apr. 8, May 13 | **8 a.m. – noon** | **JCK 460**

Financial Planning and Retirement Fair (PD)
Hosted by Human Resources with multiple sessions on financial education and employee benefits
Wed., Apr. 6 | **9 a.m. – 3 p.m.** | **LBJSC Ballroom**

☆**Title IX and Sexual Misconduct Policy at Texas State (PD)**
Dr. Gilda Garcia, Chief Diversity Officer and Director, Equity and Access, and Ms. Kelsey Banton, Health Promotion Specialist, Student Center
Mon., Apr. 18 | **2:30-4:30 p.m.** | **JCK 460**
Tue., Apr. 19 | **8:30-10:30 a.m.**

Managing@TXSTATE (PD)
Coordinated by Human Resources with presentations from various offices
Two-Day Course on Thu:
Apr. 21 and Apr. 28 | **8:30 a.m. – 4 p.m. daily** | **JCK 460**

External Funding

☆ New workshop

☆ **Research Coordinators Training Series (PD)**
Training program offered to pre-determined group of research coordinators
Every other Tuesday:
Jan. 26., Feb. 9, Feb. 23, Mar. 8, Mar. 22, Apr. 5, Apr. 19 **1 – 5 p.m.** **JCK 460**

QUESTION

05

The rope border on the University Seal symbolizes which of the following?

- ○ *Texas' pioneer heritage*
- ○ *Strength*
- ○ *Higher knowledge*
- ○ *Textile studies*

Organizational Excellence

QUESTION

06

The ceremonial mace, which adds meaning and dignity to the commencement ritual, is made out of which of the following materials?

- ○ *Oak and silver*
- ○ *Walnut and copper*
- ○ *Oak and gold-plated brass*
- ○ *Cherrywood and gold-plated bronze*

★ New workshop

Standard Response Protocol (PD)
Officer Otto Glenewinkel, Community Awareness and Resource Team, University Police Department

Tue., Jan. 12 or	**1:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Wed., Jan. 13	**8:30 – 11:30 a.m.**	

Allies Training (PD)
Dr. Brandon Beck, Lecturer, Department of Curriculum and Instruction, Alliance LGBTQ Staff and Faculty Organization

Wed., Jan. 13	**12:30 – 4:30 p.m.**	**JCK 460/Avery 365**

★ **How to Start, Manage and Sustain Summer Camps (PD)**
Mathworks Office: Mr. Andrew Hsiau, Assistant Director; Ms. Patty Amende, Accountant; and Ms. Michelle Pruett, Program Specialist

Thu., Jan. 14	**9:30 – 11:30 a.m.**	**JCK 460/Avery 365**

College Mental Health: Understanding and Helping Your Students in Distress (PD)
Dr. Clare Duffy, Licensed Psychologist, Counseling Center

Wed., Jan. 27	**2 – 4:30 p.m.**	**JCK 460/Avery 355**

University Seminar (US 1100) and PACE (Personalized Academic and Career Exploration) (PD)
Ms. Susan M. Rolls, Associate Director, University Seminar

Thu., Jan. 28	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**

DIY (Do it Yourself) Security (PD)
Information Security Analysts in Information Technology Security: Mr. Lucas Meo-Henry and Mr. Eddie De La Rosa

Tue., Feb. 2 or	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Wed., Feb. 3	**8:30 – 10:30 a.m.**	

Teambuilding (PD)
Ms. Meg Grant, Supervising Counselor, Counseling Center; and Ms. Marsha Moore, Director of Professional Development, Human Resources

Fri., Feb. 5 and	**8 a.m. – 5 p.m. daily**	**JCK 460**
Wed., Feb. 10		

Supporting Transgender/Non-binary Students on Campus (PD)
Dr. Brandon Beck, Lecturer, Department of Curriculum and Instruction, Alliance LGBTQ Staff and Faculty Organization

Tue., Feb. 16	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**

☆ New workshop

Earn Your Degree While Working Full Time (PD)
Department of Occupational, Workforce, and Leadership Studies; Dr. Matthew Eichler, Associate Professor, and Ms. Yolanda Quintanilla, Coordinator of Department Recruiting

