Faculty Advisory Council  
Meeting Minutes: September 9, 2010  
Submitted by: Renee’ Rainey

In attendance:
Amanda Boutot, CI (Proxy for Barbara Davis)  
Robert Reardon, CLAS  
Gail Dickinson, CI  
Lori Assaf, CI  
Karen Meaney, HHP  
Michael O’Malley, CLAS (Proxy for Gail Roaten)  
Jennifer Ahrens, HHP  
Duncan Waite, CLAS  
Renee’ Rainey, HHP (Proxy for Dawn Robarts)

1. Welcome and Introductions
2. Amanda went over FAC’s mission and purpose. She handed out the constitution and the budget summary. For future meetings, she will invite the Dean as well as the whole college.
3. We proceeded with elections of officers for the New Year. Amanda explained the duties for the Chair. She fielded questions about terms for members. Everyone was in agreement that a member term should be 3 years so we could have a chair elect who could shadow the Chair for one year before taking the position. Amanda was asked if she wanted to continue and she agreed. Robert nominated Amanda for Chair and Gail gave the second. Amanda explained the duties for the Vice-chair/Secretary. Renee’ indicated that she would like to step down. Gail nominated Michael and Lori gave the second. Amanda explained that Barbara indicated she would stay as treasurer if no one objected. No one objected. Gail nominated Barbara and Michael gave the second.

Officers for 2010-2011: Amanda Boutot, Chair  
Michael O’Malley, Vice Chair/Secretary  
Barbara Davis, Treasurer

4. Questions came up about funding. Amanda will be talking to the Dean soon about getting monies to cover the different projects we do. Lori reminded everyone about asking each chair to donate $200 from each department. Amanda will check about this. Duncan asked about other ways of fund-raising. Robert indicated that we are on the list for the Capital Campaign. Everyone agreed we should try to come up with other creative ways to fund raise.
5. New Faculty Social: Everyone agreed that keeping the social was a good idea. Dawn Robarts indicated that she would be willing to be the Chair for this committee. Barbara and Robert will help her. We will need to get our funding before moving forward. Possible dates were discussed. October 22 would be first choice and November 5 would be second choice. Jennifer (HHP), Robert (CLAS), and Lori (C&I) will ask the new faculty in their departments about coming on October 22. New faculty will be able to bring a guest.
6. **Message from Dean Carpenter:** Amanda explained that Dean Carpenter asked her to have FAC brainstorm ways to cut the travel budget because he is looking at ways to make the cuts that are needed from the University. Discussion ensued. Karen pointed out that she thought we needed more information before making any decisions. Others agreed. Amanda will recommend to Dean Carpenter that we take this topic to the general faculty for ideas.

7. **Old Business: Build Your Box Workshop** – It was discussed that we should possibly have the workshop every other year or possibly have a workshop one year for going up for full and then the next year for other tenure-track. We will have more discussion at the next meeting. Other possible workshop topics could also be mentoring, merit, equity pay, and research brown bag. We will survey the faculty for other ideas. Duncan suggested that we reach out to the general faculty to get them more involved with committee work and this could help everyone know what FAC is and does. FAC members will bring this up at their next department meeting.

   SCRUF committee discussion was tabled for next meeting.

8. **Important dates for the Fall:**
   - October 7, 3:30-5:00pm: general meeting, ED 4040
   - October 22, 4-6: New Faculty Social (tentative)
   - November 4, 3:30-5:00pm: general meeting, ED 4040
   - December 2, 3:30-5:00pm: general meeting, ED 4040

9. The meeting was adjourned.