Minutes of Staff Council  
Tuesday, April 12, 2016  
10:00am – 12:00 noon  
UAC 124

Members in attendance: Ginger Blanchard, Sandra Brooks, Dana Chapman, Adam Clark, Julie Eriksen, Charles Evers, Burel Ford, Lisa Garza, Bob Hanna, Marcus Hendry, Jessica Henry, Amy Hilton, Robert Jackson, Sonya Kraus, Jeffery Magness, Stephanie Miller, Mason Murphy, Meghan Parker, Jack Rahmann, Margie Rodriguez, Jodi Torrez, Denise Wagner

Members not in attendance: Excused: Sarah Drennan, Kevin Gilley, Stephanie Korcheck

MISSION

The mission of the Texas State University Staff Council shall be to promote and enhance the status of the university staff, to ensure the effective contribution of staff expertise toward university goals, and to act as liaison between the university president and staff employees. The Council shall represent the collective body of the staff and shall report directly to the university president.

10:00 Welcome

10:02 Call to order: Meeting was called to order:

Introduction of April Speakers: Dr. Shirley Ogletree, Dr. Augustine Agawalli, and Dr. Roque Mendez from Faculty Senate regarding a word change in the Alma Mater. They gave us a two page handout explaining the original alma mater and the reason they feel the word needed to be changed. Staff Council had a few questions and wanted to bring it back to their individual departments and then cast their vote by email in a week. The vote was 20 in favor, 3 opposed, 2 did not vote.

Introduction of April Guest: Mr. Ken Pierce, Vice President for Information Technology

Mr. Pierce came to our meeting to introduce himself to Staff Council and briefly tell us what is on the horizon for Information Technology here at Texas State.

11:00 Old Business: Name tags for Staff Council; proposed to have name tags made for Staff Council members. Approximately $9.75 each from Hill Country Trophy. Robert Jackson motioned to approve the purchase, Stephanie Miller seconded, Motion carries. Name tags will be ordered. The procedure will be a check in/check out system and each member is responsible for their name tag. The Secretary will maintain the check sheet & additional name tags. Jessica Henry motioned to approve the procedure, Amy Hilton seconded, Motion carries.

Update on plaques for the wall: Kevin Gilley was not at the meeting to discuss

11:10 New Business:

A. Executive Council Reports
   a. Chair – Ms. Meghan Parker
      - Working on Campus Safety Policy, task force was restructured in groups. Staff Handbook needs to be revised and might be something for Staff Council to do next fiscal year.
P-Card responsibility, if you have any questions regarding the P-Card please email Meghan. Possibility of re-structuring to the chair-elect have the card and the chair be the account manager.

Jodi Torrez needs to step down from chair-elect, Adam Clark would like to step in as new chair-elect. Debbie Wagner motioned to approve, Jessica Henry seconded, motion carried.

b. Chair-Elect – Mr. Adam Clark
c. Past Chair – Mr. Kevin Gilley
d. Secretary – Ms. Dana Chapman

- Georgann Calzada has to step down from Staff Council
e. Treasurer – Ms. Sonya Krause

- Budget to actuals reports were passed out at the meeting and we are purchasing plastic deposit bags due to a change in the procedure.
f. Parliamentarian – Ms. Jodi Torrez
g. Member At-Large – Mr. Marcus Hendry – Logistics – No Report
h. Member At-Large – Ms. Stephanie Miller – Special Events – No Report

B. Internal Committees – Updated Committee Chairs

a. Bylaws and UPPS (Jodi Torrez): No Report
b. Compensation (Julie Eriksen): No Report
c. Elections (Denise Wagner): Ran through Staff Council list to see who would like to go a third year. Update at May meeting when election goes “live”
d. Fundraising (Kevin Gilley): No Report
e. Marketing (Jack Rahmann):
   - Working on brochure draft then will send to council members & bring print-out to meeting in May
f. Scholarship and Awards (Mason Murphy):
   - Nominations are out and ends on April 29th so please get the word out and nominate
g. Special Events (Amy Hilton):
   - Spring Outreach is the Career Closet-take your donations to Career Services located at LBJ 5th floor.
   - May meeting is a potluck & sign-up genius will go out first of May.
   - Amy Hilton needs to step down as chair, Jessica Henry will be helping out Amy
h. Transportation and Parking (Marcus Hendry): No Report

C. External Committees

a. Campus Carry Task Force: Meghan Parker
b. ADA/504 Compliance & Steering Committee on Disabilities: Mason Murphy & Bob Hanna
c. Campus Facilities Planning Committee: Sandra Brooks & Kevin Gilley
d. Campus Recreation Advisory Committee: Amy Hilton & Jessica Henry
   - Meeting scheduled for April 15th
e. Energy Conservation Committee: Sara Drennan (Jack Rahmann Alternate)
f. Equity and Access Committee: Lisa Garza (Mason Murphy Alternate)
g. Excellence in Diversity Award Committee: Margie Rodriguez (Sandra Brooks Alternate)
h. Facilities & Environment Committee: Jack Rahmann & Sandra Brooks
i. Faculty Senate – Meghan Parker (Adam Clark Alternate)
j. Leadership Assembly – Meghan Parker and Adam Clark
k. Muir Mentoring Award Committee: Burel Ford (Ginger Blanchard Alternate)
l. Parking Ticket Appeals Committee: Marcus Hendry, Charles Evers, Stephanie Miller
m. Presidential Work Life Advisory Council: Julie Eriksen (Jessica Henry Alternate)
n. Professional Development Advisory Council: Denise Wagner
  • Changes to evaluation system, training will be starting. NEO will be changing its name to NEW and changing the entire format
o. Regental Planning Committee – Meghan Parker (Adam Clark (Alternate))
p. Transportation Services Advisory Council: Marcus Hendry (Denise Wagner & Jeff Magness Alternates)
q. University Police Dept. Advisory Council: Sonya Kraus & Kevin Gilley
r. University Safety Committee: Ginger Blanchard (Bob Hanna Alternate)
  • Repainting bus loop and 2nd sign was added, mirror at Pleasant is gone. Campus lighting, cameras

Parking Lot/Discussion (Jodi Torrez)

Announcements:

12:00:     Adjournment     Jodi Torrez motioned to adjourn, Marcus Hendry seconded, motion carried

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Secretary                          Date of Approval
Staff Council

*If you have an issue to bring before the Staff Council and would like to be added to our next agenda, please contact staffcouncil@txstate.edu.

*All minutes can be accessed by going to http://www.staffcouncil.txstate.edu/meetings/minutes.html

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