Wed., Feb. 17 or	**3 – 4:30 p.m.**	**JCK 460/Avery 365**
Thu., Feb. 18	**8:30 – 10 a.m.**	

Providing Legendary Customer Service (PD)
Dr. Richard Cheatham, Retired Professor, Department of Communication Studies

Fri., Feb. 19	**8 a.m. – noon**	**JCK 1100**

From Foster Care to College Student: Helping Support Foster Care Alumni Succeed at Texas State (PD)
Dr. Christine Norton, Associate Professor, School of Social Work; Dr. Toni Watt, Professor, Department of Sociology; Ms. Naomi Valdez, Student Development Specialist I, VPSA; and FACES Student and Foster Care Alumna (TBD)

Thu., Feb. 25	**8:30 – 10:30 a.m.**	**JCK 460/Avery 365**

QPR—Suicide Prevention Training (PD)
Ms. Blanca Sanchez-Navarro, Certified QPR Instructor and Assistant Director of Educational Programming & Outreach and Supervising Counselor, Counseling Center

Tue., Mar. 1	**2 – 4:30 p.m.**	**JCK 460/Avery 365**

Social Media at Texas State (PD)
Mr. Jon-Stephen Stansel, Social Media Coordinator, Office of University Marketing

Thu., Mar. 3	**8:30 – 10:30 a.m.**	**JCK 460/Avery 365**

Facilitation Skills Training (PD)
Ms. Meg Grant, Supervising Counselor, Counseling Center, and Ms. Marsha Moore, Director of Professional Development, Human Resources

Fri., Mar. 4 and	**8 a.m. – 5 p.m. daily**	**JCK 460**
Wed., Mar. 9		

All About Employment (PD)
Ms. LynnAnn Brewer, Employment Manager, Human Resources Department

Tue., Mar. 8	**8:30 – 11:30 a.m.**	**JCK 460/Avery 365**

College Mental Health, Part II: I Want to Help, But How? (PD)
Dr. Clare Duffy, Licensed Psychologist, Counseling Center

Wed., Mar. 23	**2 – 4:30 p.m.**	**JCK 460/Avery 355**

Reconciling Departmental Accounts (PD)
Ms. Debra Foster, Accountant IV, Accounting Office

Thu., Mar. 24	**3 – 4:30 p.m.**	**JCK 460/Avery 365**

Travel Policy and Procedures (PD)
Ms. Janet Weitz, Accountant III, Accounts Payable Travel Office

Tue., Mar. 29	**9 a.m. – noon**	**JCK 460/Avery 365**

Transition from Service to School: Helping Student Veterans Succeed at Texas State (PD)
Ms. Blanca Sanchez-Navarro, Assistant Director of Educational Programming & Outreach and Supervising Counselor, Counseling Center; Dr. Katherine Selber, Professor, School of Social Work/Center for Children & Families; Mr. Ross Wood, Career Counselor, Career Services; Mr. Jesse Silva, Assistant Director, Office of Student Diversity and Inclusion; and Ms. Meaghan Parker, Assistant Director, Student Learning Assistance Center (SLAC)

Wed., Mar. 30	**9:30 a.m. – noon**	**JCK 460/Avery 365**

Marketing Matters: What's New (PD)
Mr. Bryan Miller, Director, Athletics Marketing and Promotions, and Ms. Kelly King-Green, Associate Director, Office of University Marketing

Wed., Mar. 30 or	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Thu., Mar. 31	**8:30 – 10:30 a.m.**	

Endowment Compliance "What Does it Mean?" (PD)
Mr. Dan Perry, Assistant Vice President, Advancement Services, and Ms. Kimberly Garrett, Associate Director, Endowment Services

Thu., Mar. 31	**1:30 – 3:30 p.m.**	**JCK 460/Avery 365**

Allies Training (PD)
Dr. Brandon Beck, Lecturer, Department of Curriculum and Instruction, Alliance LGBTQ Staff and Faculty Organization

