Application Checklist

STEP 1:
☐ Apply and be admitted to Texas State University [www.admissions.txstate.edu](http://www.admissions.txstate.edu).

*You must have a TXSTATE ID before applying to the nursing program. This university admission process can take 4-6 weeks.*

You must apply for the semester you plan to attend in order for your admission to be valid. For example:

- If you plan to complete prerequisite courses somewhere other than Texas State University, San Marcos, you would apply for admission for the fall semester you plan to start nursing school.

OR

- If you plan on taking prerequisite courses at Texas State University, San Marcos, you will apply for the semester you plan to take your courses.

IMPORTANT: Second bachelor’s degree students:
When you apply for admission to Texas State University - submit college transcripts for every college you have attended to Undergraduate Admissions. Submitting all college transcripts will prevent a delay in the nursing application process.

STEP 2:
Apply to St. David’s School of Nursing after being admitted into Texas State University.

A complete application packet includes:
☐ Current nursing application with TXSTATE ID.
☐ Persuasive Personal Essay (2 copies) per the guidelines.
☐ Two completed Professional Reference Forms (in signed sealed envelopes).
☐ Test of Essential Academic Skills (TEAS) Individual Performance Profile – page one only. If you took the TEAS twice submit both profiles.
☐ Application fee: $25 non-refundable money order made out to Texas State University (personal checks and cash will not be accepted). Please write your Texas State ID (A0########) on your money order.

The above completed documents must be submitted together to be considered a complete application packet. You may hand deliver to the Admissions Office, room 117 or mail to:

St. David’s School of Nursing
Admission Office
1555 University Blvd.
Round Rock, TX 78665

**Deadline:** Applications for the St. David’s School of Nursing are accepted October 1 through January 15. If you are dropping off your application packet at the Nursing Building in Round Rock, you need to do so by 5:00 p.m. on January 15. If you are mailing your application documents, the packet must be postmarked on or before 5:00 p.m. on January 15.