Faculty Advisory Council
Meeting Minutes
April 7, 2009

Members Present:
Jon Lasser, EAPS
Dawn Robarts, HPER
Gene Martin, CI; Proxy for Gail Dickinson, CI
Pat Guerra, EAPS
Erica Yamamura, EAPS
Kevin Fall, EAPS
Amanda Boutot, CI
Moe Johnson, HPER
Barbara Davis, CI

Activities:

1. Accepted minutes from previous meeting
2. Discuss New Business:
    a. Elections of new FAC members:
        i. Outgoing members include: Dawn Robarts, Amanda Boutot, Erica Yamamura, Gene Martin, Jon Lasser, Bobby Patton, and Moe Johnson
        ii. Needed replacements:
            1. From CI: 2
            2. From EAPS: 2
            3. From HPER: 3
        iii. Elections in each to be completed no later than May 4
        iv. CI and HPER will conduct elections during next departmental meetings (Dawn will organize for HPER and Amanda & Gene will organize for CI)
        v. EAPS has contacted Steve Gordon to assist with electronic ballots
    b. FAC Chari report on Expanded College Council meeting and meetings with Dean Barerra
        i. Dr. Barerra suggested that FAC take some responsibility for the following activities, which we discussed and agreed were in line with the mission of the FAC:
            1. Providing support for faculty interested in being nominated for University awards through sponsoring workshops and placing pertinent information on various awards on our website
            2. Providing support to new, untenured faculty through continuation of the New Faculty luncheon (which we will move to the fall semester; Amanda is looking into dates for next fall with Betty Boyd) and continued efforts of the Subcommittee for the Retention of Untenured Faculty (Kevin Fall, et. al.)

3. Coordinate with Associate Dean Huling and Assistant Dean Schmidt of the Division for Research and Faculty Development on development of the Professional Development Plan for the College

c. Committee Reports
    i. New/Untenured Faculty:
        1. The committee suggests an informal data gathering process for determining the needs of untenured faculty; either one large gathering or three smaller gatherings, one for each department. The FAC agrees with these choices and the committee is encouraged to proceed.
    ii. Needs Assessment:
        1. We had a nice discussion on how we would like to proceed with the needs assessment. We discussed data sharing with Leslie and Eric once their data collection is complete; we also discussed creating a simple brainstorming meeting in which we invite people to share their thoughts. We will await the decision of Leslie and Eric and will seek to complete our needs assessment in the fall
    iii. Constitution:
        1. We will keep the current number of four representatives per department
        2. Dean Barerra suggested that we keep the current description of Dean's Office support in our constitution and policies in the event we require such support in the future
d. Guests: Drs. Leslie Huling and Eric Scmidt
    i. We discussed the FAC's potential role in faculty development, including hosting seminars, assisting with providing information regarding awards, and the needs assessment
    ii. Amanda will share Gail's research into Needs Assessments with Leslie and Eric and they will get back with us regarding their intended action on this assessment
    iii. Data that is gathered via the assessment will be shared with FAC
    iv. FAC seeks to collaborate with the Division on Research and Faculty Development as much as possible in support of all faculty

3. Discussion: Moe suggested and FAC concurred that in fall Chairs will be invited to a meeting to discuss how we can collaborate with them
4. Next meeting:
    a. Dead Day, Tuesday May 5th, 1-3 in ED 4040
    b. Please send Proxy info to Amanda by noon on the 5th if you cannot attend
    c. We will have our new members by then; we did not discuss it but should we invite them to this meeting?