Thu., Apr. 7	**8:30 a.m. – 12:30 p.m.**	**JCK 460/Avery 365**

Securing Confidential Information (PD)
Information Security Analysts in Information Technology Security: Mr. Lucas Meo-Henry and Mr. Eddie De La Rosa

Mon., Apr. 11 or	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Tue., Apr. 12	**8:30 – 10:30 a.m.**	

☆ **Survival Sign Language for Texas State (PD)**
Ms. Amalie Wheat, Interpreter Coordinator, Office of Disability Services
6 Wed. Sessions:

Apr. 13 – May 18	**noon – 1 p.m.**	**JCK 460**

★ New workshop

SAP Chart of Accounts—Establishing New Accounts (PD)
Ms. Angela Brandenberger, Accountant IV, Accounting Office
Thu., May 5 **3 – 4:30 p.m.** **JCK 460/Avery 365**

Teambuilding (PD)
Ms. Meg Grant, Supervising Counselor, Counseling Center; and Ms. Marsha Moore, Director of Professional Development, Human Resources
Tue., May 10 and Tue., May 17 **8 a.m. – 5 p.m. daily** **JCK 460**

★ **Supporting Students in Achieving Academic Success (PD)**
Ms. Tabitha Williams, Outreach and Retention Coordinator, Office of Disability Services
Wed., May 11 **2:30 – 4:30 p.m.** **JCK 460/Avery 355**

For the Record: What You Really Need to Know About Records Management (PD)
Ms. Kris Toma, University Archivist and Records Manager, Information Technology
Wed., May 18 or Thu., May 19 **2:30 – 4:30 p.m.** **8:30 – 10:30 a.m.** **JCK 460/Avery 365**

At Risk Training
Because students often turn to respected faculty, staff and supervisors in times of distress or crisis, the Counseling Center offers an interactive, online course called At Risk Training *www.counseling.txstate.edu/parfacstaf/fac.html* where faculty and staff can learn the best way to respond. The 30-45 minute training can be completed over multiple sittings, resulting in a certificate for verification.

Alkek Library offers a variety of workshops to help you learn how to use the research resources and tools that we have available. To view dates and times and to register for any of the workshops, visit: *http://www.library.txstate.edu/research/workshops.html*

QUESTION

07

How many "named" colleges are there on the San Marcos campus?

- ○ *Three*
- ○ *Zero*
- ○ *One*
- ○ *Five*

Planning and Assessment

QUESTION

08

The last published edition of the Texas State student yearbook, the Pedagog, was _____ .

- ○ *2004*
- ○ *1999*
- ○ *1980*
- ○ *1976*

★ New workshop

Surveys 101 Series (PD)
Ms. Susan Thompson, Senior Research Analyst, Office of Institutional Research

Part I: Developing a Survey for Quality Improvement

Mon., Jan. 25 or	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Tue., Jan. 26	**8:30 – 10:30 a.m.**	

Part II: Writing Effective Survey Questions for Quality Improvement

Mon., Feb. 22 or	**2:30 – 4:30 p.m.**	**JCK 460/Avery 365**
Tue., Feb. 23	**8:30 – 10:30 a.m.**	

How to Find the Data You Need (PD)
Dr. G. Marc Turner, Research Analyst, Office of Institutional Research

Mon., Mar. 21 or	**2:30 – 4:30 p.m.**	**JCK 623**
Tue., Mar. 22	**8:30 – 10:30 a.m.**	

Administrative and Educational Support Outcomes: Reporting Results, Taking Action, and Improving Services
Dr. Lisa Garza, Director, University Planning and Assessment

Wed., May 4	**8:30 – 10:30 a.m.**	**JCK 460/Avery 365**

Personal Effectiveness

☆ New workshop

Texas State Blood Drive (PD)
Tue., Jan. 19 **9 a.m. – 3 p.m.** **JCK 1100**
Wed., Apr. 6

