Minutes of Staff Council  
Tuesday, March 10, 2015  
10:00am – 12:00 noon  
UAC 124

Members in attendance: Sandra Brooks, Mark Burrow, Dana Chapman, Adam Clark, Valerie Creveling, Sarah Drennan, Burel Ford, Kevin Gilley, Robert Hanna, Robert Hendry, Jessica Henry, Janet Herington, Amy Hilton, Peter Ingwersen, Scott Johnson, Mason Murphy, Dana Ortiz, Meghan Parker, Paul Prince, Lisa Ramos, Summer Salazar Jodi Torrez, ,

Members not in attendance: Sonya Kraus (excused), Jeff Magness (excused), Ronald Smith, Denise Wagner (excused), Ray Wilson

10:00 Call to Order: The meeting convened 10:00am, Chair – Mr. Kevin Gilley presiding.

Approval of Minutes: February minutes will be sent with March minutes per Summer Salazar

11:05 Old Business:
A. Raffle tickets  
   i. decided on more than 1 pass if we raise enough money  
   ii. goal of 5/1 for deadline  
   iii. consider several passes or reserved space in future  
B. Sandra needs list of awards for plaques in JCK  
   i. Award – Lawrence Estevel

11:10 New Business:

A. Executive Council Reports  
   a. Chair - Mr. Kevin Gilley  
      i. Sibson meeting  
         1. Employee appraisal company  
         2. No big updates  
   b. Chair-Elect – Ms. Meghan Parker  
      i. Upcoming Staff council meetings will be help in UACA in April/May  
         1. Summer meetings will be held in other locations and include 1 hour tour  
            a. May meeting is the drawing  
            b. June: Residence Halls (Ted)  
            c. July: Stadium (Jessica Henry)  
            d. August: Data Center  
   c. Secretary – Ms. Summer Salazar –  
      i. Staff Survey – disbursed survey for practicum in Office of Professional Development  
   d. Treasurer – Mr. Mason Murphy  
      i. No Report  
   e. Parliamentarian – Ms. Jodi Torrez – NO REPORT  
   f. Member At-Large – Ms. Amy Hilton – Raffle Money  
   g. Member At-Large – Ms. Sonya Kraus

B. Internal Committees
a. Bylaws and UPPS (Sonya Kraus): up to 48
b. Compensation (Sandra Brooks):
c. Elections (Amy Hilton): April election/ 4 off cycle
d. Fundraising (Kevin Gilley): great project and hope to continue
e. Online Technology (Ray Wilson): updating pictures
f. Orientation (Summer Salazar):
   i. Committee Meeting will be called soon
g. Perks (Jessica Henry): No Report
h. Public Relations (Burel Ford):
   i. Scholarship and Awards (Mason Murphy): meeting in April
j. Transportation and Parking (Lisa Ramos): No Report

C. External Committees
a. ADA/504 Compliance & Steering Committee on Disabilities – Amy Hilton and Mason Murphy
b. Campus Facilities Planning Committee – Sandra Brooks
   i. Plaque update
c. Campus Recreation Advisory Committee – Amy Hilton and Jessica Henry
d. Energy Conservation Committee – Valerie Creveling
e. Equity and Access Committee – Paul Prince
   i. Friday meeting that was cancelled
f. Excellence in Diversity Award Committee - Sandra Brooks
   i. Nominations open
g. Facilities & Environment Committee – Sandra Brooks
h. Faculty Senate – Kevin D. Gilley
i. Muir Mentoring Award Committee – Sonya Kraus
j. Parking Ticket Appeals Committee – Mark Burrow, Ted Ingwersen, Elizabeth Ramos, and Valerie Creveling
   i. No notices – no invitation
l. Professional Development Advisory Council – Summer Salazar
m. Regental Planning Committee – Kevin D. Gilley and Meghan Parker
   i. There is an upcoming meeting
n. Transportation Services Advisory Council – Ray Wilson, Robert Marcus Hendry and Judy Herington
   i. JCK complaints are taking up spots/not changing policy
o. University Police Dept. Advisory Council – Jodi Torrez and Sonya Kraus
p. University Safety Committee – Burel Ford

Parking Lot/Discussion (Jodi Torrez)

Adjournment at 10:39am: Jodie moved to adjourn. Motion carries

Secretary
Staff Council

Date of Approval
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