

Other Side Drive Positions

- Day Producer (Assistant)
- Segment Producer
- Host
- Live Sound Technician

Other Side Drive Day Producer (Assistant)

Reports to: Other Side Drive Executive Producer

Position Requirements:

- Assist with development and implementation of a Monday-Friday, two-hour on air variety specialty show designed to add diversity to KTSW programming while remaining compatible with KTSW format
- Head of coordinating efforts with a cross-departmental team to develop and create Other Side Drive on a specific day of the week
- Responsible for setting up and conducting live or pre-recorded interviews or in-studio performances
- Assist in the development of Other Side Drive segments
- Coordinate online content submissions
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Assist in the management and training of a volunteer staff
- Flexible Schedule
- Audio production using Adobe Audition
- Must have previous KTSW experience, Must have a minimum of one semester of on air experience
- Perform other duties as assigned

Skills:

- Ability to listen, write and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate and mitigate conflict with co-workers
- Ability to design, plan, organize and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

S = Supervisory Role

O = On Air (live)

P = Production

V = Volunteer Position

Other Side Drive Segment Producer

Reports To: Other Side Drive Executive Producer

Position Requirements:

- Writes and submits a weekly script for approved segment
- Schedules interviews and/or attains sound bites for segment
- Records and produces weekly segments to air during Other Side Drive
- Familiarity with KTSW's Other Side Drive show is preferred
- Flexible Schedule
- Audio production using Adobe Audition
- Performs other duties as assigned

Skills:

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to design, plan, organize, and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

P = Production

V = Volunteer Position

Other Side Drive Host

Reports to: Other Side Drive Executive Producer

Position Requirements:

- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Responsible for following all KTSW and FCC on air radio policies and procedures
- Must research guests in order to conduct live on-air interviews
- Knowledge of KTSW events, music format is a must; campus and local happenings are a plus
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- Previous on air experience is a must
- Flexible schedule
- Perform other duties as assigned

Skills:

- Ability to listen, write and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate and mitigate conflict with co-workers
- Ability to design, plan, organize and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

O = On Air (live)

V = Volunteer Position

Live Sound Technician

Reports To: Other Side Drive Executive Producer

Position Requirements:

- Responsible for assessing the acoustics of the performance area and assembling and operating the necessary equipment to detect sound-quality
- Consults with producers and performers to determine the sound requirements
- Responsible for selecting, positioning, adjusting and operating the equipment used for amplification and recording
- Must apply technical knowledge of sound recording equipment to achieve the determined artistic objectives
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to design, plan, organize, and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

O = On Air (live)

V = Volunteer Position