☆ **Health and Wellness Lunch-and-Learn Series (PD)**
An educational series (bring your own healthy lunch) that is offered as part of the Texas State Employee Wellness Program, covering a variety of health and wellness topics
Fri., Jan. 22 **12 – 1 p.m.** **JCK 460/Avery 365**
Fri., Feb. 26
Wed., Mar. 2
Tue., Apr. 12
Fri., Apr. 22
Fri., May 6

☆ ***Getting and Keeping the Motivation to Practice Healthy Habits***
Dr. Janet Bezner, Associate Professor, Department of Physical Therapy, and Dr. Sylvia Crixell, Professor, School of Family and Consumer Sciences Nutrition and Foods Program
Fri., Jan. 22 **noon – 1 p.m.** **JCK 460/Avery 365**

7 Habits of Highly Effective People® (PD)
Dr. Barbara Sanders, Professor and Chair, Department of Physical Therapy
Five mornings on Tue./Thu.
Feb. 2, Feb. 4, Feb. 9, **8 a.m. – noon** **JCK 460**
Feb. 11, Feb. 16

Krav Maga Self-Defense Training
Facilitators from the University Police Department
Fri., Feb. 5 **1 – 5 p.m.** **Pecos Building, Room 206**

Financial Education Series (PD)
Coordinated by the Benefits Office of Human Resources

☆ ***Checks and Balances: Making Better Financial Choices***
Dr. Kimberlee Davis, Associate Professor, School of Family and Consumer Sciences
Thu., Mar. 3 **11:45 a.m. – 1 p.m.** **JCK 1100**

☆ ***Unfinished Business: Your Money, Your Plans***
Speaker TBA
Thu., May 5 **11:45 a.m. – 1 p.m.** **JCK1100**

The 5 Choices to Extraordinary Productivity® (PD)
Dr. Janet Bezner, Associate Professor, Department of Physical Therapy, Certified Facilitator with FranklinCovey®
Fri., April 29 **8 a.m. – 5 p.m.** **JCK 460**

Values-Based Estate Planning
Mr. Vince McElligott, Vice President, Thompson Associates, coordinated by the Division of University Advancement
Thu., May 19 **12 – 1 p.m.** **JCK 460**

QUESTION

09

The new health professions building will allow physical therapy, respiratory care and communication disorders to move to the Round Rock Campus. It is anticipated that the new space will allow these programs to expand enrollment by _____ .

- ○ 25%
- ○ 10%
- ○ 75%
- ○ 35%

Technology Tools

★ New workshop

Getting Started with SAP (ITAC)
Ms. Raquel Voytowich, Programmer Analyst, IT Assistance Center
Thursdays:
Jan. 28, Feb. 11, Mar. 10, Apr. 14 or May 5 — **10 a.m. – noon** — **ASBS 203**

★ **Getting Started with Access 2016 (ITAC)**
Mr. John Phelps, User Services Consultant II, IT Assistance Center
Four-Day Course on Tuesdays:
Feb. 9, Feb. 16, Feb. 23, and Mar. 1 — **8:30 – 10 a.m.** — **ASBS 203**

★ **Getting Started with Excel 2016 (ITAC)**
Mr. John D. Moore, User Services Consultant, IT Assistance Center
Three-Day Course on Wednesdays:
Feb. 10, Feb. 17, and Feb. 24 — **8:30 – 10 a.m.** — **ASBS 203**

Windows 10 – Making the Transition (ITAC)
Mr. Ray Wilson, User Services Consultant, IT Assistance Center
Wed., Jan. 27
Thu., Feb. 25
Wed., Mar. 2
Thu., Apr. 21
Wed., May 4
8:30 – 10 a.m. — **ASBS 203**

★ **Outlook 2016 – Managing Calendars and Booking Resources (ITAC)**
Ms. Catherine Stevens, Senior User Services Consultant, IT Assistance Center
Tue., Mar. 8 — **8:30 – 10 a.m.** — **ASBS 203**

★ **Getting Started with Skype for Business 2016 (Lync) (ITAC)**
Ms. Jen LaGrange, IT Project Coordinator, IT Assistance Center
Wed., Mar. 9 — **8:30 – 10 a.m.** — **ASBS 203**

★ **Word 2016 – Formatting Tips and Mail Merge (ITAC)**
Mr. Chad Willis, User Services Consultant, IT Assistance Center
Tue., Mar. 22 — **8:30 – 10 a.m.** — **ASBS 203**

QUESTION

10

Texas State freshman applications for fall 2015 exceeded _____.

