

**Food Service Committee Meeting
Minutes
October 08, 2012 – Lyndon’s U-Club**

Members Present: Dr. Margarita Arellano, Ruben Arteaga, Jeania Brandon, Chin-Hong Chua, Russell Clark, Cody DeSalvo, Susan Dudolski, Gerald Fineis, Juan Guerra, Nathan McDaniel, Dr. Rosanne Proite, Baily Reed, John Root, Charlie Salas, Abel Valencia, Kathryn Weiser, Jeremy Wortham.

Discussed Items

1. The meeting began with Chua introducing 2 of his managers. Baily Reed is an Associate Director at Jones. Ruben Arteaga is Associate Director at the LBJ Student Center. Both of these associates are relatively new and have been a welcome addition to our staff.
2. John shared the Meal Plan participation numbers with the committee. While the percentage of meals and dining dollars used are down compared to last year, John reminded the committee that we started 4 days later this year and so that could have impacted the numbers.

Meal Plan Balances							
As of September 30, 2012							
	Total Plans	Meals Remaining	Average Meals Remaining	Percentage of Meals Remaining	Average Meals Eaten	Percentage of Meals Eaten	Sept - 11
150 Meal Plan	2,907	322,391	110.9	73.9%	39.1	26.1%	28.3%
200 Meal Plan	1,897	284,777	150.1	75.1%	49.9	24.9%	27.7%
250 Meal Plan	786	149,360	190.0	76.0%	60.0	24.0%	25.9%
Total	5,590	756,528				25.2%	
		Dollars Remaining	Average Dining \$ Remaining	Percentage of Dollars Remaining	Average Points Spent	Percentage of Dollars Spent	
150 Meal Plan	\$ 125.00	\$ 250,743.03	\$ 86.25	69.0%	\$ 38.75	31.0%	31.3%
200 Meal Plan	\$ 100.00	\$ 114,605.89	\$ 60.41	60.4%	\$ 39.59	39.6%	40.7%
250 Meal Plan	\$ 75.00	\$ 30,152.85	\$ 38.36	51.1%	\$ 36.64	48.9%	48.8%
		\$ 395,502				35.4%	

3. RDM Search – John informed the committee that Chartwell’s will begin searching for a new RDM immediately. Larry Orr our Regional Vice President will screen applicants and bring 3 – 4 to campus for interviews with campus. John informed the committee that they would be part of that process and have a opportunity to meet the candidates. Additionally the committee suggested an open forum style meeting for the student body at large. These candidate interviews should take place in November. We are hoping to have a new RDM in place by January 1, 2013. Chua is serving at interim at this time.

4. John shared with the committee some data he had compiled comparing weekend participation and the percentage usage of traditional meals in Harris and Commons compared to Meal Trades at the various locations. It had been suggested that we should look at these numbers to be sure that if we only have 2 locations opened on weekends that we have the proper mix. It was suggested maybe having Commons and Harris open might be more desirable. After reviewing the data the committee felt that the current plan of having one traditional venue, Harris and one Meal Trade venue, Jones was the optimal course of action. There were many good ideas discussed concerning this issue, like weekend transportation and other ideas that would make it more desirable for students who are here on weekends. John and Chua both reiterated their desire to have 3 locations open once again when the Dining Plan participation numbers get back to where they were pre 2010. Everyone is anticipating those numbers will be back to a level to open all 3 locations in fall 2013.
5. Abel distributed a copy of the Scoop, our marketing newsletter. John made a special note of congratulations to our Executive Chef, Charlie Peralez who was named Regional Chef of the Year at Chartwell's recent corporate meeting. This honor is well deserved and now all those in the Chartwell's family realize what we have known for years and that is that Charlie is a talented chef and a great person. Congratulations to Charlie.
6. John reported that we are still waiting on the programming report for Jones Diner. Once that report is complete we will begin to look at the time-line for hiring an architect and moving forward with design plans. The Food Committee will be involved in this process as we progress forward through the end of this semester and into the spring semester.
7. Due to the size and interactivity of the discussions our meetings provide John suggested that we look at holding our meetings in settings that would allow for more interaction among committee members and would be more acoustically better so that everyone can participate in the conversation. As a result we may begin transitioning from meeting in dining facilities, which can present challenges due to the business that is occurring and look for a more meeting style setting. Thanks to Dr. Proite's suggestion that our November meeting will take place in the new Housing and Residential Life Services building on the corner of Comanche and Woods Street. We will meet in Room 301.

The Meeting adjourned at 5:15 pm.

Future Meetings

November 5, 2012	Department of Housing and Residential Life Room 301
December 3, 2012	TBD