- ○ *27,000*
- ○ *17,000*
- ○ *30,000*
- ○ *12,000*

★ New workshop

★ Access 2016 – Queries and Reports (ITAC)
Mr. John Phelps, User Services Consultant II, IT Assistance Center
Wed., Mar. 23 **8:30 – 10 a.m.** **ASBS 203**

★ Excel 2016 – Functions and Formulas (ITAC)
Mr. Jack Sivilay, User Services Consultant II, IT Assistance Center
Tue., Mar. 29 **8:30 – 10 a.m.** **ASBS 203**

★ Word 2016 – Pictures, Graphics & Tables (ITAC)
Ms. Kristen Green, User Services Consultant, IT Assistance Center
Wed., Mar. 30 **8:30 – 10 a.m.** **ASBS 203**

★ Word 2016 – Quick Styles, Building Blocks, Themes, & Contents (ITAC)
Mr. Chad Willis, User Services Consultant, IT Assistance Center
Tue., Apr. 5 **8:30 – 10 a.m.** **ASBS 203**

★ PowerPoint 2016 – SmartArt, Tables, Org Charts, Diagrams (ITAC)
Ms. Kristen Green, User Services Consultant, IT Assistance Center
Wed. Apr. 6 **8:30 – 10 a.m.** **ASBS 203**

★ Excel 2016 – Managing Data (ITAC)
Mr. Jack Sivilay, User Services Consultant II, IT Assistance Center
Tue., Apr. 12 **8:30 – 10 a.m.** **ASBS 203**

★ PowerPoint 2016 – Jazz It Up with Animations & Multimedia (ITAC)
Mr. Chase Rogers, Program Specialist, IT Assistance Center
Wed., Apr. 13 **8:30 – 10 a.m.** **ASBS 203**

★ Excel 2016 – Pivot Tables and Charts (ITAC)
Mr. Jack Sivilay, User Services Consultant, IT Assistance Center
Tue., Apr. 19 **8:30 – 10 a.m.** **ASBS 203**

★ Outlook 2016 – Alerts and Rules (ITAC)
Ms. Catherine Stevens, Senior User Services Consultant, IT Assistance Center
Wed., Apr. 20 **8:30 – 10 a.m.** **ASBS 203**

Lynda.com is available FREE to all Texas State faculty, staff and students! *Lynda.com* online training teaches the latest software and business skills through high-quality instructional videos featuring recognized industry experts. New courses are added every week! For more information go to: *www.txstate.edu/lynda*.

TRACS Collaborative Learning Environment (ITS)
For an up-to-date list of TRACS workshop offerings, including workshop descriptions, dates/times, locations and registration information, visit: *http://signup.txstate.edu/tags/tracs*.

GATO Web Content Management System (ITS)
For an up-to-date list of Gato workshop offerings, including workshop descriptions, dates/times, locations and registration information, visit the following:
★ **Flip Your Site:** *http://signup.txstate.edu/topics/598-flip-your-site*
Gato I: *http://signup.txstate.edu/topics/1-gato-i-training*
Gato II: *http://signup.txstate.edu/topics/2-gato-ii-training*
Gato III: *http://signup.txstate.edu/topics/43-gato-iii-additional-features*

Signup Reservation System (ITS)
For more information about the Signup Reservation System workshop, including workshop description, date/time, location and registration information, visit: *http://signup.txstate.edu/topics/143-signup-workshop*

University Events Calendar (ITS)
For more information about the University Events Calendar workshop, including workshop description, date/time, location and registration information, visit: *http://signup.txstate.edu/topics/4-university-events-calendar-training*

An up-to-date list of ITS workshops, descriptions and online registration is available at:
http://www.its.txstate.edu/training/workshops.html

Answer Key

1: *Which college offers the only post-professional master of science degree in the state?*

- **College of Education** *Yes! The degree is M.S., Athletic Training*
- **College of Health Professions** *Not quite, try again!*
- **College of Science and Engineering** *Not quite, try again!*
- **College of Liberal Arts** *Not quite, try again!*

2: *The laurel leaves found on the Texas State University Seal are indigenous to this area and symbolize which of the following?*

- **Strength** *Not quite, try again!*
- **Victory in knowledge** *Correct, great job!*
- **Stewardship of the environment** *Not quite, try again!*
- **Socratic style of learning** *Not quite, try again!*

3: *The 3,485 acres used by Texas State students to study farm, ranch and game management is called _____.*

- **Texas State Ranch** *Not quite, try again!*
- **Freeman Ranch** *Way to go!*
- **Hays River Ranch** *Not quite, try again!*
- **University Camp** *Not quite, try again!*

4: *How many students were enrolled in an honors course in spring 2015?*

- **57** *Think higher, much higher!*
- **178** *Think higher!*
- **512** *You got it!*
- **642** *A little too high!*

5: *The rope border on the University Seal symbolizes which of the following?*

- **Texas' pioneer heritage** *Yes! You must be a proud Texan!*
- **Strength** *Not quite, try again!*
- **Higher knowledge** *Not quite, try again!*
- **Textile studies** *Not quite, try again!*

6: *The ceremonial mace, which adds meaning and dignity to the commencement ritual, is made out of which of the following materials?*

- **Oak and silver** *Not quite, try again!*
- **Walnut and copper** *Not quite, try again!*
- **Oak and gold-plated brass** *Not quite, try again!*
- **Cherrywood and gold-plated bronze** *Way to go!*

7: *How many "named" colleges are there on the San Marcos campus?*

- **Three** *A little too high!*
- **Zero** *Not quite, try again!*
- **One** *Correct! The college is the McCoy College of Business Administration.*
  Click for more info!
- **Five** *Too high, try again!*

8: *The last published edition of the Texas State student yearbook, the Pedagog, was_____ .*

- **2004** *A little earlier than that!*
- **1999** *Correct!*
  Flash back in time and view all editions online by clicking here!
- **1980** *A little too far back!*
- **1976** *Too far back, try again!*

9: *The new health professions building will allow physical therapy, respiratory care and communication disorders to move to the Round Rock Campus. It is anticipated that the new space will allow these programs to expand enrollment by _____.*

- **25%** *Just a little higher!*
- **10%** *Too low, try again!*
- **75%** *Too high, try again!*
- **35%** *Great job!*

10: *Texas State freshman applications for fall 2015 exceeded _____.*

- **27,000** *Yes! That's 13 percent more than a year earlier!*
- **17,000** *A bit too low!*
- **30,000** *Close, but still too high!*
- **12,000** *Much higher, try again!*

How did you do?

0 - 3 *Congratulate yourself - for the purpose of learning is growth.*

4 - 7 *Nice job! It's not just learning that's important. It's learning what to do with what you learn.*

8 - 10 *Way to go! Your brain must never run out of brilliant ideas!*

The Texas State University System Board of Regents

Dr. Jaime R. Garza
Chairman
San Antonio

Rossanna Salazar
Vice Chairman
Austin

Charlie Amato
San Antonio

Veronica Muzquiz Edwards
San Antonio

David Montagne
Beaumont

Vernon Reaser III
Bellaire

William F. Scott
Nederland

Alan C. Tinsley
Madisonville

Donna N. Williams
Arlington

Spencer Copeland
Student Regent
Huntsville

Professional Development / Human Resources
601 University Drive
San Marcos, Texas 78666-4685

Training and development opportunities for the Texas State community of faculty and staff are compiled by Professional Development, Office of Human Resources, and the Educational Technology Center.